

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, August 20, 2020
7:30 p.m.

The Thursday August 20, 2020 regular meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Bob Weber, Chad Lister, Patti Krow, and Randy Lutz, Also in attendance were Mayor Dave Roeting, Manager Mike O'Keefe, Acting Chief Justin Hess, Finance Director Deb Hummer, Asst. Zoning Officer Steve Wyld, and Solicitor Mike Miller.

Approval of Agenda

A motion to approve the agenda was made by Bob Weber, second by Chad Lister. Motion carried.

Approval of Minutes of the following meetings:

Workshop Meeting of August 13, 2020

A motion to approve the minutes was made by Randy Lutz, second by Chad Lister. Motion carried.

Regular Meeting of July 16, 2020

A motion to approve the minutes was made by Bob Weber, second by Randy Lutz. Motion carried.

Citizens Hearings

Justin Douglas of Conewago Township asked that all police policies be made public. This will provide transparency.

David Michael of Derry Township requested policy transparency. He stated Hummelstown has a pretty good police department and as a black man he has always been treated with respect.

Ann Michael of Derry Township stated she spends a lot of time in the Borough and also feels the police policies should be made public.

Staff Reports

Manager's Report

Mike O'Keefe reported the gaming grant has been submitted to the County. Steve Wyld reported the Kokomo sewer project has exceeded his expectations and he is very pleased with the results so far. The paving project is progressing and microsurfacing should begin the 1st week of September.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted. Steve Wyld reported that he is continuing to do code enforcement but he is handling by complaint at this point because he has been busy with the Kokomo and paving projects.

Police Report

Acting Chief Hess reported he had nothing new to add since the workshop meeting.

Fire Company Report

Steve Weaver and Steve Kienzle were present and provided stats for fire calls as well as fundraising events that have taken place. They are still planning on holding the 9-11 Ceremony.

Mayor's Report

Mayor Roeting reported things are still quiet and he has nothing to report.

Financial Report

A motion to accept the financial report was made by Patti Krow, second by Randy Lutz. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Chad Lister, second by Patti Krow. Motion carried.

Tax Exoneration & Exemption Report

No report was submitted.

Recreation Board

The meeting was cancelled. They are planning to meet in September.

Emergency Mgmt. Oversight Committee

Brian Foster read a report he had received from Dee VanGavree. The committee continues to stay actively involved in reported COVID-19 issues. EMA will be giving the Police Association the proceeds from the sale of “we support our police” signs. This will be used to fund the “Shop with a Cop” program. EMA and the Police Association also raised money with a chicken barbeque. EMA will take part in an educational webinar on August 26th.

Shade Tree Commission

The meeting was cancelled. Mike O’Keefe reported they are still looking for a member.

COG Meeting

Brian Foster reported that he had attended the meeting this past week. The COG is working on putting out the bid for road salt.

New Business

Motion: To approve an extension of the refuse contract with Republic Services (year 2 of a potential 5 year extension) as per a written proposal dated July 20, 2020 for an annual amount in 2021 of \$412,656 (current contract is \$398,671.56) Refuse rates will increase \$2.00/quarter in 2021.

Motion made by Chad Lister, second by Patti Krow. Motion carried.

Motion: To approve retaining vendor/contractor Melissa Miller as Communications Coordinator contingent upon execution of the professional services agreement. Said agreement stipulated a fiscal year fee not to exceed \$10,000 and \$1,000 for work related expenses.

Motion made by Chad Lister, second by Bob Weber. Motion carried.

Motion: To appoint Corporal Eugene Spencer to the rank of Acting Sergeant, effective August 21, 2020 and temporarily increase his current salary by \$1,000 a year with such increase to be effective solely for the time that he holds the position of Acting Sergeant.

Motion made by Randy Lutz, second by Bob Weber. Motion carried.

Motion: To appoint Acting Chief of Police Justin Hess as permanent/fulltime Chief of Police of the Hummelstown Police Department, effective August 21, 2020 at an annual salary of \$88,781

Motion made by Bob Weber, second by Randy Lutz. Motion carried.

After his appointment Chief Hess was sworn in by Mayor Roeting.

Other Business

Patti Krow reminded everyone of Ryan Taggart’s funeral service Friday, August 21st at the Hershey Free Church.

Approval of bills payable dated August 20, 2020

A motion to approve the bills was made by Patti Krow, second by Randy Lutz. Motion carried.

Executive Session

There was no need for an Executive Session

Adjourn

There being no further business, the meeting adjourned at 8:10 pm

Respectively submitted,

Deb Hummer, Finance Director