

**MINUTES**  
 Regular Meeting  
 Hummelstown Borough Council  
 Thursday, May 9, 2024  
 7:00 PM

*THIS MEETING IS BEING RECORDED FOR THE PURPOSE OF MINUTES  
 As a courtesy to others in attendance, we ask that you please silence mobile devices and limit  
 public comment to no more than five (5) minutes per person.*

1. **Call To Order**
2. **Devotions**
3. **Pledge of Allegiance to the Flag**
4. **Roll Call**

Mayor and Council Members:		
Mayor Dave Roeting	Christopher Black, President	Dee VanGavree, Vice-President <b>X not present</b>
Robert Weber	Kelly Williamson	Barbara Miller
Chris Weaver	Jamie Brubaker <b>X not present</b>	
Also in Attendance:		
Theresa Eberly Borough Manager	Justin Hess Chief	David Willard Public Works Director
Traci Eismann Finance	Brett Flowers Solicitor	Isaac Underhill, HRG <b>X not present</b>

5. **Announcements/Presentations**  
 Executive session was held prior to meeting to discuss potential litigation matters.

6. **Public Comment**  
*Any resident, business owner, and/or taxpayer of the Borough, or any representative of a non-profit organization serving the Borough wishing to address the Council must first be recognized by the President and then must identify him/herself by name and address.*

Christine, owner of Live, Work, Play joined the meeting to clarify the information that was presented at the last Borough Council meeting. Both The Sun Newspaper as well as minutes from last meeting stated Hummelstown area was the top searched area out of a large number of areas when looking for places to go and things to do. Per Live, Work, Play the analytics that were shared should have stated that there are over 2500 cities on her website that are searched. Live, Work, Play has no way of knowing how many people are searching a particular area compared to those that are actual residents. It was stated that The Sun had already retracted their article and the Borough would address the correction in the meeting minutes.

7. **Consent Agenda**
  - A. **Approval of the Agenda**
  - B. **Approval of the Minutes of the Following Meetings**
    - i. **Meeting of 4-11-24**

**C. Approval of Bills Payable List dated May 9, 2024**

**D. Financial Overview Report as of April 30, 2024**

**General Fund Checking**

Balance	\$2,143,339.00
Revenue	\$1,520,532.13
Expenses	(\$833,582.73)

**Sewer Fund Checking**

Balance	\$910,749.26
Revenue	\$464,225.87
Expenses	(\$448,197.02)

**Capital Fund Checking**

Balance	\$2,874,937.03
Revenue	\$30,021.11
Expenses	(\$101,591.19)

**E. Fire Company Report**

**F. Tax Collector Report**

**G. Tax Exemption & Exoneration Report (none)**

**H. Zoning/Code Enforcement Officer Report**

**Motion to Approve Consent Agenda As Presented made by Kelly Williamson and seconded by Bob Weber.**

**8. Public Hearing (none)**

**9. Additional Reports:**

**A. Manager Report**

Additions to the submitted report included notification that Recycling Grant was approved for \$4,248 which is determined by the amount of recycling is collected in the Borough which is down slightly from previous year. Chief Hess was thanked for his help with some technology issues which is going to help save some time and money.

**B. Police Report**

As Submitted with the addition of letting all know they PD has taken delivery of the 2023 Tahoe and work is being done to get it compete in the next few weeks.

**C. Mayor Report**

5/10-2<sup>nd</sup> Friday

5/11-Hummelstown Hunger Run-all proceeds go to local Hummelstown Food Pantry, who service over 100 families per week.

5/12-Mother's Day

5/19-Chick's Golf Outing, Mayer Roeting will be participating in this event.

5/26 & 5/27-Judging for the Red, White & Blue Contest, more information can be found on HIIH as well as the Borough website.

5/27-Memorial Day which includes annual parade at 10am followed by a short service back at the cemetery.

A few weeks ago, the Borough did a pedestrian crossing enforcement for 4 hours, which resulted in 16 violations and individuals were issued a warning. A second round of enforcement will be conducted the evening of May 10th for 2 hours.

D. Parks & Recreation Board

4/20-Computer recycling event was held and well received; recycled items go to Mission Central in Mechanicsburg.

5/13-Council Member Williamson will be attending the “Do The Right Thing” banquet on behalf of Communities that Care Board.

5/27-Memorial Day P&R will be set up to make cards for the troops on the square at 9am before parade.

The 10-week spring adult basketball league was a huge success with 10-12 participants each week, they are requesting to do this again in the fall and keep the program going.

Thank You’s were extended to PW’s as well as Council Member Weber for all the hard work on Alexander Park, ribbon cutting for new playground will be held on June 22<sup>nd</sup> at 10am.

E. Emergency Management Oversight Committee

President Black read report on behalf of Vice President VanGavree, EMA is working on securing a AED for PW’s through Peyton Walker Foundation.

4/29-Participated in the Life Lion contract renewal meeting along with Manager Eberly.

The Red, White and Blue contest was launched this month in the Borough in honor of military veterans. EMA will be a sponsor for Chick’s upcoming golf out and is in the process of rescheduling their quarterly meeting.

F. Shade Tree Commission

Manager Eberly, Dave Willard and 2 members of Shade Tree Commission walked nine properties to look for possible areas to plant trees, spots were chosen for 7 new trees to be planted in the next few weeks.

G. COG Report

No Report, meeting is on 5/20.

H. Communication Committee

President Black read report on behalf of Vice President VanGavree, committee is extremely busy throughout the Borough with events for spring. The committee is working with two different companies for updating photos of Hummelstown. Borough Council as well as staff will have pictures taken on May 16<sup>th</sup> and committee will meet again on May 21<sup>st</sup>.

I. Engineering Report

Manager Eberly read report on behalf of Isaac Underhill, Engineer, Quarry Road design was submitted to PennDOT who responded today with 3 minor comments which HRG is working on addressing.

## 10. Curb Repair- Schaffner Park

A. Discussion on the Costar Quote from Kinsley Construction.

Request to Table motion was made by President Black due to only receiving one bid and other bidders being interested in job.

Motion to **Table** quote from Costar vendor Kinsley Construction to replace curb at Schaffner Park for a total cost of \$16,250 made by Barb Miller and seconded by Chris Weaver.

## 11. ARLE Grant

A. Discussion on the Phase 2 of our signal improvement project in 2025 using the ARLE grant for the following work intersections at Hanover and Main and Hannover and 2<sup>nd</sup> Street:

Staff met with Dawood Engineering to discuss bid for Green Light Go grant at which time the need for a backup plan was suggested should we lose signals for any reason as well as updating the type of detection we use. The Borough currently uses “Loop” detection which cannot detect motorcycles or small vehicles and eventually fail and is expensive to repairs whenever there is road cut in the area. The latest technology is “Radar” which provides a wider view of traffic and creates a more efficient flow of traffic. “Radar” is the device and is not used for enforcing speed timing but rather to help cycle the light traffic more efficiently and take into consideration traffic patterns and safer light cycles. At no time would we have access to speed calculations or video from the device. Quarry road traffic light currently has this kind of technology and the goal would be to have similar systems at all of our traffic signals. There is no match for this grant, however they do request a monetary contribution, deadline to apply for grant is June 30<sup>th</sup>, with an application form due prior. Manager Eberly requested we Table this for a week until next meeting to see if other items discussed became an option. The Borough was presented with an option to “test drive” a radar system with the newest technology and are working on negotiations for cost and request more time to get this done. All of Borough Council members present are in favor of new detection either through ARLE or Green Light Go grant and will be discussed in further detail at next meeting.

- 1) Battery Back Up (Uninterruptible Power Supply)
- 2) Radar Detection
- 3) Maintenance and Protection of Traffic During Construction

Motion to Approve **Table** submission of the ARLE grant submission for a total estimated cost of \$118,500 and a Borough portion of \$ 23,712 (20%) made by Bob Weber and seconded by Chris Weaver.

## 12. Field Request

A. Discussion on use of fields/parks in the Borough of Hummelstown

Manager Eberly addressed how over the years the Borough has worked hard to improve our parks and how Schaffner Park is able to “bounce back” from our events and carnivals held on the grass areas, while still working on ways to allow the grass to rest in between activities. Efforts were made at Nature Trail to improve the open area so that it could be utilized as a field at times for sports, one concern was the absence of lighting at this location. A suggestion was made to come up with a rotation with other areas to rotate their fields with ours, so the Borough fields weren’t the only ones being used but all of Borough Council agrees to continue to allow use of the fields just making a proposal of some ideas. It was also discussed that fields are not used after rain while grass is wet so it doesn’t tear up the grass. We have light towers that could be used when more lighting is needed for practices. More discussion will be had on the field use in the upcoming meetings.

## 13. CD Program with PLGIT

A. Discussion on implementing a short-term CD investment strategy with our accounts currently in our PLGIT as follows:

- 1) *\$750,000 for 12 month- CD from the **Sewer Capital Fund** or*
- 2) *\$750,000 for 6 month-CD and \$750,000 for 12 month- CD from the **Sewer Capital Fund***

Rates currently in prime accounts are at 5.42% but anticipated to drop. Two options were proposed by Manager Eberly to move funds into CD’s to secure the high interest rates we currently are seeing. Money in the CD’s would be locked in for a specified time period. Option one to invest only \$750,000 would provide the Borough with \$38,551.00 at a gross weighted average interest rate of 5.28% and option two would provide

\$58,543.00 in interest with a gross weighted average of 5.4% while investing for the 6 months and year. Manager Eberly is confident that the Borough for grant purposes will not be required to utilize these funds in these time periods. Penalties for early withdrawal would depend on each bank and you can only put \$243,000 and each bank is different. Resident, Donnie Woltzfarth, 101 West Main Street asked for clarification on fees charged and interest rate differences.

President Black was comfortable with Manager Eberly locking in \$750,000 for one year until Borough Council sees what there is for expenditures and cash matches for upcoming grants and cash flow.

#### **14. Other Business**

Borough Council Meeting will be held on May 16, 2024

Council Member Williamson acknowledged what a success and fun night the Spring Bash was, and nice money was raised which will help support the Community Foundation. She also extended thanks to the fire hall and everyone that volunteered and donated to the event.

#### **15. Executive Session (if needed)-none**

#### **16. Adjourn – 8:05**

### **2024**

5-10 2<sup>nd</sup> Friday

5-11 Hunger Run

5-14 Trash Service Committee Meeting

5-14 Hummelstown Municipal Authority

5-16 Borough Council Meeting

5-19 Chick's Golf Tournament

5-20 Shade Tree Commission

5-22 Zoning Hearing Board Meeting

5-27 Red, White, & Blue Contest , Memorial Day Event and Cards on the Square for the Troops

#### *Our Journey in 2024*

*Investing in Infrastructure and Connectivity\* Maintaining our Charm-Property Maintenance and Rental Property Program\* Improving Communication with Residents\* Investing in Economic Development\* Improving Sustainability/Efficiencies\* Supporting our Fire and EMA Partners*