

Workshop Meeting Minutes
Hummelstown Borough Council
December 13, 2018
7:30 PM

The Thursday, December 13, 2018 workshop meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Amanda Donohue, Dee VanGavree, Ryan Taggart, Randy Lutz, and Patti Krow. Also in attendance were Manager Mike O'Keefe, Mayor Dave Roeting, William Ryan, Police Chief, Deb Hummer, Finance Director, and Jon Yost, Solicitor.

Administrative/Miscellaneous

A. Review of changes to Final Proposed 2019 Budget

Deb Hummer reviewed the adjustments that have been made to the budget since it was last presented. The changes are very minor. She also suggested raising the park rental cost from \$50 to \$75. Council members agreed to the increase.

Motion to adopt the Final Proposed 2019 Budget to be placed on the December 20th agenda was made by Bob Weber, second by Dee VanGavree.

B. Review of proposal to change delinquent personal tax collector from National Recovery Agency (NRA) to Keystone Collection Group.

Deb Hummer explained that with staffing changes at NRA, collections have been down significantly in 2018. Lower Dauphin School district had the same issue and selected Keystone Collections to collect their delinquent taxes. Keystone collects the Borough's EIT and LST and has done an excellent job. There will be no collection cost assessed to the Borough. Keystone will pass the cost on to the taxpayers.

Motion to approve Keystone Collections Group to collect the Borough delinquent personal taxes to be placed on the December 20th agenda was made by Patti Krow, second by Bob Weber.

C. Review of proposed Ordinance No. 2018-3 approving the Real Estate and Occupation tax rates for 2019 (same as 2018)

Mike O'Keefe reported that this Ordinance has been advertised and needs to be adopted along with the Sewer rental rate Resolution and Refuse rates as part of the budget package.

Motion to accept proposed Ordinance No. 2018-3 approving the Real Estate and Occupation tax rates for 2019 to be placed on the December 20, 2018 agenda was made by Dee VanGavree, second by Amanda Donohue.

D. Review of proposed Resolution No. 2018-3 approving the Sewer Rental Rate for 2019 (same as 2018)

Motion to accept Resolution No. 2018-3 approving the Sewer Rental Rate for 2019 to be placed on the December 20th agenda was made by Ryan Taggart, second by Amanda Donohue.

E. Review of proposed Resolution No 2018-4 approving the Refuse Collection Service Rate for 2019. (increase of \$2/quarter per unit from 2018 rates)

Motion to accept Resolution No. 2018-4 approving the Refuse Collection Service Rate for 2019. (increase of \$2/quarter per unit from 2018 rates) to be placed on the December 20th agenda was made by Patti Krow, second by Amanda Donohue.

F. Recommendation to hire Derek Weinholdt as part time police officer pending successful completion of psychological and physical exams

Chief Ryan would like to hire Derek Weinholdt to replace Sam Habbershon. Derek is a resident of East Petersburg and a July graduate from the Harrisburg Area Police Academy.

Motion to hire Derek Weinholdt as part time police officer pending successful completion of psychological and physical exams to be placed on the December 20th agenda made by Ryan Taggart, second by Dee VanGavree.

Status Reports

A. Proposed Amendment to Zoning map changes Conservation District to Residential Single Family district on the north side of Circle Drive

Jon Yost reported he is making progress. He still has a couple of things he needs to look into regarding one of the lots.

Motion to authorize preparation and advertisement of Proposed Amendment to Zoning map changes Conservation District to Residential Single Family district on the north side of Circle Drive to be placed on the December 20th agenda was made Dee VanGavree, second by Bob Weber.

B. Update on efforts to contact owners of former 7-11 store on West Main Street

Mike O'Keefe reported special counsel, Steve Stine, found an owner of the property. Mike and Steve drafted a letter and sent it to the Department of Environmental Services of 7-11. Mike received a call from someone as a result of the letter so progress is being made.

C. Update on MS4 Stormwater Reduction Plan

Amanda Donohue reported she and Mike met with Tom Wilson and a representative from Acadis, a company located in Philadelphia. This company is well versed on setting up stormwater fees. Acadis will be sending a proposal before the January 2019 workshop meeting. A representative will be attending the meeting to discuss the proposal and answer any questions council may have regarding this topic. There is money budgeted for this topic.

D. Meeting scheduled by Rep. Mehaffie at PA DOT on December 18th to review PA DOT Municipal Winter Agreements and discuss cost saving measures

Mayor Roeting reported that he had been part of a conference call Tom Mehaffie had arranged with PA DOT. He stated it was a very productive call. PA DOT would pay the Borough \$1,105/lane mile to take over the plowing and salting of the State roads. The Borough currently does not have capability to do so with the limited resources. There was a lot of brain storming, including the possibility of other municipalities plowing as they drive through the Borough. As a result of this phone conversation a meeting has been set up on December 18th to further discuss this issue Mike O'Keefe and the Mayor will be attending.

Other Business

- Mayor Roeting invited everyone to get together after the meeting on December 20th to share in a beverage. He also will be hosting a lunch on December 21st from 11:30 – 1:30 at the Borough building.
- Ryan Taggart thanked council for the Holiday party that was held at the Mayor's house on December 8th.

Executive Session

Council recessed into Executive Session at approximately 8:00 pm to discuss a real estate matter.
Council reconvened the meeting at 8:30 pm

Adjourn

Meeting was adjourned at 8:30 pm

Respectfully submitted,

Abra M Hummer

Finance Director