

MINUTES
Workshop Meeting
Hummelstown Borough Council
Thursday, July 13, 2023
7:00 PM

Call To Order

The Thursday, July 13, 2023, Workshop Meeting of the Hummelstown Borough Council was called to order by Vice President Robert Weber at 7:00 PM. Members in attendance included Robert Weber, Dee VanGavree, and Chris Black. Also in attendance were Mayor Dave Roeting, Theresa Eberly, Borough Manager, Justin Hess, Police Chief, David Willard, Director of Public Works, Brett Flower, Solicitor, and Isaac Underhill, HRG.

Presentations/Announcement

1. Executive Session was held prior to the meeting to discuss real estate and ongoing litigation.

2. Republic Services- 2024 Trash and Recycling Proposal

Andrew Wartz, Manager, Municipal Sales, discussed the proposal to extend the final year of the contract that has been in place since 2015. Republic Services has been servicing the Borough since 2005. The Borough has the option to accept the proposal for the one-year extension or go out to bid. Mr. Wartz stated that the industry is faced with many challenges including retaining employees and work compensation claims. Many are going to fully carted service. The one-year extension does not include changes to the type of service, however going forward the borough will need to look at service on alleys and cart service. He stated the price that Republic has offered the borough is very competitive and would not be this low if the borough went out to bid on trash and recycling services. He said they recognize that there have been service issues in recent years, and many of these issues are related to not being able to retain employees. Stated that Marysville Borough's new cost is \$38.20/month.

There was discussion on options for more automated service in the future. It was agreed that education is key and the need to educate residents about future service options. Many Borough Council members acknowledge the hard work that the employees do and appreciate the partnership we have with Republic Service.

3. HRG Proposal: Active Transportation Plan- Laura Ludwig, HRG

Ms. Ludwig provided an overview of the proposal on the Active Transportation Plan. Several Borough Council members requested that staff prepare an Request For Proposal and seek other proposals.

Citizens Hearings

Mr. Panko stated concerns with the direction of the HRG proposal. It needs to be functional.

Administration

1. Skateboard Ordinance Revision

Chief Hess stated that the current Ordinance provides a definition from 1976. There have been numerous advancements with skateboards and how they are powered. He is asking Council to change the Ordinance to reflect current skateboarding. There was discussion on the definitions that should be included in the Ordinance and the safety concerns with skateboards in the borough. Suggested changing the definition to state "on one or more wheels". Motion to **Add** the Skate Board Ordinance to the July 17th meeting was made by Robert Weber and seconded by Chris Black . Motion carried.

The Chief mentioned that there is an App from General Code for cell phones called "eCode Search" and anyone can access ordinances/codes on your cell phone device.

2. Special Event Permit- FFO Festival

Alan Detweiler and committee members discussed the Special Event Permit submission. Manager Eberly confirmed that the applicant complied with all requirements. Specifically, he stated that there will be a beer garden and that access will be restricted and only those 21 years or older will be allowed to enter. Cheers to You is the company that will manage the beer garden. The beer garden will be held within the enclosed basketball court. Wrist bands will be used to identify participants, alcohol will be served in cups and will close 9:30pm/10:15pm (45 minutes prior to the band's ending). They have police department presences and other contracted security. They will have 27 kid's games. They requested that the basketball court only have one entrance.

Motion to **Approve** Special Event Permit submitted by the FFO for event on August 14th through August 19th at Schaffner Park was made by Dee VanGavree and seconded by Chris Black. Ayes were Brian Foster, Robert Weber, Chris Black, and Dee VanGavree. Chad Lister and Randy Lutz oppose. Motion carried.

Dee VanGavree applauded the FFO for their efforts in changing the event to keep it going.

3. HRG Proposal: Active Transportation Plan

Motion to **Table** the proposal from HRG and request the borough prepare and RFP for the plan. made by Chris Black and seconded Chad Lister. Robert Weber opposed. Motion carried.

4. Duke and High Streets Stormwater Project

Isaac Underhill stated that the bids were opened, and we received 12 bids. The low-cost bidder was CPA Pavement Services at \$77,209.75. Mr. Underhill verified that the bid was consistent with the bid request.

Motion to **Approve** the award of the bid for the Duke and High Street project to CPA Pavement Services, as the low-cost provider at a total cost not to exceed \$ 77,209.75, contingent on the solicitor's review was made by Robert Weber and seconded by Chris Black. Motion carried.

5. Bookkeeper Position

Manager Eberly stated that we are fortunate that Traci Eismann has joined our team. She has hit the ground running and continues to impress us with her willingness to take on new tasks.

Motion to **Ratify** the offer of employment to Traci Eismann for the Bookkeeper position at a rate of \$24/hour effective June 30, 2023 was made by Robert Weber and seconded by Dee VanGavree. Motion carried.

6. Ordinance 2023-05 UCC Amendment

Solicitor Flower indicated that this Ordinance reflects the changes to the UCC discussed in May. In addition, it includes the update to the 2018 IPMC and electric code to 2017. It has been advertised for the meeting next week. Code Officer Miller requested to reduce the height of grass in violation in our code from 10". She stated the IPMC allows the municipality the opportunity to determine the height of grass. After discussion it was agreed upon that the height of grass in violation will be 8".

Motion to **Add** Ordinance 2023-05 UCC Amendment to the July 20th meeting for adoption was made by Robert Weber and seconded by Chris Black. Motion carried.

7. 2024 Trash/Recycling Service Proposal – Republic Service

Chris Black clarified that the new rate for Marysville Borough is \$38.20. Chad Lister recommended accepting the proposal and to start educating our residents on a potential major shift in our trash service in 2025.

Motion to **Add** the Extension Proposal of \$95/Quarter to the July 20th agenda was made by Chad Lister and seconded by Robert Weber. Motion carried.

8. Engineer Update

a. Isaac Underhill will provide an update:

1. Quarry Road Sidewalk

He said the plans are being reviewed by Larson Engineering. In addition, they will be conducting an environmental study. He said he met with the Chief and Manager Eberly to discuss the buffer area. It was suggested that the buffer be paved rather than grass or stone due to the ongoing maintenance that would be required. Robert Weber asked whether lighting was included in the design. Mr. Underhill indicated that it was not included in the original scope of work. He stated that since it was not the best approach would be to hold off on paving the buffer area and look for additional funding to cover the lights. The type of lights would be overhead for better lighting and could be placed between the curb and walkway. Another option would be to move the sidewalk closer to the road and eliminate the 3' buffer. Borough Council agreed that for safety reasons and operations, the sidewalk should be buffered from the road.

2. Traffic Signal- Quarry Road

Isaac stated the Borough is responsible for maintaining the signal. President Foster indicated he believed the amount was \$30,000. Mayor Roeting asked whether there were speed signs at the roundabout. Mr. Underhill said he would investigate. Questions and concerns were raised about the

new basin along Rt. 322, specifically about whether there should be fencing and if the basin will continue to hold water. Mr. Underhill said he did not think there would be a fence and stated that it was a detention design basin. He said it should be dewatered in 72 hours. Randy Lutz asked whether the radius of the roundabout could accommodate the ladder truck. Bud from the fire company said we are seeing more tractor trailers coming through town from Hanover Street. He also said the one Rt 322 East sign is difficult to see.

3. Sidewalk specifications

Mr. Underhill stated that the approach that has been working in other municipalities is that the curbs and sidewalks are being inspected and repaired in conjunction with any roadwork project. The on vertical drop is ¼ "drop. Chad Lister mentioned he did research on Shade Tree in other communities. He looked at Lititz, Mechanicsburg, Waynesboro to name a few and found a few suggestions that we could consider. It was suggested that we provide the information to the Shade Tree Commission and have them look at it and make recommendations to Borough Council. Chris Black added that the Shade Tree Commission has changed the process and going forward applicants will have the opportunity to meet with the Shade Tree Commission to discuss their application.

Other Business

Dee VanGavree stated that the Dauphin County Commissioners will attend 2nd Friday for a check cutting ceremony to acknowledge the award of the Tourism Grant. Everyone is invited to attend at 5:45pm on Friday. She said it is a great tie in for bike race.

Executive Session- (none)

Adjourn

Meeting adjourned at 8:38 pm

Respectfully submitted,

Theresa Eberly