

Minutes  
Regular Meeting  
Hummelstown Borough Council  
Thursday, December 16, 2021  
7:30 PM

The December 16, 2021 regular meeting was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Patti Krow, Dee VanGavree, Chad Lister, and Randy Lutz. Mayor Dave Roeting, Borough Manager Theresa Eberly, Chief Hess, Finance Director Deb Hummer, Zoning Officer Steve Wyld, and Solicitor Michael Miller were also present.

**Approval of Agenda**

*A motion to approve the agenda made by Bob Weber, second by Patti Krow. Motion carried.*

**Honoring Patti Krow**

Representative Mehaffie presented Patti with a certificate. Mayor Roeting read a proclamation making December 16, 2021 Patti Krow Day in the Borough. Brian Foster and Dee VanGavree thanked her for her time on council and all her contributions to council and the community.

**Approval of Minutes of the following meetings:**

**Regular Meeting of November 18, 2021**

*A motion to approve the minutes was made by Patti Krow, seconded by Bob Weber. Motion carried.*

**Workshop Meeting of December 9, 2021**

*A motion to approve the minutes was made by Bob Weber, seconded by Dee VanGavree. Motion carried.*

**Citizens Hearings**

Mike O’Keefe congratulated Patti for all her years of service and all she has contributed

Tom Mehaffie addressed council regarding the redistricting of the 106<sup>th</sup> District due to the 2022 census. Hummelstown is no longer in the 106<sup>th</sup> District. It is in the 104<sup>th</sup>. At this point in time the 104<sup>th</sup> District does not have a Representative. The Borough has 30 days to appeal this decision which Council is planning to do. Representative Mehaffie also said that there is a grant available through the Fish and Game Commission. The grant paperwork would need to be in by the end of the year.

**Staff Reports**

**Manager’s Report**

Manager Eberly gave her report.

- A copy of the Reorganization Meeting agenda was included in the packets for council’s review.
- The public works crew is getting the trucks ready for snow.
- She thanked council and staff for their support since she started as Borough manager.

**Zoning Officer’s Report**

The Zoning Officer’s report was accepted as submitted.

**Police Report**

The Police report was accepted as submitted.

**Fire Company Report**

The Fire Company report was accepted as submitted. Bud Blough thanked Patti for all she has done for the Fire Company and the Borough.

**Mayor’s Report**

Mayor Roeting reported on the following:

- Holiday Happenings had a great day with lots of people.
- The Winter Fling is coming up.

**Financial Report**

*A motion to accept the financial report was made by Bob Weber, seconded by Chad Lister. Motion carried.*

**Tax Collector’s Report**

*A motion to accept the tax collector’s report was made by Dee VanGavree, seconded by Patti Krow. Motion carried.*

**Tax Exoneration & Exemption Report**

There was no report.

**Recreation Board**

Kelly Williamson reported one of their members will be leaving at the end of the year. There were 185 cards made for the troops at Holiday Happenings. The Recreation Board along with Thrivent collected items for the Bethesda Mission. Her garage is full and the items need to be picked up by a truck.

**Emergency Mgmt. Oversight Committee**

Dee VanGavree reported that the committee met on Monday and set goals for the year. The County will not be conducting any formal drills this year. Hummelstown EMA will be having one in the spring.

**Shade Tree Commission**

There was no report.

**COG Meeting**

There was nothing to report.

**Communications Committee Report**

Dee VanGavree reported the committee will be meeting January 18<sup>th</sup> to discuss future plans.

**2022 Budget Items**

**Motion: to approve the Proposed Budget as follows:**

<b>Fund</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Balance</b>
General Fund	\$3,781,370	\$2,832,199	\$949,171
Sewer Revenue Fund	\$2,062,617	\$1,556,178	\$506,439
Capital Improvement Fund	\$2,687,230	\$1,013,500	\$1,673,730
Road Maintenance Fund	\$246,964	\$170,000	\$76,964

*Motion made by Bob Weber, seconded by Dee VanGavree. Motion carried.*

**Motion: to approve Ordinance 2021-6 Tax Ordinance approving the Real Estate and Occupation Tax rates for 2022**

*Motion made by Randy Lutz, seconded by Bob Weber. Motion carried.*

**Motion: To approve Resolution No. 2021-12 fixing the rates for Refuse Collection for 2022 with an increase from \$65/unit/quarter and \$62/unit/quarter for senior citizens (65 and over) to \$68/unit/quarter and \$65.00/unit/quarter for senior citizens effective with the January 1, 2022 Refuse bill**

*Motion made by Patti Krow, seconded by Randy Lutz. Motion carried.*

**Motion: to approve Resolution No. 2021-13 fixing the Sewer rates for 2022 with an increase from their current rate of - \$112/quarter and \$5.90/thousand gallons over 10,000 to \$117/quarter and \$5.90/thousand gallons over 10,000 gallons due to increases in operating costs. Increase effective with the January 1, 2022 Sewer bill.**

*Motion made by Dee VanGavree, seconded by Randy Lutz. Motion carried.*

### **Administration**

**Motion: to Ratify salary adjustment for David Dal to \$22.75/hours effective November 22, 2021**

*Motion made by Chad Lister, seconded by Bob Weber. Motion carried.*

**Motion: to approve Settlement Agreement between the Borough of Hummelstown and Charles Cogan**

*Motion made by Bob Weber, seconded by Chad Lister. Motion carried.*

### **Safety Study at Hanover Street and Poplar Ave intersection**

Manager Eberly stated that there is interest in looking at the process of conducting a safety study for pedestrian traffic on Hanover and Poplar/Parkside. This intersection was identified as one that needed improvement as part of the Multimodel grant. She would like to continue to explore the process and hopes to be able to report back to council next month.

**Motion: to re-appoint the following to the Planning Commission**

Patrick Donohue for a term to expire 12/31/2025

Jamie Brubaker for a term to expire 12/31/2025

*Motion made by Dee VanGavree, seconded by Bob Weber. Motion carried.*

### **Recreation Board Appointments**

Jayne Lane's term expires 12/31/21. She does not want to serve again. A 5 year vacant term will need to be filled.

### **Police**

**Motion: to offer full-time employment to Officer Jamie Saenz effective January 8, 2022.**

*Motion made by Randy Lutz, seconded by Patti Krow. Motion carried.*

### **Approval of bills payable list dated December 16, 2021.**

*Motion made by Patti Krow, seconded by Randy Lutz. Motion carried.*

### **Other Business**

There was no other business.

### **Executive Session**

There was no need for an Executive Session

There being no further business, the meeting adjourned at 8:15.

Respectively submitted,

Deb Hummer, Finance Director