

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday November 15, 2018
7:30 PM

The November 15, 2018 regular meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President Brian Foster. Members in attendance included; Randy Lutz, Brian Foster, Robert Weber, Ryan Taggart and Amanda Donohue. Also in attendance were; Mayor Dave Roeting, Jon Yost Solicitor, Sgt. Justin Hess, HPD and Borough Manager Mike O'Keefe. Devotions and the Pledge of Allegiance to the Flag were led by Mayor Roeting.

Approval of Agenda

Motion by Bob Weber, seconded by Amanda Donohue to approve the agenda as submitted. Motion carried unanimously.

Approval of Minutes of Regular Meeting of October 18, 2018

Motion by Bob Weber, seconded by Ryan Taggart to approve the minutes of the Regular Meeting of October 18, 2018 as submitted. Motion carried unanimously.

Approval of Minutes of Workshop Meeting of November 8, 2018

Motion by Ryan Taggart, seconded by Bob Weber to approve the minutes of the meeting of November 8, 2018 as submitted. Motion carried unanimously.

Approval of Minutes of Special Budget Workshop Meeting of October 30, 2018

Amanda Donohue advised that she was present at the Budget Workshop Meeting but her name is not included in the attendance list. Manager O'Keefe said that he would correct the final version of the minutes to include her name. Motion by Bob Weber, seconded by Randy Lutz to approve the minutes of the Special Budget Workshop Meeting of October 30, 2018 as corrected. Motion carried unanimously.

Citizen Hearings – There were no citizens present

Manager's Report

Manager O'Keefe reported the following;

- 1) Thanked Mayor Roeting for plowing the Borough Building Parking lot and shoveling the sidewalk before the meeting.
- 2) Provided a summary of the sewer force main break incident at Pump Station No. 3 (east of the Soda Jerk Restaurant) that occurred on Monday November 12. Work on repairs began on the 12th around 2:30 PM and ended on Wednesday November 14 around noon. The break was in the first section of force main leading from inside the station southward approximately 15 to 20 feet. Ebersole Excavating performed the excavation and repairs. Walters Environmental transported waste water via their tank trucks from the station to the meter pit from Monday November 12 until approximately 4:30 PM on Tuesday November 13. The Manager

commended Ebersole Excavating and Walters Environmental for their hard work and persistence in solving this major problem. He also commended the Borough crew for their efforts on this difficult and hazardous project. DEP was notified of the problem and kept advised of the progress of repairs. DEP met with the Manager on Wednesday November 14 at approximately 1:30PM to review the details of the incident. The Manager reported that DEP appeared satisfied with the Borough's efforts to minimize environmental effects of the incident. All wastewater was transported via tanker from the station while the pumps were shut off. No soil from the original excavation was used to backfill the excavation. All wastewater in the excavation was pumped into a nearby manhole and was transported by Walters.

Mayor Roeting said that one of the issues involved the type of pipe that was used in the first section of the force main. He said it was cast iron instead of ductile iron which has a shorter life span and is more subject to breaks/cracks, etc. Said pipe was replaced with ductile iron and connected to existing ductile iron pipe. Amanda Donohue thanked Borough staff for their efforts to remedy the problem under difficult conditions.

Zoning Officer's/Code Enforcement Report

Said report was accepted as submitted.

Police Report

Sgt. Justin Hess reported the following activities underway by the HPD;

- 1) No Shave November – Officers have been permitted to have facial hair (beards/etc.) for the month of November. Each officer that does not shave will be making a donation to the Hummelstown Police Officer Assoc. The donations will be used to assist a family in need over the holiday season.
- 2) Turkey Bowl – This past Sunday was the 23rd annual Turkey Bowl. Officers from Hummelstown, Derry Twp., Swatara Twp. and the PSP competed against faculty and staff from LD School District in a bowling match. LD won the match for the 2nd year in a row. The event raised a significant amount of non-perishable food items that will be donated to the Hummelstown Food Bank.
- 3) Active Shooter Symposium – On November 14, Cpl. Eugene Spencer presented information to the public on how to stay safe during an active shooter event. There were approximately 60 people in attendance at the fire hall. Many positive comments were received about the presentation.
- 4) Stop Sign Detail – Due to complaints received about motorists running stop signs at Duke and Second Sts., Sgt. Hess and Officer Josh Martin recently conducted a stop sign violation detail at said intersection. In four (4) hours, 9 citations were issued for violations.
- 5) Crimewatch – HPD recently signed an agreement to participate in Crimewatch. This is a website where information about arrests can be posted. The site also permits tips to be sent

and received regarding individuals who have perpetrated crimes. Neighboring departments have made arrests based on tips received through this program. The Department believes this website will be a valuable resource and result in positive feedback from the community.

Fire Company Report – There was no report for the month.

Mayor’s Report

Mayor Roeting reported the following information;

- 1) His article in the Sun contains a listing of the events that he has participated in recently.
- 2) He attended the Flag Retirement Ceremony at the American Legion on Saturday. He said there were over 100 flags retired with the assistance of the local Boy Scout Troop.
- 3) Tomorrow (Friday) he will be attending the local 4H Republican Committee Holiday Party.
- 4) He reminded everyone about the upcoming Holiday Happenings on Sunday December 2, followed by the Tree Lighting Ceremony at 5:30 PM on the Square.

Financial Report

Motion by Amanda Donohue, seconded by Bob Weber to approve the Financial Report dated October 31, 2018. Motion carried unanimously.

Tax Collector’s Report

Motion by Bob Weber, seconded by Ryan Taggart to approve the Tax Collector’s Report of October, 2018. Motion carried unanimously.

Tax Exoneration/Exemption Report – There was no report

Recreation Board Report – A copy of the November Rec. Bd. agenda was attached for review

Emergency Mgmt. Oversight Committee

Authorization of Creation of a Sweep Account for the General Fund at M&T Bank

Motion by Amanda Donohue, seconded by Bob Weber to authorize creation of a “Sweep Account” for Borough General Funds at the current Borough Depository, M&T Bank. Motion carried unanimously.

Authorizing Allocation of 2018 PMRS Excess Interest Award for Borough Pension Plans

Motion by Ryan Taggart, seconded by Bob Weber to authorize the allocation of the 2018 PMRS Excess Interest Award for the Borough’s Pension Plans as follows; (same allocation used in 2007 PMRS Excess Interest Award); Motion carried unanimously

1. Uniformed Pension Plan	%Total	\$Amount
a) Active/Deferred Vested Plan Members	17.50%	\$7,534
b) Retired Plan Members/Survivors	7.50%	\$3,229
c) Plan Sponsor/Employer	75.00%	\$32,289
Total		\$43,052

*Active Deferred/Vested Plan Members – Proportionately by each member’s credited service to the total credited service of all active/vested members

**Retired Plan Members/Survivors – An equal dollar amount increase to the monthly retirement benefit for all eligible retirees

2. Non-Uniformed Pension Plan		
a) Active/Deferred Vested Plan Members	17.50%	\$5,808
b) Retired Plan Members/Survivors	7.5%	\$2,489
c) Plan Sponsor/Employer	75.00%	\$24,891
Total		\$33,188

*Active/Deferred Vested Plan Members – Proportionately by each member’s credited service to the total credited service of all active/vested members

** Retired Plan Members/Survivors – An equal dollar amount increase to the monthly retirement benefit for all eligible retirees

Approving the Preliminary Proposed 2019 Budget as follows;

Motion by Randy Lutz, seconded by Bob Weber to approve the Preliminary Proposed 2019 Budget as follows; Motion carried unanimously.

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Balance</u>
General Fund	3,143,040	2,380,839	762,201
Sewer Revenue Fund	1,537,580	1,153,979	383,601
Capital Improvement Fund	1,271,000	311,000	960,000
Road Maintenance Fund	254,130	186,500	67,630

Minutes – Regular Meeting
Hummelstown Borough Council
November 15, 2018
Page 5

To Authorize Appointments to Various Boards and Commissions

Motion by Bob Weber, seconded by Ryan Taggart to appoint the following individuals to terms on various Boards and Commissions; Motion carried unanimously.

<u>Name</u>	<u>Board/Commission</u>	<u>Term to Expire</u>
Tom Christofes	Planning Commission	December 31, 2022
Doug Knoll	Planning Commission	December 31, 2022
Bruce Hartman	Zoning Hearing Board	December 31, 2023
Chris Black	Zoning Hearing Board	December 31, 2023
Jason DeHart	Civil Service Commission	December 31, 2024
Charles Stevens	Shade Tree Commission	December 31, 2023
Sharon Schwartz	Recreation Board	December 31, 2023

Authorizing Solicitor to Prepare/Advertise Amendment to Zoning Map Changing Conservation District at the rear of lots along Kokomo Ave. and Circle Drive to Residential Single Family

Motion by Amanda Donohue, seconded by Bob Weber to authorize the Solicitor to prepare and advertise an amendment to the Zoning Map, changing the Conservation District located at the rear of lots located on Kokomo Ave. and Circle Drive to Residential Single Family District. Motion carried unanimously.

Authorizing Creation of a Handicapped Parking Space on Mayflower Alley (between W. High St. and Short Street as per request of Krista Jakubik, 207 W. High St.

Motion by Ryan Taggart, seconded by Bob Weber to authorize the creation of a handicapped parking space on Mayflower Alley (between W. High St. and Short St.) as per a request from Krista Jakubik, 207 W. High St., for a ninety (90) day trial period. Motion carried unanimously.

Approval of Bills Payable dated November 15, 2018

Motion by Ryan Taggart, seconded by Bob Weber to approve the Bills Payable list dated November 15, 2018. Motion carried unanimously.

Adjournment

There being no further business, the meeting adjourned at 8:03 PM

Respectfully submitted,

Michael J. O'Keefe, Secretary