

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, November 18, 2021
7:30 PM

The November 18, 2021 regular meeting was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Patti Krow, Chris Black, and Randy Lutz. Mayor Dave Roeting, Borough Manager Theresa Eberly, Chief Hess, Finance Director Deb Hummer, Zoning Officer Steve Wyld, and Solicitor Michael Miller were also present. Chad Lister joined the meeting later.

Public Hearing

Prior to the regularly scheduled meeting of the Hummelstown Borough Council, a public hearing was held in regard to Ordinance 2021-5, updating the Wireless Facilities Ordinance.

There was no public comment.

Motion: to approve Ordinance 2021-5, Wireless Facilities Ordinance.

Motion was made by Bob Weber, seconded by Patti Krow. Motion carried.

The public hearing was adjourned at 7:35 PM

Approval of Agenda

A motion to approve the agenda made by Bob Weber, second by Randy Lutz. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of October 21, 2021

A motion to approve the minutes was made by Patti Krow, seconded by Randy Lutz. Motion carried.

Budget Meeting of October 28, 2021

A motion to approve the minutes was made by Bob Weber, seconded by Chris Black. Motion carried.

Budget Meeting of November 4, 2021

A motion to approve the minutes was made by Bob Weber, seconded by Randy Lutz. Motion carried.

Workshop Meeting of November 11, 2021

A motion to approve the minutes was made by Randy Lutz, seconded by Bob Weber. Motion carried.

Presentations

Pavement Management Plan Proposal

Aaron Moyer of HRG reviewed the proposed Paving Plan. This project will use the data that was generated from the robotics scan that HRG did in 2019. This information will be used to determine the condition of the roads and what type of maintenance or repairs should be done. It will also be used to prioritize future maintenance and budget amounts.

After Aaron Moyer's presentation Solicitor Miller stated that there was an executive session on the 17th of November for a matter of personnel litigation.

Citizens Hearings

There were no citizens present that wished to comment.

Staff Reports

Manager's Report

Manager Eberly gave her report. A few of the items follow.

- She, the mayor, Deb Hummer and the folks from DTMA presented the two projects for the gaming grant on Tuesday.

- She registered with PEMA to report the damage done during Ida.
- The 7-11 has been demolished.
- Dave Willard the new public works supervisor is doing a good job.
- Deb Hummer has worked very hard on the budget.
- The Police department has been helping with a variety of projects and she thanked them.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted.

Police Report

The Police report was accepted as submitted.

Fire Company Report

There was no report.

Mayor's Report

Mayor Roeting reported on the following:

- The 2022 Miss Hummelstown has been crowned.
- There will be a rain date for the Halloween parade next year. Next year's parade will be held October 24, 2022.
- Election day went very smoothly.
- The flag retirement ceremony at the American Legion the previous Saturday was nice.
- He will be attending the Turkey Bowl on Sunday.
- Holiday Happenings is coming up. Remember to shop local.

Financial Report

A motion to accept the financial report was made by Bob Weber, seconded by Patti Krow. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Patti Krow, seconded by Chad Lister. Motion carried.

Tax Exoneration & Exemption Report

There was no report.

Recreation Board

Kelly Williamson reported that the brick fundraiser is going well. They are collecting supplies for the Bethesda Mission and will be doing Cards for the Troops at Holiday Happenings.

Emergency Mgmt. Oversight Committee

Manager Eberly reported that the EMA will be meeting December 13th for a year end review. They will be planning a spring training exercise.

Shade Tree Commission

There was no report.

COG Meeting

There was nothing to report.

Communications Committee Report

Manager Eberly reported it has been a busy month. Jamie Mowry of Anthem Marketing will be attending the December 9th meeting to discuss what has been done to promote Hummelstown.

New Business

Motion: to approve the Hummelstown Borough 2021 Personnel Handbook

Motion made by Chad Lister, seconded by Bob Weber.

Motion: to approve the 2022 Roadway Pavement Plan proposal as submitted by HRG at a cost not to exceed \$5,300.

Motion made by Chad Lister, seconded by Bob Weber. Motion carried.

Motion: to approve the Preliminary Proposed Budget as follows:

Fund	Revenue	Expenditures	Balance
General Fund	\$3,781,370	\$2,832,199	\$949,171
Sewer Revenue Fund	\$2,062,617	\$1,556,178	\$506,439
Capital Improvement Fund	\$2,687,230	\$1,013,500	\$1,673,730
Road Maintenance Fund	\$246,964	\$170,000	\$76,964

Motion made by Bob Weber, seconded by Patti Krow. Motion carried.

Motion: to authorize the advertisement of the 2022 Tax Ordinance and Budget Inspection Notice.

Motion made by Patti Krow, seconded by Bob Weber. Motion carried.

Motion: to authorize the hiring of Scott Brown as a Public Works Maintenance worker with a starting date of November 29, 2021.

Motion made by Randy Lutz, seconded by Chris Black. Motion carried.

Approval of bills payable list dated October 21, 2021.

Motion made by Patti Krow, seconded by Randy Lutz. Motion carried.

Other Business

Manager presented council with two items for their consideration. The first item was a broom attachment that goes on to the tractor. Dave Willard suggested the purchase of this for \$3,135.75. This would assist with snow removal on the square. The second item was a rent to own. It was a piece of CAT equipment. The Borough would rent it for three months for a total of \$7,500. Chris Black stated that he did not feel the broom attachment for the tractor would not fit the Borough's needs. He would like to see other options.

Motion: to amend the November 18, 2021 agenda to include expense number two.

Motion made by Bob Weber, seconded by Chad Lister. Motion carried.

Solicitor Miller stated that under the amendments to the Sunshine Act it was necessary to ask for public comment. There was no public comment.

Motion: to approve the rent to own for \$7,500 for three months for the articulating Caterpillar 908 based on the proposal, provided the solicitor approves it.

Motion made by Bob Weber, seconded by Chad Lister. Motion carried.

Executive Session

There being no further business, the public portion of the meeting closed and adjourned into Executive Session for a personnel matter at 8:05PM.

Respectively submitted,

Deb Hummer, Finance Director