



# Food Truck Permit Application

BOROUGH OF HUMMELSTOWN  
 261 QUARRY ROAD  
 HUMMELSTOWN PA 17036  
 PHONE: (717) 566-2555 FAX: (717) 566-3324  
[www.hummelstown.net](http://www.hummelstown.net)

**FOR OFFICE USE ONLY:**

Date Received:

## Permit Information

Food trucks are allowed by permit in Hummelstown for Borough-sponsored special events or for private parties by invitation only. Trucks may be placed on public streets in the Borough ONLY for Borough-sponsored events.

### Steps for obtaining a Food Truck Permit:

1. Submit the Completed Application with the appropriate attachments
2. Provide a Certificate of Insurance as follows:

Certificate of Liability of Insurance for a special event, naming the Borough as an additional insured:

**\$1,000,000 Coverage for Auto Liability**

**\$2,000,000 Coverage for General Liability**

3. Provide proof of registration with the Pennsylvania Department of Transportation
4. Provide copy of the current Pennsylvania Department of Agriculture license to operate a retail food facility

**OR** a copy of the inspection performed by Hummelstown Borough Health Officer.

**NOTE:** Any alcohol sales from food trucks **MUST** comply with all PLCB regulations and be approved by the Borough.

## Application Information

Borough Event		Date
Name of Applicant		D/B/A
Business Address		
Contact Person		Email Address
Work Phone		Cell Phone
List of Food Truck Services:		

### Equipment Information

Vehicle	Year & Make	Model

Insurance Information	
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## Borough Processing Information

Complete Application	Dept of Ag Retail Food License
PennDOT Reg	Certificate of Insurance

**Borough Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Chief of Police:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Food trucks for private parties must be approved by Borough Manager and Chief of Police  
 Penalty for Violation include a fine not less than \$100 nor more than \$500 and cost of prosecution*