

Minutes
Reorganization Meeting
Hummelstown Borough Council
Tuesday, January 2, 2018
7:00 PM

1. Administration of Oath of Office to Newly Elected Mayor David S Roeting;
The Honorable Judge John J. McNally, III, Dauphin County Court of Common Pleas administered the Oath of Office to David S. Roeting.
2. Administration of Oath of Office to Newly Elected Members of Borough Council and Tax Collector
Mayor David S. Roeting administered the Oath of Office to Patricia E. Krow, Robert N. Weber, Randy Lutz and Angela Durantine, Tax Collector.
3. Call to Order – Mayor David Roeting Presiding
The Tuesday, January 2, 2018 reorganization meeting of the Hummelstown Borough Council was called to order by Mayor David Roeting at 7:10 p.m. Members in attendance included Randy Lutz, Patti Krow, Robert Weber, Amanda Donohue and Brian Foster. Also in attendance were Mike O’Keefe, Borough Manager; Debra Hummer, Finance Director, and William Ryan, Chief of Police.
4. Devotions and Pledge of Allegiance to the Flag
5. Election of President of Borough Council – Mayor David Roeting Presiding
Motion: To appoint Brian Foster President of Borough Council.
Robert Weber moved to appoint Brian Foster President of Borough Council. Patti Krow closed the nominations. Motion carried.
6. Election of Vice-President of Borough Council – Mayor David Roeting Presiding
Motion: To appoint Robert Weber Vice-President of Borough Council.
Patti Krow moved to appoint Robert Weber Vice President of Borough Council. Randy Lutz closed the nominations. Motion carried.
7. Election of President Pro-Tem of Borough Council – President Brian Foster Presiding
President Foster stated this election would be deferred until the January 11, 2018 Workshop meeting.
8. Motion: To appoint Michael J. O’Keefe as Borough Manager, Borough Secretary/Treasurer, and Zoning/Code Enforcement Officer.
Motion made by Amanda Donohue, second by Randy Lutz. Motion carried.
8. Motion: To appoint Debra Hummer as Assistant Secretary; Donna Spittle as Assistant Treasurer and Steve Wyld as Assistant Zoning/Code Enforcement Officer
Motion made by Robert Weber, second by Patti Krow. Motion carried.

10. Motion: To appoint Beth Fitzpatrick as Chairman of the Vacancy Board
Motion made by Patti Krow, second by Bob Weber. Motion carried.
11. Motion: To establish the date and time of the Regular Meeting of Borough Council as the Third Thursday of each month at 7:30 PM and the date and time of the Workshop Meeting of Borough Council as the Second Thursday of each month at 7:30 PM
Motion made by Randy Lutz, second by Bob Weber. Motion carried.
12. Motion: To appoint the firm of Herbert Rowland and Grubic, Inc. as Borough Engineer.
Motion made by Amanda Donohue, second by Robert Weber. Motion carried.
13. Motion: To appoint Jon Yost of the firm, Yost and Davidson, as Borough Solicitor
Motion made by Bob Weber, second by Randy Lutz. Motion carried.
14. Motion: To appoint M&T Bank, Fulton Bank and P.L.G.I.T. as Borough depositories
Motion made by Patti Krow, second by Amanda Donohue. Motion carried.
15. Motion: To adopt Guidelines for Public Comment dated February 19, 2009
Motion made by Randy Lutz, second by Patti Krow. Motion carried.
16. Motion: To appoint a Delegate and an Alternate Delegate to the Capital Region COG.
President Foster deferred this appointment until the January 11, 2018 Workshop meeting.
17. Motion: To adopt Resolution No. 2018-1 Establishing Fees Assessed by the Elected Tax Collector for Tax Certifications, Duplicate Tax Bills and Returned Checks.
Motion made by Bob Weber, second by Randy Lutz. Motion carried.
18. Other Business
There was no other business.
19. Executive Session (if needed)
There was no need for an Executive Session
18. Adjourn
The meeting was adjourned at 7:20 pm

Submitted by:

Debra Hummer
Finance Director