

Minutes
 Regular Meeting
 Hummelstown Borough Council
 Thursday July 20, 2023
 7:00 PM

1. **Call To Order**
2. **Devotions**
3. **Pledge of Allegiance to the Flag**
4. **Roll Call**

Council Members:		
Brian Foster, President ■	Robert Weber, Vice-President ■	Mayor Dave Roeting ■
Christopher Black ■	Chad Lister ■	Dee VanGavree
Kelly Williamson ■	Randy Lutz	
Also in Attendance:		
Theresa Eberly Borough Manager ■	Justin Hess Chief of Police ■	David Willard Public Works Director ■
Issac Underhill HRG representative ■	Michael Miller Solicitor ■	Laura Miller-Zoning ■ Traci Eismann-Finance ■

5. **Announcements**
 There was an executive meeting held prior to discuss ongoing Personnel & Legal Concerns.
6. **Approval of the Agenda**
 Motion to **Approve** agenda made by Robert Weber and seconded by Kelly Williamson. Motion carried.
7. **Approval of the Minutes of the Following Meetings**
 - A. Regular Meeting of June 15, 2023
 Motion to **Approve** minutes made by Kelly Williamson and seconded by Robert Webber. Motion carried.
 - B. Workshop Meeting of July 13, 2023
 Motion to **Approve** minutes made by Robert Webber and seconded by Kelly Williamson. Motion carried.
8. **Public Hearing**
 - A. Ordinance 2023-05 UCC Amendment.
 Solicitor Michael Miller addressed amending the UCC Code Amendment to include changes to the building permits and inspections requirements, updating to the 2018 IPMC and 2018 Electrical Code and amending enforcement height of grass from 10” to 8”.
 At this time Laura Miller was asked to speak briefly on the current concerns on the length of grass. Solicitor Miller agreed with Laura Miller’s concerns.
 Motion to **Adopt** Ordinance 2023-05 was made by Robert Weber and seconded by Chad Lister.
 At this time correction was made to agenda to change Ordinance listed as 2023-04 to 2023-05.

9. **Presentations**

- A. Gina Casner, President, Chronically Strong addressed Borough Council to request support as a Co-Applicant for Dauphin County Local Share Municipal Grant Program in the amount of \$10,334.70. Ms. Casner stated that Chronically Strong is a new program designed to offer mental health support for individuals in high school. Ms. Casner spoke of the importance of the program, especially with youth. Details of how money would be spent as well as statistics were addressed. Mayor questioned if starting at a younger age, in middle and elementary schools was a possibility and was advised for additional funding of \$2500.00 it could be. Solicitor Miller was asked by Robert Weber if this would impact the Borough's ability to receive funding and was advised by Mr. Miller there would be no impact to the Borough and stated we should support the cause with a letter of support.

10. Citizen Hearings

Mr. Rob Panko expressed appreciation to Gina Casner for sharing her story and encouraged Borough Council to support this request.

11. Staff Reports:

A. Manager's Report

Manager Eberly indicated that staff member Laura Miller received her Building Code Official certification and is now our BCO which was previously held by third party company. Brian Foster congratulated Ms. Miller. She also stated that Dave Willard and Jeremiah Thomas have been attending courses for Wastewater Systems Operator Certification and both took exams today. This certification would allow them to oversee the operations of our pump stations and allow us to oversee these operations in house in the future. Manager Eberly noted that Rental Registration has collected 760 of 999 units, which is approximately 75%, and thanked staff member Jessica Fales for all her hard work. Staff plan to resend past due bills next Friday with a 30-day follow-up. No plan at the time to have any fees attached. All 2022 Ordinances and Resolutions have been added and are available for review. Staff have changed the frequency of posting approved Ordinances/Resolutions from annually to every six months. Therefore, in August the website will be updated and current. Finally, she encouraged everyone to share and participate in the borough survey. August 17th the financial and operational review of the borough will be shared with Borough Council.

B. Zoning/Code Enforcement Officer's Report (report attached)

Laura Miller gave an updated report: 166 enforcement/zoning cases YTD, closed 110, 21 extended and 26 are being actively monitored. Her calls are split evenly between codes/permits. Chris Black suggested she add a column for address to her report. Ms. Miller advised that she is in communication weekly with Republic Services. A tri-fold brochure is now available with all current information and will be updated twice a year.

C. Police Report (see attached)

D. Fire Company Report

Bud Blough requested the support of Borough Council for co-sponsor to their application for \$75,000 for 2023-2024 Gaming Grant. The grant funding was for a new ladder truck that is currently out of service. President Foster advised request would be placed under New Business.

E. Mayor's Report

The Mayor let everyone know this was last week for summer rec program for 2023 as well as the year end celebration on Friday from 10am-12pm. Saturday will be the ribbon cutting ceremony for PA Therapy Connections. On Friday, July 28th there will be a meet and greet for Lower Dauphins Boys' Volleyball Team for winning their 3rd State Championships in a row. The event will be held on the athletic field from 5:30pm-8:00pm. National Night Out will be held on Tuesday, August 1 from 6:00pm -9:00pm. There will be a 2nd Friday held on August 11th. Businesses are working together to offer specials to encourage more people to come out.

F. Financial Report

Motion to **Approve** report made by Chad Lister and seconded by Kelly Williamson. Motion carried.

G. Tax Collector's Report

Motion to **Approve** report made by Kelly Williamson and seconded by Bob Weber. Motion carried.

H. Tax Exemption & Exoneration Report (none)

I. Parks & Recreation Board

Kelly Williamson stated that the Summer Recreation program was wrapping up. She thanked Lower Dauphin Falcon Foundation for grant funding for a special program. Mayor mentioned that 70 kids signed up this summer and a few years ago the program almost went away due to not enough participation. Alexander Park closed on July 17th and 3/4 of playground equipment has been removed. Bricks are still being sold and benches at parks have begun.

J. Emergency Management Oversight Committee (none)

K. Shade Tree Report

Lisa Mackley advised that the Commission has been working on updating the applications and entire Shade Tree processes. Ms. Mackley addressed the concern of lifting sidewalks and requested an update to the ordinance. Lisa expressed concerns about liability should an application be denied, and a subsequent injury occur. Solicitor Miller stated that he does not see a lawsuit being possible if that situation occurred. Concerning the budget, the Commission would like to see funding at \$2 per person living in Borough for projects and ideas to improve the tree canopy in the borough. There was discussion on whether a tree removed could be replaced with a tree on the owner's property. In addition, the Commission is exploring the possibility of expanding Arbor Day activities. Council Member Black stated that residents should be able to attend meetings and make an argument on their part before application is denied.

L. COG Report (none)

M. Communication Committee

Council Member Williamson stated they are looking into magnets possibly with HIH information on them. Theresa and Dee met with HIH about making changes. She spoke briefly about social media and videos about Summer with Sage.

12. Co-Application for LSA Grant – Chronically Strong

Motion to **Approve** Co – Sponsoring application by Chronically Strong for the LSA Grant was made by Chris Black and seconded by Chad Lister.

13. 2024 Trash/Recycling Service Proposal – Republic Service

Motion to **Approve** the 2024 Extension Proposal from Republic Service at a rate of \$95/Quarter made by Chad Lister and seconded by Chris Black

14. John Street Pavement Project

Motion to **Approve** the revised bid packet to include ADA ramps and requirement to pave the entire project was made by Robert Weber and seconded by Chris Black

15. Ordinance 2023-06 Skateboarding

Motion to **Advertise** Ordinance 2023-06 for adoption on August 17, 2023, was made by Kelly Williamson and seconded by Robert Weber.

16. Police Employment

A. Motion to **Approve** the offer of employment to Donald Holcomb as a part-time Police Officer at a rate of \$20.00/ hour, upon successful completion of a background check and relevant testing was made by Robert Weber and seconded by Chad Lister

B. Motion to **Approve** an offer to increase the hourly rate for Antonio Gonzales from \$21.85/hr to \$22.85/hour effective May 28, 2023, was made by Robert Weber and seconded by Chris Black.

17. 2023-2024 Gaming Grant Request for Support

Motion to **Approve** the request for County Support of Local Share Municipal Grant Application in the amount of \$179,245 was made by Chris Black and seconded by Robert Weber.

18. Approval of Bills Payable List dated from June 16, 2023, and July 18, 2023.

Motion to **Approve** payables was made by Kelly Williamson and seconded by Robert Weber

19. Other Business

A. Motion to **Approve** the request for sponsorship of the LSA Gaming Grant Application by the Hummelstown Chemical Fire Company towards the purchase of the ladder truck in the amount of \$75,000 was made by Robert Weber and seconded by Chad Lister.

B. Motion to **Approve** the request for sponsorship of the LSA Gaming Grant Application by Chop Chop, LLC towards demolition and renovation for new quick serve restaurant in the amount of \$75,000 was made by Robert Weber and seconded by Chris Black.

C. Citizen requested we use microphones for meeting due to not being able to hear.

20. Executive Session (none)

21. Adjourn-8:45pm

Respectfully submitted,

Traci Eismann