

MINUTES
Regular Meeting
Hummelstown Borough Council
Thursday December 15, 2022
7:00 PM

The Thursday, December 15, 2022, regular meeting of the Hummelstown Borough Council, was called to order by President Brian Foster, at 7:00 PM. Members in attendance included: Dee VanGavree, Randy Lutz, Chris Black, Chad Lister, Kelly Williamson, Robert Weber and Mayor Dave Roeting. Also in attendance were Theresa Eberly, Borough Manager, Chief of Police Hess, Erika Brown, Finance Director, David Willard, Public Works Director, and Michael Miller, Solicitor.

5. Announcements - None

6. Approval of the Agenda

Motion to Approve moved, by Bob Weber and Seconded by Dee VanGavree, motion carried.

7. Approval of the Minutes of the Following Meetings

A. Regular Meeting of November 17, 2022

Motion to Approve moved, by Bob Weber and Seconded by Chad Lister, motion carried.

B. Workshop Meeting of December 8, 2022

Motion to Approve moved, by Chad Lister and Seconded by Bob Weber, motion carried.

8. Public Hearing (none)

9. Presentations (none)

10. Citizen Hearings

Angela Durantine, Tax Collector, requested Council to reduce the proposed occupational tax, from an increase of \$100 to an amount between \$50 to \$0. Additionally, she requested, for Council to consider raising the \$6,000 exemption amount to \$12,000. Chad Lister commented, to increase the exemption to the current poverty level as of 2022, instead of the level from 2-3 years ago. He also asked, if Mrs. Durentine or anyone knew how the increase of the exemption would impact the budget since the request is to not increase the occupational tax. She indicated that she did not know the impact.

11. Staff Reports:

A. Manager's Report – Provided Report (see attached)

B. Zoning/Code Enforcement Officer's Report – (see attached)

C. Police Report – as reported

D. Fire Company Report – Santa Stop was a success, and the Fire Company is thankful for all the volunteers who took food to the food bank

E. Mayor's Report – Holiday Happenings was great event. Winter Fling is coming, and it will be a 2-day event on January 28th-29th.

F. Financial Report - A motion to Accept the financial report was made, by Bob Weber and Seconded by Kelly Williamson, motion carried.

- G. Tax Collector's Report - A motion to Accept the financial report was made by Kelly Williamson and Seconded by Dee VanGavree. The motion was carried
- H. Tax Exemption & Exoneration Report (none)
- I. Parks & Recreation Board – Holiday Happenings was a successful event, and 53 Cards will be going to the VA on Monday. Brick Fundraiser bricks were received. Thank you to Wasp Archery and Zack Weaver for the help to unload the bricks and store them.
- J. Emergency Management Oversight Committee – There will be a meeting on January 1, 2023 at 11am.
- K. Shade Tree Commission - None
- L. COG Report - None
- M. Communication Committee – Hummelstown is Happening had a good year, with a consistent platform for community events, fundraising activities, and school events. Next meeting will be January 11, 2023.

12. 2023 Budget

- A. Motion to **Amend** proposed 2023 Budget with the following changes:

GENERAL FUND

1. Decrease in Real Estate Taxes of \$48,868
2. Decrease in Occupation Taxes (511) of \$148,132
3. Increase in revenue gap of \$167,892 (for a total of \$240,892)
4. Recognizing balanced budget of \$3,218,386

SEWER FUND

1. Decrease in sewer charge revenue of \$17,161
2. Decrease in transfer from General Fund of \$3500
3. Decrease in Swatara Township Sewer Authority of \$20,562

Bob Weber and Chad Lister gave a statement (please see attached).

Dee VanGavree also gave a statement and thanked Chad and Bob for their comments and said she respects them both. She commented that she understands their frustration on why council is still split on a budget decision after having numerous meetings on the budget; However she felt that the reason the Borough posted the preliminary budget was for the community to review and provide input. She stated that she had received a lot of feedback from the community, and that she felt it might have been due to the Mayor writing about it the last several weeks in the newspaper. She said she did not think there was a clear right or wrong answer to the situation. And felt that in a time of the highest inflation in 40 years, she would error on the side of the residents, and try to give them a break to plan for potential tax increases and 2024. She stated that she felt the Borough had a healthy surplus.

Motion to Amend and Adopt the Budget, was moved by Dee VanGavree and Seconded by Chris Black. Roll call votes were as following: Randy Lutz (Yes), Kelly Williamson (Yes), Dee VanGavree (Yes), Robert Weber (No), Chad Lister (No), Chris Black (Yes), and Brian Foster (Yes), motion carried.

- B. Motion to **Adopt** 2023 final 2023 Budget with the following changes:

GENERAL FUND

1. Increase Police Department of \$15,309
2. Decrease in Interfund transfer of \$3549
3. Increase in revenue gap of \$11,760 (for a total of \$43,892)
4. Recognizing balanced budget of \$3,218,386

SEWER FUND

1. Decrease in sewer charge revenue of \$17,161
2. Decrease in transfer from General Fund of \$3500
3. Decrease in Swatara Township Sewer Authority of \$20,562

No Motion was made.

13. Tax Ordinance 2022-07

- A. Motion to **Advertise** increase Real Estate mil rate, Occupation Tax mil rate and increase exemption for Occupation mill rate

No action taken

- B. Motion to Advertise the Occupation Tax mil rate exemption of \$12,000.

Motion to **Approved** was made by Chris Black and Seconded by Kelly Williamson, motion carried.

14. Resolution No. 2022-R-17

- A. Motion to **Approve** Resolution 2022-R-17, authorizing the 2023 sewer rate increase.

Motion to **Approve** was made by Chris Black and Seconded by Bob Weber, motion carried.

15. Final Subdivision and Land Development Plan for Automobile Parking Lot by Talisman 7 Ventures, LLC at 17 N. Hanover -

Dee VanGavree and Chris Black requested to be recused from voting on the plan.

- A. Motion to **Approve** the following waivers:

1. §22-404 – Preliminary Plats: Procedure

The Applicant requests a waiver of the requirement to provide a preliminary plan. The plan was prepared to provide all information required for Preliminary and Final plan applications and design standards. If provided, a separate Preliminary Plan would provide duplicate information on the Preliminary and Final Plan sets, as well as the same information being presented at separate Planning Commission and Board of Supervisors meetings.

2. §22-502, Table 1 – Street Widths

The Applicant requests a waiver of the requirement for a 50 ft Right-of-Way for E. 2nd Street. The existing R.O.W. has a width of 49.5 ft, and no change in width is proposed.

3. §22-502, Table 1 – Street Widths

The Applicant requests a waiver of the requirement for a 50 ft Right-of-Way for Mulberry Alley. The existing R.O.W. has a width of 20 ft, and a change in width to 25 ft is proposed.

4. §22-502, Table 1 – Street Widths

The Applicant requests a waiver of the requirement for a 24 ft cartway for E. North Alley. The existing cartway has a width of approximately 12 ft, and no change in width is proposed.

5. §22-502, Table 1 – Street Widths

The Applicant requests a waiver of the requirement for a 24 ft cartway for Mulberry Alley.

The existing cartway has a width of approximately 21 ft, and a change in width to 24 ft along the frontage of the property is proposed.

Motion to **Approve** was made by Bob Weber and Seconded by Kelly Williamson, motion carried.

- B. Motion to **Approve** Final Subdivision and Land Development Plan for Automobile Parking Lot by Talisman 7 Ventures, LLC at 17 N. Hanover contingent up the PennDOT HOP approval.

Motion to **Approve** was made by Bob Weber and Seconded by Kelly Williamson, motion carried. Bob Weber added that Planning Commission suggested making North Alley one way from Hanover Street to Water Street.

16. 2023- 2025 Police Collective Bargaining Agreement

- A. Motion to **Approve** the Collective Bargaining Agreement was made by Chad Lister and Seconded by Bob Weber, motion carried.

17. PRP Amendment

- A. Motion to **Approve** PRP amendment, including the Bullfrog Valley Stream Restoration project was made by Dee VanGavree and Seconded by Bob Weber, motion carried.

18. 2022-2023 MS4 Permit

- A. Motion to **Approve** HRG's Scope of Services, for the 2022-2023 NPDES MS4 General Permit (PAG-13), at a cost not to exceed \$12,650; was made by Kelly Williamson and Seconded by Bob Weber, motion carried.

19. Committee and Board Appointments

- A. Motion to **Appoint** Thomas Christofes, to the Planning Commission for a term from 1/1/23- 12/31/26.
B. Motion to **Appoint** Chris Black, to Planning Commission for a term from 1/1/23-12/31/26.
C. Motion to **Appoint** Mark Mattern, to the Civil Service Commission for a term from 1/1/23-12/31/28.
D. Motion to **Appoint** Jamie Carter, to the Parks & Recreation Board for a term from 1/1/23-12/31/26.

Motion to **Approve** Appointments was made by Randy Lutz and Seconded by Dee VanGavree. The motion was carried

20. Approval of Bills Payable List dated December 15, 2022.

Motion to **Approve** Payables was made by Kelly Williamson and Seconded by Chris Black. The motion was carried

21. Other Business - none

22. Executive Session for legal and personnel matters adjourned at 8:35

Respectively submitted,

Erika Brown, Finance Director