

Workshop Meeting Minutes  
Hummelstown Borough Council  
November 8, 2018  
7:30 PM

The Thursday, November 8, 2018 workshop meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Amanda Donohue, Dee VanGavree, Ryan Taggart, Randy Lutz, and Patti Krow. Also in attendance were Manager Mike O'Keefe, Mayor Dave Roeting, William Ryan, Police Chief, Deb Hummer, Finance Director, and Jon Yost, Solicitor.

Prior to the start of the meeting a new reporter from The Sun, Emma Irving, introduced herself. She will be covering the meetings.

**Administrative/Miscellaneous**

**A. Review of proposal to create a "Sweep Account" for Borough General Funds at current Borough Depository, M & T Bank**

Adnan Ahmad the VP of the Government Banking Division and Hope Michael AVP, Commercial Payment Sales Consultant discussed the possibility of the Borough switching the General Fund account to a sweep account. Nothing will change as far as the operation of the account. All funds will be liquid. The money will be moved out of the account on a daily basis, accruing interest. Interest will be paid to the Borough on a monthly basis. The Borough is currently receiving .75% interest but with the sweep account would receive 1.7%.

*Motion for council to take formal action to transfer funds to a sweep account to be placed on the November 15<sup>th</sup> agenda was made by Bob Weber, second by Patti Krow.*

**B. Review of Excess Interest Award/Allocation from PMRS for the Borough's Uniformed and Non-Uniformed Pension Plans**

Mike O'Keefe reported with the upswing in the economy PMRS is awarding excess interest to the pension plans. The last time this occurred was 2007. Because the Borough's Plan Document does not specify how the interest is allocated, council can decide the allocation percentages. In 2007 75% was allocated to the Borough, 17.5% to active/vested plan members and 7.5% to retired plan members/survivors.

Currently the Borough's plans are well funded. Because of this the Borough's State Aid for 2018 was significantly reduced. It is possible the State Aid will be reduced even further in 2019. State Aid is used to pay the Minimum Municipal Obligation (MMO) for both pension plans.

Keeping this in mind, Mike is recommending the same allocation as in 2007. This will help to increase the surplus in both plans, therefore reducing the MMO in the future.

*Motion to reaffirm the formula to be placed on the November 15<sup>th</sup> agenda was made by Bob Weber, second by Patti Krow.*

**C. Continued Review of Proposed 2019 Budget**

Deb Hummer reported that there have been no significant changes to the budget since the budget meeting and that it could be approved.

*Motion to approve the Preliminary Budget to be placed on the November 15, 2018 agenda.*

**D. Appointments to Various Boards and Commissions can be made at November or December meeting**

Mike O'Keefe reminded everyone that these appointments will need to be made.

<u>Name</u>	<u>Board Commission</u>
Tom Christofes	Planning Commission
Doug Knoll	Planning Commission
Bruce Hartman	Zoning Hearing Board
Chris Black	Zoning Hearing Board
Jason DeHart	Civil Service Commission
Charles Stevens	Shade Tree Commission
Sharon Schwartz	Recreation Board

*Motion to make all the necessary appointments to be placed on the November 15<sup>th</sup> agenda was made by Patti Krow, second by Ryan Taggart.*

**Planning Commission**

**A. Review of proposed zoning map change to Conservation District**

Bob Weber reported that the elimination of the Conservation District in the rear of the lots along Kokomo and Circle Drive was discussed at the November 1, 2018 PC meeting. This zoning change would not permit private campgrounds though owners of these lots could use the rear of their lots for their own private recreational uses. A letter will be sent to property owners notifying them of the proposed change. Steve Wyld does not foresee any problems if this zoning change is enacted. The Planning Commission is recommending that Council proceed with this change.

*Motion to proceed with the elimination of the Conservation District to be placed on the November 15<sup>th</sup> agenda was made Amanda Donohue, second by Ryan Taggart.*

**B. Review of Hershey Regional Transportation Study**

Bob Weber reported that this transportation study will include Hershey West, the Medical Center down to Don's Pier and all the way to Middletown Road. There is also a Steering Committee that is part of the study. Mike O'Keefe is participating in that. Mike reported that the Steering Committee meeting will be held on December 13<sup>th</sup> at 2:30 in the Derry Township Municipal Building. The cost of the study is approximately \$140,000. PADOT money is being used for this and the Borough does not have to pay anything for this study.

**Police Department**

**A. Request for handicapped parking space on Mayflower Alley from Krista Jakubik, 207 W. High St.**

Chief Ryan reported that Krista Jakubik meets all the requirements. She would like the space at the side of her house as opposed to the front. It will not impede traffic. He is recommending that this be done for the 90 day time period.

*Motion to approve the handicapped parking space to be placed on the November 15<sup>th</sup> agenda was made by Patti Krow, second by Ryan Taggart.*

**Other Business**

- Chief Ryan reported that the Turkey Bowl is this Sunday, November 11<sup>th</sup> at 1:00.
- Patti Krow said the American Legion will be having their flag retirement ceremony on Saturday, November 10<sup>th</sup> at 1:00. The Veterans dinner is at 6:00 pm on November 11<sup>th</sup>. Everyone is welcome to attend.

- Dee VanGavree reported that November 14<sup>th</sup> is the Active Shooter Symposium. The Chief will be out of town but he has confidence Cpl. Spencer will do well running the Symposium. Brian Foster requested the Police Department send an additional representative.
- Mike O'Keefe reported on some additional information he had received regarding the stormwater issue. He had not had time to update Amanda because most of the calls took place that day. Amanda has been talking about the overall need for Council to think about what methods are going to be used to finance the stormwater projects. Mike has had 3 calls recently regarding this topic. He is planning on scheduling some time with a firm that has been helping municipalities think about ways to deal with the stormwater issue. He talked to an attorney from McNeese Wallace and Nurick regarding setting up an Authority.
- Ryan Taggart reported that Lonny Blough will be holding his golf tournament May 19<sup>th</sup> and is planning on donating a portion of the proceeds to the Summer Rec program again.
- Randy Lutz said Dave Still, a Hummelstown Fire Fighter that had a stroke, is in a slump. If anyone has some time stop in and see him at the Gardens in Campbelltown, Room 21.

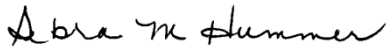
### **Executive Session**

Council recessed into Executive Session at approximately 8:25 pm to discuss a real estate matter. Council reconvened the meeting at 8:55 pm

### **Adjourn**

Meeting was adjourned at 8:55 pm

Respectfully submitted,



Finance Director