

MINUTES
Workshop Meeting
Hummelstown Borough Council
Thursday, June 8, 2023
7:00 PM

Call To Order

The Thursday, June 8, 2023, Workshop Meeting of the Hummelstown Borough Council was called to order by Vice President Robert Weber at 7:00 PM. Members in attendance included Robert Weber, Dee VanGavree, Chris Black, and Kelly Williamson. Also in attendance were Mayor Dave Roeting, Theresa Eberly, Borough Manager, Justin Hess, Police Chief, David Willard, Director of Public Works, Brett Flower, Solicitor, and Isaac Underhill, HRG.

Presentations/Announcement

1. Executive Session was held prior to the meeting to discuss legal and personnel issues.

2. Catherine Piermattel, Grant Coordinator for the American Legion Post 265 request the Borough sponsor a Local Shares Dauphin County Municipal Grant Submission. The American Legion is interested in replacing outside wall, porch floor, windows, and flooring on several floors. The estimated cost is \$87, 500 and they are seeking funding in the amount of \$75,000. Robert Weber said the American Legion does so much for the community and he thinks the Borough should support the efforts. Mayor Roeting suggested that they should make sure they show the total cost of the project.

3. Alan Detweiler, President of FFO stated that this will be the 58th year of the event. They are going in a new direction and calling the event FFO Festival. There will be no rides for the second year and will be held August 14th – 19th. They are thinking it will be more of a community event and would like to sell alcohol and set it up on the basketball court. All alcohol must be consumed at the basketball court, and they will use wrist bands to keep track of drinks. Bands will play until 10:15pm. Selling alcohol requires a special permit and before he completes the permit, he wanted to make sure Borough Council would not have any issues. In addition, the cost of the permit is \$250, and he wanted to know if that was for a day or for the entire week. The Borough Council stated the permit to be issued for the entire event, regardless of the number of days. He will complete the permit and be on the agenda at the Workshop meeting on July 13th for discussion and approval.

Citizens Hearings

Brenda Pera, 290 West Main Street, expressed concerns about the Shade Tree Commission. She feels the meeting at 5pm is not convenient and they should not make a decision without meeting with the applicant. She reiterated that Borough Council is responsible for the Shade Tree Commission. She requested again that she receive a letter stating the reason for the denial.

Administration

1. Alexander Park Playground Bid
Manager Eberly stated that construction documents were included in the meeting packet. The bid documents will be available for the meeting next week. The construction matches the site drawings previously submitted.
Motion to **Add** the advertising of the bid on June 16, 2023, with a letting date of July 7, 2023, to the June 15, 2023 agenda by Kelly Williamson and seconded by Dee VanGavree.

2. John Street Road Improvement and Bid
David Willard, Public Works Director stated that the road project is on John Street and will be a collaboration with UGI to get the entire road re-paved.
Motion to **Approve** advertising the bid on June 12, 2023 with a letting date of July 6, 2023 by Dee VanGavree and seconded by Kelly Williamson.

3. TISIP Grant
Manager Eberly indicated that at the previous meeting Borough Council approved Resolution 2023-08 which

showed our support for moving forward with the Graystone Farms emergency access road. The follow up to this approval would be to approve the Borough's funding commitment for the grant submission. This is done in the form of a Funding Commitment Letter.

Motion to **Approve** the Funding Commitment Letter hereby committing the Borough to an 25% match estimated at \$80,000 from the Capital Improvement Funds made by Chris Black and seconded Robert Weber. Motion carried.

4. Duke and High Streets Stormwater Project

Isacc Underhill described the project and stated the design is completed. The bid documents are complete, and they are prepared to release for bid. He stated that the construction cost is approximately \$6,000 more than was previously estimated. There was discussion on the size of the pipes and the need to replace one segment of pipes.

Motion to **Approve** advertising on June 15th the bid on with a letting date of July 11, 2023 was made by Robert Weber and seconded by Chris Black. Motion carried.

5. Talisman 7 Ventures Plan

HRG provided the Improvement Guarantee for the project previously approved.

Motion to **Add** the Establishment of Improvement Guarantee in the amount of \$113,828 for the Talisman 7 plan to the June 15, 2023 agenda by Kelly Williamson and seconded by Robert Weber.

6. Engineer Update

Isaac Underhill will provide an update:

Roundabout should be open on Saturday.

Quarry Road Sidewalk preliminary design was shared with Borough Council. The drawing shows a 3ft buffer zone, which can be stone or grass. There is a 5ft sidewalk on the west side of the road and the guiderail is behind the sidewalk. It was discussed whether ballads could be used to protect the pedestrians on the sidewalk.

Robert Weber asked if they are going to extend the culvert that goes under the road. Isaac said he will check on it. The plans will be provided to PennDOT for comment.

Traffic Signal- Quarry Road should be operational in the next few weeks.

DEP reached out to HRG about some minor details about Hummel Nature Trail. DEP said we should receive the permit shortly.

Other Business

Robert Panko asked if the Borough would consider adding stop signs in alleys, especially the intersection south of High Street and Walnut Street. Chief Hess replied they would look into it. Some concerns with adding stop signs have to do with snow plowing and finding enough real estate to install the sign.

Dee VanGavree mentioned 2nd Friday and the great response from businesses. The only change is the sponsored entertainment will not be scheduled due to the air quality issues.

Executive Session

To discuss legal issues.

Adjourn

Meeting adjourned at 8:07pm

Respectfully submitted,

Theresa Eberly