

**MINUTES**  
**Workshop Meeting**  
**Hummelstown Borough Council**  
**Thursday, August 10, 2023**  
**7:00 PM**

**Call To Order**

The Thursday, August 10, 2023, Workshop Meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:00 PM. Members also in attendance included Robert Weber, Dee VanGavree, Kelly Williamson, Chad Lister and Chris Black. Also in attendance were Mayor Dave Roeting, Theresa Eberly, Borough Manager, Justin Hess, Police Chief, David Willard, Director of Public Works, Michael Miller, Solicitor, Isaac Underhill, HRG Laura Miller, Zoning/Code Enforcement Officer and Traci Eismann, Bookkeeper.

The Borough Council began the meeting in their chamber seats to honor Randy Lutz and share some kind words after his passing. Mayor Roeting dedicated a prayer to Randy as well as the Lutz family and offered them all our condolences, followed by many kind words from President Brian Foster. President Foster acknowledged Randy's more than 30-year involvement in the Hummelstown Borough Fire Company as well as him being a hometown native that wore many hats in the community including serving on Borough Council for 17 years. Randy Lutz earned his title of Fire Chief from 1993-2002 after starting out in the Borough as chief engineer in 1970 then assistant chief. Randy is remembered for his love of making chicken corn soup and frequent donation of it to the Borough and other organizations.

Mayor Roeting, Chief Hess, Solicitor Michael Miller, Kelly Williamson, Robert Weber and Dee VanGavree all took a moment to share a few kind words about Randy and how much he will be missed by the entire Borough of Hummelstown. Many shared stories about what they will remember most about Randy and about his involvement in and around the Borough. Randy will be greatly missed by all.

**Presentations/Announcement**

1. Manager Eberly requested adding an emergency replacement of two drain boxes at N. Landis and Old Farm Road to the agenda. President Brian Foster announced this would be added under **Other Business**.

**Citizens Hearings-** none

**Administration**

1. Republic Service Change of Service Request

Zoning/Code Enforcement Officer Laura Miller explained the complications that are currently being experienced by Republic Service off Long Alley. Republic Services is required to make a K turn at South Landis and back down the alley for pickups. The change request is for residents to place trash/recycling pickups on High and Main Streets, this would impact 24 properties which includes 14 apartments. It was questioned by President Brian Foster if this has been communicated with residents but as of now it has not been discussed with residents. Problems contributing to this request for change is the legal action taken by one resident towards Republic due to damage to property. In addition, the drain boxes are failing in the alleys due to the weight of the trash trucks. Emergency repairs are needed in order to repair the drain boxes and the cost is expensive. Continuing to use the alley for ongoing trash service will inevitably lead to the failure of drain boxes in the future. Dee VanGavree, Laura Miller, and Borough Manager Theresa Eberly all drove this route prior to the council meeting. Manager Eberly asked to be permitted to go speak to residents who would be impacted by this change. There was mention of other areas that may see similar obstacles once containers are used for collection. Addressing a time limit as to when collections can be placed out and how long containers can be left out was mentioned. Permission was granted to speak to residents about concerns and ideas.

## 2. Alexander Park Bid

Manager Eberly noted there had only been one bid placed which came in at 70K over. She stated we are exploring options to complete the playground construction.

## 3. Hummelstown is Happening

a. A new agreement with Anthem would include \$10,000 towards marketing consultant. The increase would be from \$500 to \$1,000 which would be covered by the Tourism Grant for at least the next 10 months. Anthem consultant would work approximately 20/month and continue with current contributions as well as new additions outlined in contract. There will be a 90-day strategy from 8/1/2023-10/31/2023 resulting in a meeting to discuss additions that were added and progress at the beginning of November.

b. Motion to **Add** the HIH and Borough of Hummelstown Agreement to the August 17<sup>th</sup> meeting agenda by Robert Weber and seconded by Kelly Williamson.

## 4. 2024 Budget Schedule

Budget schedule was discussed by Borough Manager, Theresa Eberly along with four dates for Public Hearings to discuss budget.

First Draft-October 4<sup>th</sup> @ 5:30

Second Draft-October 18<sup>th</sup> @ 5:30

Third Draft-November 1 @5:30

Tentative 2024 Budget Presented-November 14 @ 6:00

All dates were approved by members of Borough Council.

## 5. Engineer Update

a. West End Basin-Isaac Underhill spoke to the construction manager about the water sitting in basin and advised this part would be completed hopefully by spring. The water that is sitting is to help filter the water that is going to creek and to help with erosion management. Isaac also clarified that the pipe size has not changed while being replaced.

b. Duke and High Project-Isaac Underhill updated that they are working on insurance limits and policy. Once it is completed, he will send it over to Manager Eberly to review and then it will be ready to sign.

c. Quarry Road Sidewalk-HRG images were shown to explain the difference between two options for sidewalk, buffer & curb. HRG suggests curb, sidewalk then buffer option per PennDOT safety criteria. Guiderail must sit back 8 ft, making the sidewalk about 5 feet and will be narrow. Conflicts with light post were discussed and options were talked about. It was decided to go with the curb, buffer then sidewalk option. Also, per HRG all signage that is to go up has been put up at round about.

## 6. Traffic Study @ Violet Alley and S Walnut Street

a. Chief Hess explained how Officer Martin conducted a survey to see if a stop sign was needed. Officer Martin does not recommend this location needing a stop sign added. Chief Hess requested everyone read the article and Bob Weber suggested this be made public to the residents.

b. Motion to **Add** Traffic Study to the August 17<sup>th</sup> meeting agenda made by Bob Weber and seconded by Dee VanGavree.

## Other Business

### Emergency Replacement of Drain Boxes and Pipes

Dave Willard addressed the concern for emergency work to be performed and replacement of both drain boxes which are deteriorating and not functioning. The metal piping would also be replaced with PVC piping. The piping and boxes are originals from 1970's sewer system. Many utilities and communications are affected underground here. While completing this project Landis Street (Main-High) from alley to alley during excavation will be affected. Solicitor Michael Miller explained since there is a threat to safety and wellness and because it is just a one for one to replace existing there does not need to be a bid. Borough Manger, Theresa Eberly shared

that there had been \$125,000 budgeted for stormwater projects. She estimated that the budget had remaining funds to cover the emergency work.

Motion to **Approve** the emergency replacement made by Chris Black and seconded by Robert Weber. Dee VanGavree requested that Borough Council be provided with the details of stormwater budget.

#### HRG Active Transportation Plan Scope of Work

Robert Weber addressed the last meeting when the HRG Scope of Work proposal for the Active Transportation Plan was discussed. Council Member Weber stated that the cost of the project is fixed at \$60,000 and after thinking about it, thought it made sense to award HRG. He suggested that the details be discussed again. This plan is meant to get a plan for biking, sidewalks, walking, connecting areas, etc., then to look for funding to make improvements. Manager Eberly indicated that she had not prepared the bid that would be needed to send out request for proposals. Council member Lister supported comments made by Robert Weber and asked that this option be reconsidered.

Motion to **Accept** Active HRG Transportation Plan as presented at last meeting, not to exceed \$60,000 made by Robert Weber and seconded by Chad Lister.

#### Lonny Blough-Chicks Tavern Donations

Council Member VanGavree presented the Borough Council with 2 checks from proceeds of the Chicks Annual Golf Tournament. Lonny Blough donated \$2,000 to Angie for Community Cares as well as \$2,000 to the Police Department for their "Shop with a Cop" program.

#### Mini Thon at Lower Dauphin High School

Chris Black received a request for Mini Thon group to be able to have a single run the middle of December in the Borough. Borough Manager Eberly asked that they contact Borough office, and we will coordinate it with Police Department.

#### Ragnar Relay

Manager Eberly informed Council that Ragnar Relay reached out and will be using the Borough as part of their "run through" relay from Harrisburg to Philadelphia Oct 13-14 from 8:00-4:30.

#### **Executive Session (none)**

#### **Adjourn**

Meeting adjourned at 8:13 pm

Respectfully submitted,

Traci Eismann