

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, February 15, 2024
7:00 PM

Call To Order-Meeting was called to order at 7:01 PM by President Black.

Pledge of Allegiance to the Flag

Roll Call - All Present

Mayor and Council Members:		
Mayor Dave Roeting	Christopher Black, President	Dee VanGavree, Vice-President
Robert Weber	Kelly Williamson	Barbara Miller
Chris Weaver		
Also in Attendance:		
Theresa Eberly Borough Manager	Justin Hess Chief	David Willard Public Works Director
Traci Eismann Finance	Brett Flowers Solicitor	

1. Announcements/Presentations - None

2. Public Comment - None

3. Consent Agenda (none)

4. Public Hearing –None Scheduled

5. New Borough Council Member

A. Discussion on the applicants for the open seat.

President Black thanked all 6 candidates who interviewed for open seat and encouraged those not selected to continue to be active within the Borough.

B. Motion to **Appoint** Jamie Brubaker to serve on Borough Council for a term to expire on 12-31-25 was made by Barb Miller and seconded by Dee VanGavree. A request was made at this time by Council Member Weber to nominate Amanda Donahue and seconded by Kelly Williamson.

A role call vote was taken for nomination of Jamie Brubaker.

Barb Miller-YES

Kelly Williamson-NO

Bob Weber-NO

Chris Black-YES

Dee VanGavree-YES

Chris Weaver-YES

With a majority vote of 4-2, Jamie Brubaker was appointed to the open seat to expire on 12-31-2025. A Resolution to fill seat until year 2025 was read by Vice President VanGavree. Motion carried

6. Hummel Nature Trail

A. Review of updated estimated cost

President Black opened this up for discussion on the Borough pursuing a grant with the updated cost estimate or keeping with the previous cost estimate of \$600,000.00 with Borough's portion being \$300,000.00 which includes gift received from estate in the amount of \$107,000.00. There is an increase of about \$72,000.00 for materials, labor and professional fees. Council Member Miller confirmed if Borough doesn't receive grant, we would not move forward with the project. It was noted that since the project would go out for bid these figures could still fluctuate. A suggestion was made by Vice President VanGavree if cost comes in much higher adjustments and cuts could be made to project details. Council Member Williamson stated we should continue with the grant application as prices will continuously to increase. Manger Eberly has been in communication with DCNR on how to make the grant more competitive this round.

B. Motion to **Approve** additional cost of \$72,000.00 for a total of \$672,000.00 to include the Borough's share of \$336,000.00 was made Weber and seconded by Chris Weaver. Motion carried.

C. Announce Public Meeting to be held on March 21, 2024

Public Meeting is needed to discuss Hummel Nature Trail.

7. Alexander Park Pavilion Roof

A. Motion to Approve the purchase of materials to replace Alexander Park Roof at an estimated cost of \$6,900 with work to be performed by Public Works.

A lengthy discussion was had to determine whether a standing seam metal roof for a cheaper cost of about \$2,864.97 could be used as well as if Public Works would complete the job. Council Member Weber explained the benefits of using a standing seam metal roof as well as the need for gutters. He will be able to supervise this job as well as supply the tools needed to complete it. A roll call vote was taken for the current estimated cost of \$6,900.00 using a standing seam metal roof.

Barb Miller-NO

Kelly Williamson-YES

Bob Weber-YES

Chirs Black-NO

Dee VanGavree-NO

Chris Weaver-NO

A new motion was made to **Approve** purchase of materials in the amount of \$2,864.97 as well as cost to remove old gutters and shingles was made by Dee VanGavree and seconded by Chris Weaver. Motion carried.

8. Public Works Facility Upgrade

A. Motion to **Approve** the purchase of construction materials for the renovations of the PW Facility at an estimated cost of \$13,700, with work to be performed by Public Works was made by Kelly Williamson and seconded by Bob Weber. Motion carried.

Vice President VanGavree requested an estimate for completion from Council Member Weber which he explained would depend on the prep work, when PW employees are available as well as what they find behind the walls once work is began.

9. 2024-2025 WREP Program Service Level B

A. Discussion on the 2024 -2025 WREP Service Level B- Regional Projects for Flood Reduction and MS4 Credit.

A discussion was held to point out the pros of participating and the advantages of being "set up" to do another large stormwater project in the future and to meet our MS4 requirements and credits. Positive

input was shared by all of the Borough Council. Mayor Roeting inquired if our Stormwater Fees cover this and was informed by Borough Manager that they do.

B. Motion to **Approve** the 2024-2025 WREP Program Service Level B at a cost of \$8,891 for 2024 and \$13,559 for 2025 made by Bob Weber and seconded by Chris Weaver. Motion carried.

C. Motion to Table the decision for 2024 at a cost of \$500 and continue to participate in the Advisory Committee Meetings.

Withdrawn.

10. Newsletter Vendor

A. Discussion on changing our current newsletter provider to Picture Perfect Production. Services will be more efficient and streamlined at the following cost:

Reproduction of 1500 color brochures: \$795

Additional editing @ \$85/hour

Stuffing envelopes / .04 per envelope

Manager Eberly stated this is the same cost we are currently paying but will alleviate the many hours of work done by office staff. This new process will be more organized and formatted by Picture Perfect.

B. Motion to **Approve** Picture Perfect Production as our newsletter provider for the cost outlined above made by Chris Weaver and seconded by Dee VanGavree. Motion carried.

11. Handicap Parking on 33 West Main Street

A. Discussion on Handicap Parking in front of 33 West Main Street for a 90-day trial.

The tenant has lived at this residence for many years and has no access to rear parking. Anyone with a handicap placard will be able to utilize this spot if it is vacant. If this resident should happen to move sign would be removed at that time. A motion to Approve the 90-day trial at 33 West Main Street for a handicap parking spot was made by Dee VanGavree and seconded by Bob Weber. Motion carried.

12. Trash and Recycling Services Bid

A. Discussion on establishing a committee to examine the service components to be included in the upcoming bid.

Manager Eberly asked that Borough Council consider thinking about our refuse collection bid that will become open later this year and encourages community involvement. The Borough has been contracted through Republic Services for 10 years. In the ten years, the trash industry has gone through changes including operations, technology and the rise of 7-8% in residential usage. Trash haulers have moved to toters which is challenging for our alleyways and streets. The Mayor noted that there are many moving parts and all input from the public is welcome.

Manager Eberly asked for volunteers for a committee, including herself, Mayor, Vice President VanGavree, Council Member Williamson and Council Member Miller will lead the way in getting this committee started.

13. Other Business

Dee VanGavree thanked office staff for all their help while the office was short staffed the last view weeks with time off.

Spring Bash tickets will be \$40 and available soon, Smooth Like Clyde will be the entertainment and will be held at the Fire Company.

14. Executive Session (if needed) - None

15. Adjourn – 7:45

February 2024

02/19 President’s Day, Office Closed
02/20 Shade Tree Commission, 5 PM
02/26 Hummelstown Community Foundation, 6 PM
02/28 Zoning Hearing Board, 7 PM

Our Journey in 2024

Investing in Infrastructure and Connectivity Maintaining our Charm-Property Maintenance and Rental Property Program* Improving Communication with Residents* Investing in Economic Development* Improving Sustainability/Efficiencies* Supporting our Fire and EMA Partners*