

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, December 20, 2018
7:30 p.m.

The Thursday December 20, 2018 regular meeting of the Hummelstown Borough Council was called to order at 7:30 p.m. Members in attendance included Brian Foster, Bob Weber, Ryan Taggart, Amanda Donohue, and Randy Lutz, and Patti Krow who arrived later. Also in attendance were Mayor Dave Roeting, Manager Mike O'Keefe, Chief of Police William Ryan, Finance Director Deb Hummer, and Solicitor Jon Yost.

Approval of Agenda

A motion to approve the agenda was made by Ryan Taggart, second by Bob Weber. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of November 15, 2018

A motion to approve the minutes was made by Amanda Donohue, second by Ryan Taggart. Motion carried.

Workshop Meeting of December 13, 2018

A motion to approve the minutes was made by Patti Krow, second by Ryan Taggart. Motion carried.

Citizens Hearings

There were none.

Staff Reports

Manager's Report

Mike O'Keefe reported that he had attended the first meeting of the Hershey Regional Transportation Study. The committee will be meeting several times in the next year to plan for transportation improvements as a result of the projected development in Derry Township. They will be studying surrounding roads and intersections. The next meeting will be sometime in the spring of 2019.

Mike also reported that Amanda Donohue received a proposal regarding the collection of a potential stormwater fee that was discussed at the December workshop meeting. Amanda passed out a copy of the proposal. She had not had an opportunity to thoroughly review it as she has just received it. She would like all council members to review it before the next meeting as the company that prepared the proposal will be at the January 2019 workshop meeting.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted.

Police Report

The Police Report was accepted as submitted. Chief Ryan reported November had been a busy month but it was handled well. He also mentioned that the officers had made a video and it is on YouTube. He told everyone to check it out.

Fire Company Report

There was no fire company report submitted.

Mayor's Report

The Mayor reported he has been very busy as usual. He officiated the wedding of Brooke Miller, Brad and Barb Miller's daughter. He attended a meeting at PennDOT with Mike O'Keefe and Scott Deal to discuss the municipal winter agreements. He said it was a good meeting but funding for the Borough would not be enough to cover the costs of snow removal. He will be going to Seasonal Grounds on Friday evening, December 21st to listen to Annie Dickenson sing from 6 – 9.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Patti Krow. Motion carried.

Tax Collector’s Report

A motion to accept the tax collector’s report was made by Patti Krow, second by Ryan Taggart. Motion carried.

Tax Exoneration & Exemption Report

There was no report.

Recreation Board

Mike O’Keefe reported the Recreation Board is a very active group.

Emergency Mgmt. Oversight Committee

There was not report submitted

Shade Tree Commission

Amanda Donohue said she is preparing the Tree City USA recertification report. She will provide a copy of it to council when it is prepared. The committee will be part of a tree planting project in front of the 7-11 on N. Hanover St in conjunction with an Eagle Scout project. They will also be planting trees along East Second St.

COG Meeting

Brian Foster said there was no meeting. There is an annual meeting and he will be distributing that information.

New Business

- A. Motion: To adopt Ordinance No. 2018-3 fixing the Real Estate and Occupation Tax Rates for 2019 at 2.85 mills, 30 mills and 600 mills respectively. (Same rates as 2018)**

Motion by Randy Lutz, second by Patti Krow Motion carried.

- B. Motion: To approve Resolution No. 2018-3 establishing the sewer rental rate for 2019 at \$110/quarter for the first 10,000 gallons of water and \$5.90 per thousand gallons in excess of 10,000 gallons (same rate as 2018)**

Motion made by Patti Krow, second by Bob Weber. Motion carried.

- C. Motion: To approve Resolution No. 2018-4 establishing the refuse collection rate at \$60/quarter per unit and \$57/quarter per unit for Senior Citizens (This is an increase of \$2/quarter per unit and is the first increase since 2009)**

Motion made by Bob Weber, second by Ryan Taggart. Motion carried.

- D. Motion: To approve the Final 2019 Budget as follows:**

| <u>Fund</u> | <u>Revenue</u> | <u>Expenditures</u> | <u>Balance</u> |
|--------------------------|----------------|---------------------|----------------|
| General Fund | 3,178,357 | 2,386,124 | 792,233 |
| Sewer Revenue Fund | 1,543,693 | 1,153,557 | 390,136 |
| Capital Improvement Fund | 1,257,000 | 315,200 | 941,800 |
| Road Maintenance Fund | 254,130 | 186,500 | 67,630 |

Motion made by Ryan Taggart, second by Bob Weber. Motion carried.

- E. Motion: To authorize the Solicitor to prepare and advertise an ordinance amending the Zoning Map to change the area zoned Conservation District east of N. Hanover St. from Conservation District to Residential Single Family Zoning District**

Motion made by Amanda Donohue, second by Bob Weber. Motion carried.

- F. **Motion: To authorize the full release of the Improvement Guarantee for the CVS Project, (in the amount of \$249,185.48) as per the recommendation from HRG dated December 17, 2018 and the receipt of a Maintenance Security in the amount of \$12,309 for a period of 18 months from the date of dedication of acceptance.**

Motion made by Randy Lutz, second by Patti Krow. Motion carried.

- G. **Motion: To approve Resolution No. 2018-5 appointing Kratzenberg & Associates (doing business as Keystone Collections Group) as the Delinquent Occupation, Per Capita, and Residence Tax Collector, effective January 1, 2019**

Motion made by Patti Krow, second by Ryan Taggart. Motion carried.

Other Business

Patti Krow said the Krows are having their annual New Year's Eve party.

Approval of bills payable dated December 20, 2018

A motion to approve the bills was made by Patti Krow, second by Randy Lutz. Motion carried.

Executive Session (Real Estate Matter)

There was no need for an Executive Session.

Adjourn

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Debra Hummer