

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, November 19, 2020
7:30 p.m.

The Thursday November 19, 2020 regular meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Bob Weber, Chad Lister, Dee VanGavree, Chris Black and Randy Lutz. Also in attendance were Mayor Dave Roeting, Manager Mike O’Keefe, Chief Justin Hess, Finance Director Deb Hummer, Asst. Zoning Officer Steve Wyld, and Solicitor Mike Miller.

Approval of Agenda

A motion to approve the agenda was made by Bob Weber, second by Dee VanGavree. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of October 15, 2020

A motion to approve the minutes was made by Chad Lister, second by Bob Weber. Motion carried.

Preliminary Budget Review Meeting of October 29, 2020

A motion to approve the minutes was made by Dee VanGavree, second by Bob Weber. Motion carried.

Workshop Meeting of November 12, 2020

A motion to approve the minutes was made by Randy Lutz, second by Chris Black. Motion carried.

Citizens Hearings

There were none.

Staff Reports

Manager’s Report

Mike O’Keefe reported he, Mayor Roeting and Deb Hummer went to the Gaming Board hearing. He felt the hearing went very well. He also informed Council that the Dauphin County Cares grant has been received and deposited.

Zoning Officer’s Report

The Zoning Officer’s report was accepted as submitted. Steve Wyld reported that the new truck has been purchased and was taken to MJR for the upfitting. It should be completed sometime in January 2021.

Police Report

Chief Hess reported due to the uptick in COVID cases police are required to check their temperature before entering the building. He also reported the new portable radios have been programmed and have been issued to the officers. The radios are working well.

Fire Company Report

A report was submitted by the Fire Company for council’s review. There were no members from the Fire Company present.

Mayor’s Report

Mayor Roeting reported he has been a little busier. He was interviewed by Webelo Troop 74 as part of a merit badge. He feels the Gaming Board hearing went well. On November 20th he will be with Miss Hummelstown when she pulls a raffle ticket for HBPA. November 21st is the Miss Hummelstown 2021 contest and November 28th is “Small Shop Saturday”.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Chris Black. Motion carried.

Tax Collector’s Report

A motion to accept the tax collector’s report was made by Dee VanGavree, second by Randy Lutz. Motion carried.

Tax Exoneration & Exemption Report

No report was submitted.

Recreation Board

Mike O’Keefe reported the Rec Board met for the first time in many months. They will be helping out at several events. Dee VanGavree mentioned that the Board is having a sock drive until the end of the month and will be volunteering at Holiday Happenings.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported the 17036 zip code has had 327 cases of COVID. On December 3rd TMI will be testing sirens.

Shade Tree Commission

There was nothing to report.

COG Meeting

No council members attended a meeting.

Communications Committee Report

Dee VanGavree reported Melissa Miller has been very busy focusing on promoting local businesses, Miss Hummelstown, the Turkey Bowl and turkey raffle. Organizations have been invited to a meeting at the Parish House on December 2nd. The Communications Committee will explain how it can help organizations promote their events. Dee mentioned that due to the holidays and the COVID situation she feels the meeting should be postponed until after the first of the year.

New Business

Motion: To approve the Preliminary Proposed 2021 Budget as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Balance</u>
General Fund	\$3,409,826	\$2,599,434	\$810,392
Sewer Revenue Fund	\$1,720,102	\$1,213,670	\$488,432
Capital Improvement Fund	\$1,083,257	\$ 308,815	\$ 774,442
Road Maintenance Fund	\$ 211,498	\$ 151,500	\$ 59,998

Motion made by Bob Weber, second by Chad Lister. Motion carried.

Mike O’Keefe mentioned that there would be no tax increase in 2021 and just small increases to refuse and sewer rates.

Motion: To authorize advertisement of the 2021 Tax Ordinance, Sewer and Refuse rate Resolutions and Budget Inspection Notice

Motion made by Dee VanGavree, second by Bob Weber. Motion carried.

Motion: To authorize the promotion of Acting Sergeant Eugene Spencer of the Police Department to the position of Sergeant of the Department, effective November 28, 2020 at a salary of \$76,274.

Motion made by Randy Lutz, second by Bob Weber. Motion carried.

Motion: To approve Resolution No. 2020-8 eliminating contributions to the Police Pension Plan for 2020

Motion made by Chad Lister, second by Chris Black. Motion carried.

Motion: To approve Resolution No. 2020 R-9 amending Resolution No. 3, dated October 18, 2001, to allow Borough authorized special events in Schaffner Park at which open containers of alcoholic beverages may be served and consumed; to provide an exception to the prohibition of alcoholic beverages in parks for Borough authorized special events in Schaffner Park; to adopt a special event permit application; and to amend the application for use of Schaffner/Alexander Park.

Motion made by Chris Black, second by Dee VanGavree. Mike O'Keefe conducted a roll call vote for approval of the resolution. There were 4 yeas and 2 nays. Motion carried.

Other Business

Mayor Roeting informed everyone there would be no Holiday party this year.

Approval of bills payable dated November 19, 2020

A motion to approve the bills was made by Dee VanGavree, second by Randy Lutz. Motion carried.

Executive Session

There was no need for an executive session

Adjourn

There being no further business, the meeting adjourned at 7:50 pm

Respectively submitted,

Deb Hummer, Finance Director