

## Stormwater Credit Application Form

### Credit Application Instructions

1. This form is provided to Stormwater Management customers who believe they qualify for an approved Stormwater Management Credit. Customers should review the Credit Manual for eligibility requirements for Credits.
2. Please fill out all sections on the first page of the form, except for the last section marked “For Authority Use Only”. Please fill out all applicable sections on pages 1 and 2 related to the Credits you are applying for.
3. You may attach supporting documentation to the form. Please note that any submitted documentation will not be returned to the customer. Please mail completed form to:

Hummelstown Municipal Authority  
 261 Quarry Road, Hummelstown, PA 17036  
 Attn: Stormwater Management Credit Administrator

4. An Authority representative will review the Stormwater Management Credit Application Form within 60 days of receipt of the completed form.

### Attached Documents

The following documentation must be submitted for an application to be reviewed:

1. Completed and signed Credit Application form.
2. Photographs of the site showing layout, inlets, outlets, etc.
3. Owner’s operation and maintenance plan.
4. Previous year’s maintenance log. (Existing facilities only)
5. Application fee if one is established.
6. Escrow deposit of \$2,000 if applicable.
7. The Authority may require for the following additional documentation to be submitted:
  - a. Design documentation, as-built or construction drawings, and an engineering analysis from a Pennsylvania licensed professional engineer.
  - b. Documentation from a licensed engineer that the facility is in proper working order. (Existing facilities)
  - c. Other documentation as may be required at the request of the Authority.

**Select the credit(s) being applied for (check applicable boxes):**

<input type="checkbox"/> Peak Rate Control / Volume Control Structural BMP	<input type="checkbox"/> Stormwater Partnership Credit
<input type="checkbox"/> Education Credit	<input type="checkbox"/> Rain Barrel Rebate

**Stormwater Credit Application Form (cont.)**

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**Customer Information**

Owner's Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Alt. Phone Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Parcel Number (if known): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Account Number: \_\_\_\_\_

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**Rain Barrels**

Please enter either the number of rain barrels or the percentage of roof area connected to rain barrels:  
\_\_\_\_\_ Total number of downspouts connected to the roof  
\_\_\_\_\_ Total number of downspouts connected to a rain barrel or other eligible containment device.  
Please attach any supporting information.

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**Additional Information**

The Authority will contact you to discuss the details of the credit after you submit page 1 of the application.

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**Confirmation of Credit Conditions and Authority Access Rights**

I, (please print name) \_\_\_\_\_ agree to all conditions of the Credits I have applied for as outlined in the *Hummelstown Municipal Authority Stormwater Management Program Credit Manual*. Additionally, I agree that Hummelstown Municipal Authority may at reasonable times enter my property to inspect the property or condition or operation of BMPs.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**FOR AUTHORITY USE ONLY**

Date Received:	Credit(s): <input type="checkbox"/> Granted <input type="checkbox"/> Denied
Date Reviewed:	% Credit to be Applied:
Date of Credit Expiration:	Reviewer:

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