

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, September 16, 2021
7:30 PM

The September 16, 2021 regular meeting was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Patti Krow, Dee VanGavree, Chad Lister, Chris Black and Randy Lutz. Mayor Dave Roeting, Borough Manager Theresa Eberly, Chief Justin Hess, Finance Director Deb Hummer, Zoning Officer Steve Wyld, and Solicitor Michael Miller were also present.

Approval of Agenda

A motion to approve the agenda with the deletion of #5 Public Hearing was made by Patti Krow, second by Randy Lutz. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of August 19, 2021

A motion to approve the minutes was made by Dee VanGavree, second by Bob Weber. Motion carried.

Workshop Meeting of September 9, 2021

A motion to approve the minutes was made by Chris Black, second by Bob Weber. Motion carried.

Citizens Hearings

There were no citizens present that wished to comment.

Discussion on Poplar Avenue Parking

Chief Hess did extensive research and provided Council with a cost estimate associated with the Poplar Avenue Parking improvements. The cost for materials will be approximately \$2,065 and will involve approximately 59 man hours. The approval of the costs will be put on the October Workshop agenda.

Staff Reports

Manager's Report

Manager Eberly reported on the following:

- The revised Wireless Facilities Ordinance will be on the October agenda. Cohen Law Group is waiting for other municipalities to commit. Mr. Cohen will have the Borough's ordinance ready to review at the October Workshop meeting.
- Note of recognition for all the work Chief Hess has done regarding the Poplar parking improvements.
- DEP will conduct an inspection of the Borough on September 21, 2021. She believes our paperwork and properties are in order. She thanked public works for making the necessary improvements and Steve for getting all the MS4 permit information together.
- The public works supervisor is moving ahead. She thanked Donna Spittle for help arranging the interviews.
- On September 23rd she and Chief Hess will be meeting with representatives from FEMA and PEMA to inspect damage from tropical storm Ida.
- She and Chief Hess will meet with bike organizers to start planning the 2022 event.
- Tree pruning in the square will occur within the next month. Traffic around the square will be restricted while the work is being performed.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted. Steve Wyld read a memo he had given to Council regarding abandoned vehicles. As the weather turns colder he is planning on focusing on "nuisance vehicles". He would like to educate property owners on what is and is not permitted. He is planning on putting information on the Borough's website and Facebook page.

Police Report

Chief Hess reported that on August 24th he and Sgt. Spencer attended the PA DUI Association pre-Labor Day press conference. This is an annual event. The Police Department participated in a targeted DUI roving patrol during the Labor Day weekend.

Officer Martin will be attending Vehicle Ambush training later this month, free of charge as a gift from Middletown Borough Police Department.

Fire Company Report

There was no report.

Mayor's Report

Mayor Roeting reported on the following:

- The 9-11 Ceremony was very nice and he thanked the Fire Company.
- Saturday is the Hummelstown Arts Festival and he is planning on being there most of the day. He will also be walking around with Miss Hummelstown in the afternoon.
- He reminded everyone of the Candlelight Walk Through at the Hummelstown Cemetery September 20th at 6:30.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Patti Krow. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Dee VanGavree, second by Bob Weber. Motion carried.

Tax Exoneration & Exemption Report

There was no report.

Recreation Board

Dee VanGavree reported that the Lower Dauphin Falcon Foundation announced their grant application dates. The Borough applies for a grant for scholarships for the Summer Rec program. The grant will be due February 22, 2022.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported that it has been a busy month.

- EMS met September 9th.
- She is excited for the booth the committee will be having at the Arts Festival. They have some great give-a-ways.
- They have made several purchases including 2 dry suits for the Fire Company and some hand held stop signs. They are also planning on purchasing a new antenna for the EMA trailer.
- She invited Council to the October 11th meeting for EMA and volunteers at the Fire House.
- There will be a fundraiser on November 13th at Chick's Tavern but she had no details.

Shade Tree Commission

There was no report.

COG Meeting

There was nothing to report.

Communications Committee Report

Dee VanGavree reported the committee met September 9th and she listed several things that are being posted on the Hummelstown is Happening website and Facebook page. Some of these posts include Cubby's ribbon cutting ceremony, the 9-11 ceremony, and the Cemetery walk through. The Hometown Hero post will kick off this week.

New Business

Motion: to approve the 902 Recycling grant application for the purchase of a leaf picker, chipper, and backhoe.

Motion made by Chris Black, second by Patti Krow.

Motion: to establish a Public Hearing date as October 14, 2021 and approve advertisement of a Conditional Use – Short Term Rental at 35 N. Rosanna Street.

Motion made by Chad Lister, second by Bob Weber. Motion carried.

Motion: to approve the Borough's 2022 Pension MMO of \$27,727 for Non-Uniform and \$23,989 for Uniform employees.

Motion made by Bob Weber, second by Patti Krow. Motion carried.

Motion: to approve Resolution 2021-R-9 Dauphin County Hazard Mitigation Plan.

Motion made by Dee VanGavree, second by Bob Weber. Motion carried.

Motion: to approve Linda Mackley to the Shade Tree Commission for the term July 1, 2021 to June 30, 2026.

Motion made by Patti Krow, second by Randy Lutz. Motion carried.

Approval of bills payable dated September 16, 2021.

Motion made by Randy Lutz, second by Patti Krow. Motion carried.

Other Business

Patti Krow told everyone to stop by the HBPA hot dog stand on Saturday at the Arts Festival.

Adjourn

There being no further business, the public portion of the meeting closed and adjourned into Executive Session for a personnel matter at 8:00 PM.

Respectively submitted,

Deb Hummer, Finance Director