

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, October 21, 2021
7:30 PM

The October 21, 2021 regular meeting was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Patti Krow, Dee VanGavree, Chad Lister, Chris Black and Randy Lutz. Mayor Dave Roeting, Borough Manager Theresa Eberly, Sergeant Spencer, Finance Director Deb Hummer, Zoning Officer Steve Wyld, and Solicitor Michael Miller were also present.

Approval of Agenda

A motion to approve the agenda made by Dee VanGavree, second by Patti Krow. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of September 16, 2021

A motion to approve the minutes was made by Bob Weber, second by Chad Lister. Motion carried.

Special Meeting of September 27, 2021

A motion to approve the minutes was made by Chris Black, second by Bob Weber. Motion carried.

Workshop Meeting of October 14, 2021

A motion to approve the minutes was made by Patti Krow, second by Chad Lister. Motion carried.

Presentations

Citation for Scott Deal

Scott Deal, the public works supervisor, is retiring after over 40 years of service to the Borough. Several council members spoke, acknowledging all the contributions he made as a Borough employee and volunteer. Mayor Roeting read a proclamation making October 22, 2021 Scott Deal Day in Hummelstown.

Review of 2020 Borough Audit

Brian Marchuck of Brown, Schultz, Sheridan and Fritz gave a brief overview of the 2020 audit. The Borough had no findings and received a clean opinion. The Uniform and Non-Uniform pension plans are fully funded. The Borough is very healthy financially and could survive a year on the funds it currently has.

Wireless Facility Ordinance Review

Dan Cohen of Cohen Law Group joined the meeting via Zoom. He explained that there is a huge increase in broadband and new wireless facilities are being installed to meet the demand. These facilities are permitted to be installed in the public right-of-ways. PA Act 50, the Small Wireless Facilities Act addresses everything from dimensional size, permissible fees, design guidelines, etc. Mr. Cohen's firm has prepared three documents for the Borough. The first is an amended wireless facilities ordinance. This ordinance will address the small wireless facilities in the right-of-ways. Permissible fees were added. Took out conditional use requirements for facilities in the right-of-ways. It would be impossible to go through a conditional use process and meet approval deadlines. Design guidelines were added along with a fee schedule. The fee schedule complies with both federal and state law in terms of what the Borough can charge both for application fees and right-of way-fees.

The Borough solicitor said that he has read the ordinance and agrees these facilities need to be regulated. He will ask council to advertise the ordinance for consideration.

Hometown Hero

Dee VanGavree introduced Mike Danilowicz and his wife Lynn. He grows vegetables and donates them to the Hummelstown food bank. Over the last 4 years he has donated nearly 4,000 pounds of fresh vegetables. Mayor Roeting presented him with a Certificate of Appreciation.

Citizens Hearings

There were no citizens present that wished to comment.

Staff Reports

Manager's Report

Manager Eberly gave her report. A few of the items follow.

- DEP conducted a M4 permit cycle inspection. The Borough received an excellent review with no findings.
- Representatives from FEMA and PEMA inspected the damage from Ida. She was notified that this area made the threshold for funding.
- She and the Chief have been meeting with bike organizers and discussing next year's event. Two of the organizers will be attending the November 11th workshop meeting.
- The Hummelstown Fire Company had a successful training exercise on Monday at the old 7-11 and would like to use it again on November 1st.
- The TASA grant has been successfully submitted.
- We have received six applications for engineering services for federally funded projects. The Borough has a selection committee that will review and rate the applicants according to bidding criteria.
- Dauphin Co Conservation District asked if the Borough would like to host an informational session on rain barrels. The Borough's participation is an excellent way to promote conservation and give us credits towards our MS4 permit.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted. Steve Wyld explained his plan for dealing with abandoned and junk vehicles on private properties in the Borough. The vehicles will be identified and he will send letters to the property owners. The initial letter will explain the violation and provide a 30-day voluntary removal period. After 30 days if the vehicle has not been removed code violation letters will be sent and will require compliance within 45 days. He will be meeting with the Chief to obtain information on salvors and learn their procedures in order to provide information to homeowners looking for help.

Police Report

Sergeant Spencer reported that the department is participating in "No Shave November". Each officer will give \$50 to participate and this money will be used for the "Shop with a Cop" program. Witch Watch volunteers will be assisting the department on Trick or Treat night. The Turkey Bowl is in the planning stages right now. Dee VanGavree mentioned that she had gone on a ride-along with Officer Kopinetz and recommended other council members do the same.

Fire Company Report

A report was submitted for review.

Mayor's Report

Mayor Roeting reported on the following:

- On October 4th he attended the Fire Prevention Expo at the Fire House
- On the 8th he helped out at the Lions Club spaghetti dinner.
- On the 11th he attended an EMA meeting.
- Bark for Life will be October 23rd at 10:00 along with Miss Hummelstown Contest in the evening.
- The Halloween parade is October 25th at 7:00 and Trick or Treat is the 31st.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Patti Krow. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Dee VanGavree, second by Chad Lister. Motion carried.

Tax Exoneration & Exemption Report

There was no report.

Recreation Board

Dee VanGavree reported that the brick fundraiser is in full swing. Proceeds will be used for park improvements. PA Skills donated \$4,000 and will be acknowledged in the future.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported that approximately 35 people attended the EMA meeting at the Fire House on October 11th. The fundraiser scheduled for November 13th will not be held due to lack of planning time.

Shade Tree Commission

There was no report.

COG Meeting

There was nothing to report.

Communications Committee Report

Dee VanGavree reported the committee met before this evenings meeting. They have been extremely busy getting the word out. Dee is working with Mandi Mease at the high school to recruit an intern to assist with the Hummelstown is Happening Facebook and website.

New Business

Motion: to advertise Ordinance 2021-5, Wireless Facilities update and to set a public hearing for November 18, 2021, contingent upon our engineers review and comments

Motion made by Chris Black, second by Bob Weber.

Motion: to approve ATO Excavating to provide demolition services for property at 888 W Main Street at a cost not to exceed \$13,500, to include environmental report.

Motion made by Chad Lister, second by Bob Weber. Motion carried.

Motion: to approve the proposal from HRG for the 2022 MS4 services including annual report at a cost not to exceed \$11,500.

Motion made by Bob Weber, second by Patti Krow. Motion carried.

Discussion regarding the purchase of the 2021 Chevy Tahoe Package for a cost of \$53,517.40.

Sergeant Spencer explained to Council the vehicle replacement plan the department would like to follow. Traditionally the department has used a mixture of both a 2-year and 3-year purchase program. They would like to be able to rotate the two primary patrol cars every four years. When a new car is purchased the oldest vehicle is taken out of service. Historically when an extra year is added there is an increase in vehicle maintenance costs. He gave several examples of this and also reviewed the actual mileage and engine hours on each car. After 60,000 miles the service per vehicle increases significantly. The police department is recommending a 2-year replacement plan with the option to wait an additional year due to budgetary concerns each year.

Motion: to approve the purchase of the 2021 Chevy Tahoe Package for a cost of \$53,517.40.

Motion made by Dee VanGavree, second by Bob Weber. Motion carried.

Approval of bills payable list dated October 21, 2021.

Motion made by Patti Krow, second by Randy Lutz. Motion carried.

Other Business

Mayor Roeting reminded everyone to vote on November 2nd. Patti Krow reminded everyone of the Miss Hummelstown contest on October 23rd. They have 10 contestants. Tickets are still available.

Adjourn

There being no further business, the public portion of the meeting closed and adjourned into Executive Session for a personnel matter at 8:30PM.

Respectively submitted,

Deb Hummer, Finance Director