

Agenda  
Reorganization Meeting  
Hummelstown Borough Council  
Tuesday, January 2, 2024  
7:00 PM

- 1. Administration of Oath of Office to Newly Elected Members of Borough Council by Mayor David S. Roeting**  
Chad Lister  
Christopher Black  
Barbara Miller  
Christopher Weaver
- 2. Call to Order – Mayor David S. Roeting Presiding**
- 3. Devotions and Pledge of Allegiance to the Flag**
- 4. Election of President of Borough Council – Mayor David S. Roeting Presiding**
- 5. Election of Vice-President of Borough Council – Mayor David S. Roeting Presiding**
- 6. Election of President Pro-Tem of Borough Council – President of Council President**
- 7. Motion: To Appoint**
  - a. Theresa Eberly as Borough Manager, Borough Secretary/Treasurer and Assistant Zoning/Code Enforcement Officer
  - b. Traci Eismann as Assistant Treasurer
  - c. Jessica Fales as Assistant Secretary
  - d. Laura Miller as Building Code Official and Zoning/Code Enforcement Officer
  - e. Beth Flick as Chairman of the Vacancy Board
  - f. Theresa Eberly as Borough’s Delegate and Traci Eismann as Alternate Delegate to the Dauphin County Tax Collection Committee

**8. Borough Council 2024 Meeting Dates:**

Motion to Establish the date and time of the First Meeting of Borough Council as the \_\_\_\_\_ Thursday of each month at 7 PM and the date and time of the Second Meeting of Borough Council as the \_\_\_\_\_ Thursday of each month (except for the month of January) at 7 PM.

**9. Planning Commission Meeting Dates:**

Motion to Establish the date and time of the Planning Commission meeting as the First Thursday of the month at 7 PM, except for July which will be held on July 3<sup>rd</sup> as needed.

**10. Zoning Hearing Board**

Motion to Establish the date and time of the Zoning Hearing Board meeting as the Fourth Wednesday of the month at 7 PM as needed.

**11. Shade Tree Commission**

Motion to Establish the date and time of the Shade Tree Commission meeting as the Third Monday at 5 PM except for January and February which will be held on January 16<sup>th</sup> and February 20<sup>th</sup>.

**12. Park and Recreation Board**

Motion to Establish the date and time of the Park and Recreation Board meeting as the First Tuesday of the month at 6 PM.

**13. Motion to Appoint the following:**

- a. Herbert Rowland and Grubic, Inc. as Borough Engineer with attached Fee Schedule
- b. Michael Miller of the firm, Eckert Seamans, as Borough Solicitor
- c. M&T Bank, Fulton Bank and PLGIT as Borough Depositories.

**16. Motion to Adopt Guidelines for Public Comment dated February 19, 2009**

**17. Motion to Appoint \_\_\_\_\_ as Delegate and \_\_\_\_\_ as Alternate Delegate to the Capital Region COG.**

**18. Motion to approve the following signatures on the M and T Bank Accounts**

**a. Theresa Eberly**

**b. President \_\_\_\_\_**

**c. Vice President \_\_\_\_\_**

**19. Resolution 2024-01 Fee Schedule**

**a. Discussion of fee schedule**

**b. Motion to add to the January 19<sup>th</sup> meeting agenda.**

**20. Other Business**

**21. Executive Session (if needed)**

**22. Adjourn**