

Minutes
Workshop Meeting
Hummelstown Borough Council
Thursday, November 12, 2020
7:30 PM

The November 12, 2020 Workshop Meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President, Brian Foster. Members in attendance included, Bob Weber, Dee VanGavree, Chad Lister, Patti Krow, Chris Black and Randy Lutz. Also in attendance were Mayor Dave Roeting, Borough Manager, Mike O'Keefe, Chief Justin Hess, Finance Director Deb Hummer, Asst. Zoning Officer, Steve Wyld, and Solicitor Tara Burns. Matt Bonanno of Herbert, Rowland and Grubic and Catherine Kilgore, CJAB Administrator were also in attendance.

Citizens Hearings

There were no citizens present.

Planning/Zoning

Review of Hershey West End Phase I Development Plans (including stormwater plans) – Matt Bonanno

Matt reviewed Phase I of the project. In this phase the main roads and roundabout will be completed. Once the Derry Township Board of Supervisors approves the plan, work will start in the Spring of 2021 and will take 2 years to complete Phase I. Council is primarily concerned about the stormwater runoff and the affect it will have on the Borough property. Matt stated that with the amount of planned bio-retention detention areas there will be less stormwater discharge than there is now. Rob Schultz, superintendent of the Lower Dauphin School District was present and voiced his concerns regarding sinkholes and if the discharge could potentially create more. Matt suggested that the school district contact Hershey Trust and discuss their concerns regarding the sinkholes. Matt stated that Phase I will also include the new stoplight on Quarry Road and sidewalk from the roundabout to the bridge on Quarry Road.

Status Report of Planning Commission Meeting

Bob Weber reported that the commission is working on a Food Truck ordinance. Currently they are planning on only allowing food trucks for special events. The commission will work on defining a special event and Steve Wyld will work on other definitions regarding this ordinance as well.

Bob also reported that they are still working on the sign ordinance. Steve Wyld is currently working on that project.

Budget/Administration

Continued review of preliminary draft of 2021 Budget – Deb Hummer

Deb Hummer presented council with the budgets for the Capital Improvement and Road Maintenance Funds. She stated that there were two areas where there were increases; Police Equipment and Public Works Equipment. The increase in police equipment is due to purchases of new 9mm handguns and body cams. Chief Hess explained to council that 9mm handguns are smaller and more accurate. Most departments are going with this type of gun. He also said that he and Cpl. Spencer are working on getting prices for body cams and hoped to have some information shortly.

Steve Wyld told council that he has gotten a price for a John Deere Gator. He feels this would be very helpful to the public works department. It is very versatile and could be used on a daily basis. The cost for this is approximately \$27,000.

Deb reported there were four new budget items totaling \$24,100. Even with the additional budgeted increases the Capital Improvement fund should end the year with approximately \$777,442.

In discussing the Road Maintenance Fund Deb reported that money received from the 2021 Liquid Fuels allocation could be significantly less due to the effects the pandemic has had on Motor License Fund taxes. Because of this decrease she is recommending Road Maintenance not make the annual \$10,000 transfer to the General Fund for street lighting in 2020 and has not budgeted for this transfer in 2021.

Recommendation to put approval of the preliminary budget on the November 19th agenda made by Bob Weber and Patti Krow.

Review of proposed Resolution No. 2020-8 Eliminating Contributions to the Uniformed Pension Plan

Deb Hummer reported that this is done on an annual basis as long as the Uniformed pension plan remains well funded.

Recommendation to put on the November 19th agenda for approval made by Bob Weber and Chad Lister.

Appointments needed to the following Boards/Commissions (Terms expire 12/31/20)

Mike O’Keefe reported the following positions need to be filled:

<u>Name</u>	<u>Board/Commission</u>	<u>Agrees to New Term</u>
Danielle Rafferty	Recreation Board	Yes
Bill Fultz	Civil Service Commission	Unknown
Bob Weber	Planning Commission	Unknown
Ben Mader	Planning Commission	Unknown

Continued review of proposed Resolution to permit open containers of alcoholic beverages in Schaffner Park at authorized special events approved by Borough Council

Solicitor Tara Burns reviewed the most recent adjustments she made to the application, required information and rules and regulations and presented council with the final version. It was agreed council move ahead with approval at the November 19th regular meeting.

Recommendation to put on the November 19th agenda for approval made by Patti Krow and Dee VanGavree.

Police Department

Review of Co-Responder Program – Catherine Kilgore, Criminal Justice Advisory Board (CJAB) Administrator

Catherine explained that through its CJAB Dauphin County has developed a co-responder team model to help officers respond to calls involving individuals with a mental health and/or substance use disorder. Currently four local police departments are participating in the program: Harrisburg City and Lower Paxton, Swatara and Susquehanna townships.

The County would like to have 8 co-responders by 2021. The salary and benefits for each co-responder totals \$80,000. In most instances the County will contribute 50% and the municipal police will contribute 50%. It is suggested that Derry Township and the Hummelstown Borough split the salary of a “floater” co-responder equally for a cost of \$20,000 (25%) each. She explained the training each co-responder would receive and how they would integrate themselves with the police department.

Though council members agreed that this was a wonderful and much needed program the \$20,000 cost to the Borough seemed quite high. President Foster thanked her for her presentation and told her that council will continue to discuss this program.

Status Reports

Chief Hess reported that he was not satisfied with the applications he received for the full-time officer position that tested through the Consortium. He feels the Borough should test independently to allow for potential candidates to apply for the position that were previously ineligible due to not meeting the requirements of the Act 120 graduation.

Review of request for Handicapped parking space at 342 W High St.

Chief Hess reported that he had received a letter from the individual at 342 W High St requesting a handicapped parking space. After meeting with the individual and looking at the property he feels the request is warranted. Chief Hess informed the resident that if approved the sign would be installed but painting would not occur until spring. Chief Hess also made sure he understood that anyone with a handicapped placard would be able to park there.

Motion to approve the request for a handicapped parking space at 342 W High Street was made by Bob Weber, second by Chris Black. Motion carried.

Other Police matters

Chief Hess reported that the Schaffner Park arson has been solved. The Turkey Bowl will not be held this year due to the pandemic but they are still having the food drive. He also reported all the officers are signed up for Spanish classes.

Other Business

Patti Krow reported Miss Hummelstown will be Saturday, November 21st at 6:00 PM at Trinity United Methodist Church. There are 20 candidates this year.

Executive Session (Personnel Matter)

Council rose into Executive Session at 8:50 PM

Adjourn

Council reconvened at 9:20 PM

There being no further business, the meeting adjourned at 9:20 PM.

Respectively submitted,

Deb Hummer, Finance Director