



BOROUGH OF HUMMELSTOWN

Founded 1762

Incorporated August 26, 1874

261 QUARRY ROAD
HUMMELSTOWN, PA 17036
www.hummelstown.net

PHONE: (717) 566-2555
FAX: (717) 566-3324

Application Annual Short Term Rental Registration

Date Received _____

Rental Property Address: _____ Unit/Apartment #: _____

Property Owner Information:

Owners Name: _____ Company: _____

(Business / LLC / Partnerships)

Property Owner Address: _____

Phone:(____)_____ Secondary:(____)_____ Email:_____

Signature of Property Owner: _____ Date _____

Property Manager Information:

Name: _____ Company: _____

Address: _____

Phone:(____)_____ Secondary:(____)_____ Email:_____

Advertisement Information:

Website(s) used for advertisement _____

Name of location on Short Term Rental Site: _____

Annual Fee is \$1,000.00 per rental unit.

Forms must be returned by June 1st.

Payment must accompany application form

Make check payable to:

Borough of Hummelstown

Attach a copy of the online listing(s) with this application. **Screen shot is acceptable.

Attached copy of Certificate of Insurance covering Short-Term Rental. Coverage must be in the amount not less than \$500,00.00 _____ Yes _____ No Expiration date on Certificate of Insurance _____

FOR OFFICE USE ONLY

Account Number: _____

Amount: \$ _____ Form of payment: _____ Check No: _____ Date _____