

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, October 15, 2020
7:30 p.m.

The Thursday October 15, 2020 regular meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Bob Weber, Chad Lister, Patti Krow, Dee VanGavree, Chris Black and Randy Lutz, Also in attendance were Mayor Dave Roeting, Manager Mike O'Keefe, Chief Justin Hess, Finance Director Deb Hummer, Asst. Zoning Officer Steve Wyld, and Solicitor Mike Miller.

Approval of Agenda

A motion to approve the agenda was made by Bob Weber, second by Patti Krow. Motion carried.

Approval of Minutes of the following meetings:

Workshop Meeting of October 8, 2020

A motion to approve the minutes was made by Randy Lutz, second by Bob Weber. Motion carried.

Regular Meeting of September 17, 2020

A motion to approve the minutes was made by Patti Krow, second by Dee VanGavree. Motion carried.

Citizens Hearings

There were none.

Staff Reports

Manager's Report

Mike O'Keefe said he had nothing new to report and he would explain to council Item 9C under New Business when they got to that item.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted. Steve Wyld reported he had nothing to add.

Police Report

Chief Hess reported he and the Mayor met with the members of the Civil Service Commission and will be advertising for the promotion and then the testing and interview dates for the Sergeant position. A notice will be going out to the full-time applicants that are on the Consortium list and eligible to proceed with the hiring process. He also had a brief advisement under 9E New Business and would explain when council gets to that item.

Fire Company Report

A report was submitted by the Fire Company for council's review. There were no members from the Fire Company present.

Mayor's Report

Mayor Roeting reported nothing is going on. There are some upcoming events that may or may not take place due to the pandemic. Some may be able to be held safely but other may not. He will continue to help out wherever he can.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Patti Krow. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Dee VanGavree, second by Bob Weber. Motion carried.

Tax Exoneration & Exemption Report

No report was submitted.

Recreation Board

The monthly meeting was cancelled.

Emergency Mgmt. Oversight Committee

Dee VanGavree said she had nothing new to report since the meeting last week.

Shade Tree Commission

Mike O’Keefe reported the monthly meeting was cancelled but they are still reviewing applications for tree removal.

COG Meeting

No council members attended a meeting.

After the staff reports were completed Dee VanGavree asked Mike O’Keefe if Communications Committee could be added to the list of staff reports. Mike will add it to the next regular meeting agenda.

New Business

Motion: To retain the current Borough Auditor, Brown, Schultz, Sheridan and Fritz to perform the 2020 Audit for a fee of \$17,450

Motion made by Bob Weber, second by Patti Krow. Motion carried.

Motion: To retain the current Borough Engineer, HRG Engineers, to perform the 2021 MS4 report and to perform all other requirements for said report for a fee of \$11,000

Motion made by Dee VanGavree, second by Bob Weber. Motion carried.

Motion: To approve Resolution No. 2020-7 authorizing the President of Council, Brian Foster to execute the Dauphin County CARES Municipal Grant award to the Borough of Hummelstown in the amount of \$260,768.20.

This was Item 9c that Mike O’Keefe mentioned in his Manager’s report. He said that in July he was notified that Dauphin County had been allocated \$25.1 million in CARES Act funding to assist in the recovery by municipalities due to the COVID-19 pandemic. The Borough applied for \$501,594. On October 15th he was notified that the Borough was awarded \$260,768.20 from the Dauphin County CARES Municipal Grant program. In order to receive the grant funds it is necessary for an agreement to be signed and submitted. This resolution gives Brian Foster the authority to do so.

Motion made by Patti Krow, second by Chad Lister. Motion carried.

Continued discussion on proposed Resolution to permit open containers of alcoholic beverages in Schaffner Park at authorized special events approved by Borough Council.

After comments by Dee VanGavree and other council members, Mike Miller will pass the information on to Tara Burns, his colleague, who prepared the application and she can make the revisions. He advised council that they could approve it with the suggested changes today or they could wait until the next meeting and approve a final copy with the changes. Council agreed to wait until the November meeting.

Motion: To appoint Mark Mattern, 129 Doreen Dr and Robert Weber, 29 S Railroad St to serve as alternates to the Civil Service Commission.

Chief Hess stated that this is being done in order to replace one member of the Civil Service Commission who will be vacating the position as soon as the promotion of the new Sergeant and hiring of a full-time officer.

Motion made by Randy Lutz, second by Dee VanGavree. Motion carried.

Other Business

Brian Foster reminded everyone of the Preliminary Budget meeting scheduled for October 29th at 7:30 pm.

Randy Lutz asked Chief Hess if he has made any progress with cameras in Schaffner Park. Chief Hess said he was given a quote of \$10,000 and is looking into less expensive alternatives.

Approval of bills payable dated October 15, 2020

A motion to approve the bills was made by Patti Krow, second by Bob Weber. Motion carried.

Executive Session

Council rose into Executive session at 8:05 pm.

Council reconvened at 8:30 pm

Adjourn

There being no further business, the meeting adjourned at 8:30 pm

Respectively submitted,

Deb Hummer, Finance Director