

Minutes
Workshop Meeting
Hummelstown Borough Council
Thursday November 14, 2019
7:30 PM

The November 14, 2019 Workshop Meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President, Brian Foster. Members in attendance included; Bob Weber, Dee VanGavree, Chad Lister, Ryan Taggart, Patti Krow, and Randy Lutz. Also in attendance were Mayor Dave Roeting, Chief William Ryan, Finance Director Deb Hummer, Asst. Zoning Officer Steve Wyld, Borough Manager Mike O'Keefe and Solicitor Jon Yost.

Appointments to Various Boards and Commissions (Term expires 12/31/19)

The following individual's terms will expire 12/31/19. Mike O'Keefe reported he has contacted everyone and is waiting for the remaining confirmations. Patti Krow mentioned that she may have someone interested in filling the Planning Commission or Shade Tree spot.

<u>Name</u>	<u>Board/Commission</u>	<u>Agrees to New Term</u>
Paul Zavinsky	Planning Commission	Yes
Tom Blefko	Planning Commission	May need to resign
Jim Titus	Zoning Hearing Board	Yes
Steve Relken	Zoning Hearing Board	Yes
Greg Seitz	Zoning Hearing Board	Unknown
Lynn Patton	Shade Tree Commission	Yes
Charlie Stevens	Shade Tree Commission	Moving from Borough
Kelly Williamson	Recreation Board	Yes
Ellen Perry	Recreation Board	Yes

Continued Review/Discussion of Resolution proposed by Fair Districts PA

Dee VanGavree felt this is a state issue. She also suggested talking to Tom Mehaffie to get his thoughts since he is a supporter of this. Art Florio of Fair Districts was in attendance and answered questions. It was decided that this needs to be further discussed. Brian suggested tabling until Tom Mehaffie has been contacted. Discussion will continue at the next meeting.

Continued Review/Discussion of Preliminary Proposed 2020 Budget

Deb Hummer reported that the only significant change that was made was a \$75,000 increase to road resurfacing in the Road Maintenance fund. This money will be transferred from the Capital Improvement account. \$50,000 has also been earmarked in the General and Sewer funds for 2021 debt surface. Mike suggested that some funds be earmarked for future MS4 expenses. Everyone was in agreement. The budget will need to be placed on the regular meeting agenda and then advertised.

Recommendation to put the approval of the Preliminary 2020 Budget on the November 21st agenda made by Patti Krow and Ryan Taggart.

Possible renewal of License Agreement with Suez for the nature trail on Suez property

Mike reported that with the repair of the previous United Water trail it will be necessary to replace the trail signs. In researching what the previous signs looked like he discovered that the License Agreement that was approved in August 17, 2000 will expire in 2025. Suez will be doing an updated lease.

Planning/Zoning

1. Final review of proposed amendment to Zoning Ordinance regulating Short term rentals

Steve Wyld reported nothing in the ordinance has changed. It was advertised and the public hearing will be held next Thursday before the regular meeting.

2. Review of Hershey West End plans for traffic signal at end of west bound ramp at Quarry Rd.

Mike reported that a meeting was held with Borough staff and a Hershey West End traffic engineer on October 31, 2019 to discuss the addition of a traffic signal. This signal will be in the Borough and the Borough will be the applicant. He also held up a plan of the new intersection design. There were several questions and comments by council. He said they will have an opportunity to discuss this further at the December meeting with the project traffic engineer.

Police Department

1. Discussion of hiring part-time officer

The Chief told council he is planning on hiring Robert Allen as a part-time officer contingent upon a background check. He should have this completed by the regular meeting and would like this to be put on the agenda for that meeting.

Recommendation to put the approval of hiring Robert Allen as a part-time police officer on the November 21st agenda was made by Bob Weber and Randy Lutz.

2. Update on police car

The Chief reported that he had no update on the damaged police car. The adjuster went to the garage where the Charger is located on Wednesday. He should have a report within 3 days.

He also reported that the Police department won the Turkey bowl on Sunday and got the trophy back.

Public Works

1. Meeting with Russell Standard Corp to discuss microsurfacing, sealing, etc.

Mike explained that Brian Foster has been very interested in researching other paving alternatives. Mike and Steve met once with Derry Township and they will be meeting with Tom Clark Derry's public works supervisor and he will show them some examples of different treatments Derry used. Mike has also set up a meeting with a representative from Russell Standard Corp, a provider of paving materials, to discuss different paving options. The meeting is scheduled for Tuesday November 19 at 10:30 at the Borough building.

2. Review of meeting with HRG regarding a Street Maintenance plan

Matt Bonanno of HRG gave a power point presentation regarding a company they are partnering with that will aid HRG in developing a Street Maintenance Plan for the Borough. RoadBotics analyzes video data of roads that HRG collects with a smart phone and identifies road damage. RoadBotics then assigns a 1 – 5 rating. Based on these ratings and additional information supplied by RoadBotics, HRG can help the Borough prioritize repairs. The cost for this assessment will be \$11,500 for 21 miles of streets and alleys or \$9,500 for 15.5 miles of streets. The initial video data collection will take no more than two days. After discussion it was decided to go with the \$11,500 assessment.

Recommendation to put the approval of the Street Maintenance plan by HRG for a cost of \$11,500 on the November 21st agenda was made by Bob Weber and Ryan Taggart.

3. Update on Regional Stormwater Kickoff meeting

Mike reported he and Steve attended a meeting on Tuesday at Swatara Township. It was conducted by Erin Letavic and Adrienne Vicari of HRG. HRG is deeply involved in a Regional County Stormwater Feasibility study. This may lead toward some type of assistance but at this time the type is unknown. Derry Township was there and told Steve and Mike they are still interested in partnering with Hummelstown on a stormwater project. Derry Township is also working on mapping their stormwater facilities with assistance from the Army Corp of Engineers with a 50/50 split. Mike will talk with Derry and get more details on this.

Other Business

Patti Krow reminded everyone of Holiday Happenings on December 8th. The interns will be heavily promoting this event. She also thanked the Borough crew for all their hard work with the Halloween parade and the Chief for the Witch Watch program.

Executive Session – Personnel Matter

There was no need for an Executive Session.

There being no further business, the meeting adjourned at 8:45 PM.

Respectively submitted,

Deb Hummer, Finance Director