

Minutes  
Regular Meeting  
Hummelstown Borough Council  
Thursday, August 16, 2018  
7:30 p.m.

The Thursday August 16, 2018 regular meeting of the Hummelstown Borough Council was called to order at 7:30 p.m. Members in attendance included Brian Foster, Bob Weber, Patti Krow, Ryan Taggart, and Randy Lutz. Also in attendance were Mayor Dave Roeting, Manager Mike O'Keefe, Chief of Police William Ryan, Finance Director Deb Hummer, and Solicitor Jon Yost.

**Approval of Agenda**

*A motion to approve the agenda was made by Randy Lutz, second by Bob Weber. Motion carried.*

**Approval of Minutes of the following meetings:**

**Regular Meeting of July 19, 2018**

*A motion to approve the minutes made by Randy Lutz, second by Patti Krow. Motion carried.*

**Workshop Meeting of August 9, 2018**

*A motion to approve the minutes made by Bob Weber, second by Ryan Taggart. Motion carried.*

**Citizens Hearings**

There were none.

**Staff Reports**

**Manager's Report**

Mike O'Keefe reported that Scott Deal has been cleared by his doctor to come back to work half days starting August 20<sup>th</sup>. If all goes well he can go back to his regular schedule the following week. Mike also said the he had a copy of a draft easement agreement for the Seibert sewer connection. He suggested authorizing the agreement prior to next meeting. This was not placed on the agenda but should be added under New Business, Item D.

*A motion to amend the agenda adding Item D under New Business made by Patti Krow, second by Bob Weber. Motion carried.*

**Zoning Officer's Report**

The Zoning Officer's report was accepted as submitted.

**Police Report**

The Police Report was accepted as submitted. Chief Ryan reported he and Sgt Hess attended a meeting on August 1<sup>st</sup> at the Atty General's office. Atty General Shapiro is launching a pilot program. The Atty General's office is going to assist local law enforcement agencies with technology regarding drug delivery resulting in death. This program will be available 24/7 with a hotline.

**Fire Company Report**

There was no fire company report.

**Mayor's Report**

Mayor Roeting reported he had been busy working the FFO Carnival and attending ribbon cutting ceremonies. He also attended a meeting at Derry Township along with Ryan Taggart to meet and greet. It was a very positive experience.

**Financial Report**

*A motion to accept the financial report was made by Ryan Taggart, second by Patti Krow. Motion carried.*

**Tax Collector's Report**

*A motion to accept the tax collector's report was made by Patti Krow, second by Bob Weber. Motion carried.*

**Tax Exoneration & Exemption Report**

There was no report.

**Recreation Board**

Mike O'Keefe reported the Board had a very active meeting this month. They are planning on being involved in Holiday Happenings and were looking ahead to the Winter Fling.

**Emergency Mgmt. Oversight Committee**

There was no report. Brian Foster reported that the Duke Street bridge was closed for approximately 24 hours this past week due to high water. Mike O’Keefe said that the debris that had been abutting the bridge has floated downstream but the Borough is not responsible to clean up that debris.

**Shade Tree Commission**

Mike O’Keefe reported that there is a meeting scheduled for next week. He also mentioned Commission Chairman Jay Stanton had back surgery and is having some post-surgery issues.

**COG Meeting**

Brian Foster mentioned that the salt bid should be coming up. Mike O’Keefe stated that because things are moving slowly on the salt shed he sent a formal email to PennDOT stating that it is very possible the Borough will not be in a position to take over their winter maintenance for this season. Hopefully we will be in a better position next season. This was done because the COG quantity bid for salt needed to be submitted.

**New Business**

**Motion: To grant a R.O.W. to PPL for installation of one (1) pole, three (3) anchor guys and overhead facilities at Shope Field as per Work Order #42031600.**

*Motion made by Ryan Taggart, second by Patti Krow. Motion carried.*

**Motion: To authorize Borough Staff to release the improvement guarantee in the amount of \$54,367.50 for the Hanover Heights Subdivision Plan (Plan has been revoked) and to release inspection fees in the amount of \$3,650.01 to Fair Haven Partners, LLC.**

*Motion made by Bob Weber, second by Ryan Taggart. Motion carried.*

**Motion: To retain Steven Stine as Special Counsel to assist with property maintenance issues at the former 7-11 Store, 888 W. Main St. at an hourly rate of \$180.00.**

*Motion made by Patti Krow, second by Randy Lutz. Motion carried.*

**Motion: To Authorize approval of Easement Agreement with Charles Seibert, 883 W Main St. subject to approval of Solicitor for connection of said property to Borough Sanitary Sewer System.**

*Motion made by Randy Lutz, second by Bob Weber. Motion carried.*

**Other Business**

There was no other business.

**Approval of bills payable dated August 16, 2018**

*A motion to approve the bills was made by Patti Krow, second by Randy Lutz. Motion carried.*

**Executive Session**

Council recessed into Executive Session at approximately 7:45 pm to discuss a real estate matter. Council reconvened the meeting at 8:15 pm

The meeting adjourned at 8:15 pm.

Respectfully submitted,

Debra Hummer