

Minutes
Special Meeting
Hummelstown Borough Council
Tuesday October 30, 2018
7:30 PM

The October 30, 2018 Special Meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President Brian Foster. Members in attendance included; Patti Krow, Amanda Donohue, Ryan Taggart, Dee VanGavree, Bob Weber, Randy Lutz and Brian Foster. Also in attendance were; Chief William Ryan, Finance Director Deb Hummer and Borough Mgr. Mike O'Keefe. The purpose of the meeting was to review the Preliminary Draft of the Proposed 2019 Budget and to conduct any and all other necessary business.

Executive Session – Real Estate – Matter

Council recessed into an Executive Session at 7:33 PM to discuss a real estate matter. Council exited the Executive Session at 8:00 PM and reconvened the Special Meeting.

Review of Proposed 2019 Preliminary Budget

Deb Hummer reviewed the draft of the proposed 2019 General Fund, Sewer Revenue Fund, Liquid Fuels and Capital Improvement Budgets. Highlights of her review included the following;

General Fund Budget

- 1) the general fund is generally in good shape with a healthy end of 2018 balance of \$980,943 (\$920,159 in 2017)
- 2) the proposed end of 2019 general fund balance is \$762,201 (\$761,476 for 2018)
- 3) there are no tax increases proposed at this time for the general fund
- 4) a quarterly increase of \$2/quarter/unit is proposed for refuse rates (no rate increase since 2009)
- 5) in 2018, the Borough received approximately \$25,000 less in State Aid for its pensions plans due to the plans being in good financial shape (possibly very little or no State Aid budgeted for 2019)
- 6) expenditures are budgeted to be \$26,000 higher in 2019 than 2018
- 7) salary increases of 3.5% are budgeted as per the approved Police Contract
- 8) there is no increase proposed in health or dental insurances (3.4% increase in 2018)
- 9) liability insurance premiums are estimated to increase approximately 8%

Sewer Revenue Budget

- 1) there is no sewer rate increase proposed for 2019
- 2) Swatara Treatment Plant costs are proposed to be 2.5% lower due to pension liability being fully paid
- 3) pension costs have decreased by \$6,290
- 4) \$100,000 is budgeted to be transferred to Capital Improvement Fund

Liquid Fuels Budget

- 1) revenues and expenses are forecast to be similar to 2018

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Capital Improvement Fund

- 1) total revenue plus beginning cash balance is anticipated to be approximately \$1,271,000
- 2) total expenses are estimated to be \$311,000, ending 2019 with a projected balance of \$960,000

Following a discussion of the proposed 2019 budget, the meeting adjourned at 8:30 PM.

Respectfully submitted,

Mike O'Keefe, Borough Mgr.