

Minutes  
Workshop Meeting  
Hummelstown Borough Council  
Thursday, August 13, 2020  
7:30 PM

The August 13, 2020 Workshop Meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President, Brian Foster. Members in attendance included; Bob Weber, Dee VanGavree, Chad Lister, Patti Krow, and Randy Lutz.. Also in attendance were Mayor Dave Roeting, Acting Chief Justin Hess, Finance Director Deb Hummer, Borough Manager Mike O’Keefe and Solicitor Tara Burns.

**Citizens Hearings**

Justin Douglas, 4760 Ridge Road, Elizabethtown thanked the Borough for responding to his Right to Know request. He believes transparency is important and he was disappointed by what he received back. Tara Burns informed him that he was given all the information that could be given to him as bound by the Right to Know Law.

**Administration**

**Review of Dauphin County CARES Act Grant Program and recommendation to approve Resolution No. 2020-3**

Mike O’Keefe reported that Dauphin County has received \$25.1 million as part of the funds that were distributed from the CARES Act. Municipalities can apply for CARES Act funds for police services from March 1, 2020 until December 30, 2020. The deadline to apply for these funds is August 14<sup>th</sup>. The paperwork has been filed and the amount applied for is \$501,594. A resolution must be submitted as soon as possible.

**Motion: To approve Resolution No. 2020-3 authorizing submission of application to Dauphin County CARES COVID Recovery Municipal Grant Program in the amount of \$501,594.**

*Motion made by Bob Weber, second by Chad Lister. Motion carried.*

**Review of proposed rate increase for refuse/recycling collection from Republic Services from \$19.67/mo to \$20.36/mo**

Deb Hummer reported this is the 2<sup>nd</sup> year of a 5 year extension. Republic Services is increasing its rate by 3.5%. This would be an annual increase of \$13,992. She recommended a refuse rate increase of \$2.00/qtr/unit. The quarterly rate would increase from \$63 to \$65. This is still lower than other municipalities in the surrounding area. Andy from Republic Services would like to prepare a contract if Council approves the increase.

*Recommendation to put on the August 20<sup>th</sup> agenda for approval made by Bob Weber and Dee VanGavree.*

**Review and Discussion of proposed “Communications Coordinator”**

Chad Lister said a prepared agreement has been received from the solicitor that can be sent to the perspective Communications Coordinator. Chad reviewed what the position would entail. The salary will not exceed \$10,000 the first year and \$1,000 will be budgeted for related expenses. Dee VanGavree stated that this is a position that has been talked about for the past 3 or 4 years. Businesses are hurting right now and this would be a good way to promote them. Brian would like council to review the information and get it on next week’s agenda.

*Recommendation to put on the August 20<sup>th</sup> agenda made by Dee VanGavree and Chad Lister.*

**Review and discussion of revised application for use of municipal parks and proposed resolution to allow Borough Council to permit open containers of alcoholic beverages in any park at authorized special events**

Mike O’Keefe reported that at the last meeting council had received the permit document and resolution and advised council to look it over as it had been received at the last minute. The application for use of the park has been strengthened in the waiver portion to include COVID related language. The resolution would allow

alcohol in the parks. There was a good deal of discussion regarding several concerns. It was agreed that this topic should be tabled and discussed in further detail.

**Review and discussion of proposed ordinance amending Chapter 2, Park 2, of the Code of Ordinances, “Regulations for Keeping of Certain Animals”**

Chad Lister stated that this afternoon he received an updated copy of the proposed ordinance “Regulations for Keeping Certain Animals.” He would like council to take some time and look at it. The solicitor has reviewed it. Mike asked Chad if he would like to continue a major discussion at the next workshop meeting rather than putting it on the agenda for any proposed action. Chad said he would like to discuss it at the next meeting and then after the discussion decide where to go. The ordinance must be advertised before the meeting. Because this is not a change to the zoning ordinance, a public meeting is not required but Mike suggested trying to determine some way to get feedback prior to any action. It was agreed that Deb Hummer should put it on the website. Mike said it could be advertised and ready to go for the September meeting. He also said that it could be authorized to be advertised in preparation for adoption at the September meeting this evening.

**Motion: To authorize the ordinance be advertised in a legal advertisement in preparation for the September regular meeting**

*Motion made by Chad Lister, second by Bob Weber. Motion carried.*

**Recommendation to appoint Joe Popp, 211 W High St, to fill the unexpired term of Chris Black on the Zoning Hearing Board. Term expires 12/31/23**

Mike O’Keefe reported that Joe Popp has agreed to fill this position.

**Motion: To appoint Joe Popp, 211 W High St, to fill the unexpired term of Chris Black on the Zoning Hearing Board. Term expires 12/31/23**

*Motion made by Bob Weber, second by Patti Krow. Motion carried.*

**Police Department**

**Police Report**

Acting Chief Hess gave his report. Some items he reported were:

- A meeting with himself, Corporal Spencer and the Lower Dauphin School District to discuss the schools reopening plan.
- Preliminary hearings and summary traffic court are being held online.
- The new radios have been received and they will go to the county to be programmed.
- Proceeds received during the chicken barbeque will be used for the program “Shop with a Cop”.

Patti Krow said last night she saw Officers Kopinetz and Kling taking part in a game of football with some children at Schaffner Park. The parents of the children were appreciative and the children had a great time.

**Status Reports**

**DTMA and Borough Collaborative Pollution Reduction Plan Memorandum of Understanding**

Bob Weber reported that the MOU is still being prepared. DEP gave a list of items to Derry Township with some changes to the wording. Hopefully it will be ready next month. The borough solicitor has weighed in on the original agreement and provided some comments which are acceptable to Derry.

**Quarry Road Sidewalk Extension Grant Application submitted by HRG Engineers to Tri-County Regional Planning Commission. Phase I Grant amount is \$55,500. Net cost to Borough is \$11,100.**

Mike O’Keefe said HRG has submitted the application. This is Phase 1 of the project and the net cost to the Borough will be \$11,100. If approved, Phase 2 will be the actual construction and at that point council will need to find some funding sources for the actual construction of the sidewalk.

**Dauphin County Gaming Grant to be submitted by September 1, for Municipal Building Debt Service in the amount of \$49,015**

Mike O’Keefe reported that council had approved this at the last meeting and it will be due on September 1<sup>st</sup>. Letters of support have also been provided to the Hummelstown Historical Society and Rubber Soul for their own gaming grant applications.

**Resurfacing Project preliminary work has begun (poly-patching). Micro-surfacing work tentatively scheduled to begin September 1<sup>st</sup>**

Mike O’Keefe reported Stewart and Tate have been in town and applied polypatch to some of the streets that are going to be microsurfaced. Hopefully during the week of September 1<sup>st</sup> the company will be back to apply the microsurfacing.

**Kokomo Ave Sewer Project has begun. First phase tentatively scheduled for completion on August 13. Second phase (lateral repairs) tentatively scheduled for September 1**

Mike O’Keefe reported the sewer line has been completely lined. The next phase will be liner coating of the manholes. In the last phase Ebersole Brothers will come in and reconnect 6 or 7 laterals. The Borough will then restore the area. This should all be done by early fall.

**Other Business**

Patti Krow reported that Ryan Taggart’s memorial service will be held August 21<sup>st</sup> at Hershey Free Church.

**Executive Session (Personnel Matter)**

Council rose into an Executive session at 8:30 PM.

Council reconvened at 9:00 PM

There being no further business, the meeting adjourned at 9:00 PM.

Respectively submitted,

Deb Hummer, Finance Director