

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, November 21, 2019
7:30 PM

The Thursday November 21, 2019 regular meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Randy Lutz, Chad Lister, Ryan Taggart, Dee VanGavree and Patti Krow. Also in attendance were Mayor Dave Roeting, Manager Mike O'Keefe, Chief of Police William Ryan, Finance Director Deb Hummer, Asst. Zoning Officer Steve Wyld, and Solicitor Jon Yost.

Prior to the regularly scheduled meeting of the Hummelstown Borough Council a public hearing was held to receive public comments regarding Proposed Ordinance No. 2019-4 amending the Borough Zoning Ordinance by adding a new use and regulations for "Short Term Rentals" and amending regulations for Home Occupations. There were no public comments. The hearing was adjourned at 7:40 pm.

Approval of Agenda

Motion to approve the agenda was made by Patti Krow, second by Ryan Taggart. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of October 17, 2019

A motion to approve the minutes was made by Ryan Taggart, second by Dee VanGavree. Motion carried.

Preliminary Budget Review Meeting of November 6, 2019

Motion to approve the minutes was made by Bob Weber, second by Ryan Taggart. Motion carried.

Workshop Meeting of November 14, 2019

A motion to approve the minutes was made by Patti Krow, second by Randy Lutz. Motion carried.

Citizens Hearings

There were none.

Staff Reports

Manager's Report

Mike O'Keefe reported he and Steve Wyld have been busy researching paving alternatives. They met with one contractor and the Derry Township public works supervisor. They have a meeting tomorrow, November 22nd with a contractor from Allentown.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted. Steve Wyld reported he has issued 66 code violations this year. The police and codes department have been working together on many of the issues.

Police Report

The Police Report was accepted as submitted. Chief Ryan reported that the 2014 Dodge was totaled by the insurance company and the Borough received a check for over \$10,000. The Dodge was towed to 911 Rapid Response where the equipment will be taken out and used in the new 2020 Dodge Charger. The totaled Dodge will be replaced with a 2020 Tahoe. The cost will be approximately \$43,000. There was a discussion as to whether the Tahoe should be financed or paid for outright. Deb Hummer will look at the figures and make a recommendation at the December workshop meeting.

Fire Company Report

Scott Simonetti, the interim fire chief, reviewed the fire company reports he had passed out to council. Reports included training hours, total incidents and incidents per personnel. He also reported that the county will be putting together an Arson Investigation team. With the retirement of the previous investigators it is difficult to get anyone to respond when necessary. The team will consist of individuals from law enforcement and fire departments. There will be no cost to the Borough as the DA's office is paying for it.

Mayor's Report

The Mayor reported that he has been very busy with events. He has plans to attend the high school play and reminded everyone of Holiday Happenings on December 8th.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Dee VanGavree. Motion carried.

Tax Collector’s Report

A motion to accept the tax collector’s report was made by Patti Krow, second by Chad Lister. Motion carried.

Tax Exoneration & Exemption Report

No report was submitted.

Recreation Board

Mike O’Keefe reported there was no meeting this month. Dee VanGavree said they had 16 people attend the self-defense class and they will be doing Cards for the Troops at Holiday Happenings.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported that Lower Dauphin will be conducting a Run, Hide, Fight exercise at the High School on November 22nd. There is a Hazard Mitigation meeting on November 26th that Sgt. Hess will be attending. There will be an EPOC meeting scheduled for some time in January or February.

Shade Tree Commission

Mike reported that 3 of the members attended their meeting. They are looking for a 5th member. They are already making plans for Arbor Day. Dee VanGavree asked if there were plans to replace the diseased Ash trees in Graystone. Mike O’Keefe told her they will need to fill out a form through the Commission requesting a tree. There will be no cost for the tree or the planting of the tree but the homeowner will need to have the diseased tree removed.

COG Meeting

Mike O’Keefe reported that there was no meeting and the first batch of salt has been delivered to the new salt shed.

New Business

Motion: To approve Ordinance No. 2019-4 amending the Borough Zoning Ordinance by adding a new use and regulations for “Short Term Rentals” and amending regulations “Home Occupations”.

Motion made by Chad Lister, second by Bob Weber. Motion carried.

Motion: To approve the Preliminary Proposed 2020 Budget as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Balance</u>
General Fund	3,289,229	2,547,558	741,671
Sewer Revenue Fund	1,577,747	1,006,023	571,724
Capital Improvement Fund	1,102,000	634,215	467,785
Road Maintenance Fund	315,456	248,500	66,956

Motion: To accept a proposal from HRG Engineers for a Roadway Capital Improvement Plan, (using the Robotics A/I process) presented on November 12, 2019 for a fee not to exceed \$11,500.

Motion made by Bob Weber, second by Patti Krow. Motion carried.

Chad Lister stated that he had questions regarding this but Mike put him touch with Matt Bonanno of HRG and all his concerns were answered.

Motion: To authorize advertisement of 2020 Tax Ordinance, Sewer and Refuse rate Resolutions and Budget Inspection Notice.

Motion made by Dee VanGavree, second by Ryan Taggart. Motion carried.

Motion: To authorize the hiring of Robert Allen as part-time police officer, contingent upon successful completion of physical and psychological exams.

Motion made by Patti Krow, second by Ryan Taggart. Motion carried.

Motion: To continue discussion/review of Proposed Resolution proposed by Fair District PA (would be Resolution No. 2019-4 if approved).

Motion made by Randy Lutz, second by Dee VanGavree. Motion carried.

Mike O’Keefe reported that there were 2 resolutions in the packets; the original one and one that was revised by Jon Yost. After some discussion Brian Foster conducted a roll call vote for the approval of the revised resolution. There were 4 yeas and 3 nays.

The resolution was passed as revised.

Other Business

Reorganization meeting and January 2020 Workshop meeting to be held on Monday January 6, 2020 at 7:00 pm.

Mike O’Keefe said this date is locked in by Borough Code. He also thinks rather than have an extra meeting in January that the Workshop meeting should be held at the same time.

Motion: To authorize the Solicitor to prepare and advertise an Ordinance authorizing acceptance and adoption of an Intergovernmental Agreement establishing the formation of a Joint Board of Appeals for Uniform Construction Codes (UCC) appeals by the Capital Region Council of Governments.

Steve Wyld explained that the Borough is required to either have its own Board of Appeals or be a part of one.

Motion made by Bob Weber, second by Patti Krow. Motion carried.

Motion: To authorize the purchase of a 2020 Tahoe to replace the 2014 Dodge Charger that was totaled.

Motion made by Bob Weber, second by Dee VanGavree. Motion carried.

Miscellaneous

Dee VanGavree mentioned that she had spoken to Marie Conley and her report is on schedule for December 15th. She would like to get the group together to hear her findings. She also said the Winter Fling is coming up and the LDHS interns are helping promote the event.

Approval of bills payable dated November 21, 2019.

Motion to approve the bills was made by Patti Krow, second by Bob Weber. Motion carried.

Executive Session – Personnel Matter

There was no need for an executive session.

Adjourn

The meeting was adjourned at 8:15 pm

Respectfully submitted,
Debra Hummer