

Minutes
Workshop Meeting
Hummelstown Borough Council
Thursday August 8, 2019
7:30 PM

The August 8, 2019 Workshop Meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President, Brian Foster. Members in attendance included; Bob Weber, Chad Lister, Patti Krow, Ryan Taggart, and Randy Lutz. Also in attendance were Mayor Dave Roeting, Chief William Ryan, Assistant Zoning Officer Steve Wyld, Finance Director Deb Hummer, Borough Manager Mike O'Keefe and Solicitor Jon Yost.

Overview of the 2020 Census by Angela Gregg, Partnership Specialist, US Census Bureau

Angela explained the importance of an accurate count of Borough residents. Distribution of more than \$675 billion in federal funds is based on census data. She also asked if the Borough would like to become a census partner. A partner ensures that residents are accurately counted. Brian requested she send information so that this can be put on the website and Facebook page and help to educate the residents.

Recommendation to become a census partner be placed on the August 15th agenda for approval was made by Brian Foster and Chad Lister.

Status report of proposed "Communication Assessment/Audit" by Marie Conley of Conley Consulting

Mike O'Keefe reported the audit proposal has been approved by the Hummelstown Business & Professional Assn and the Hummelstown Community Foundation. He stated that there are funds budgeted for professional services and all entities have agreed to split the cost of the audit (\$4,000) equally. He received an updated agreement from Marie with an effective date of September 1, 2019.

Dee VanGavree who could not attend this council meeting asked Mike to mention some things on her behalf. Dee and Mike will be meeting with Marie Conley on August 23rd to discuss the initiation of the study. The LD High School will be providing a social media/marketing intern for the second year. There will be a meeting with Mandi Mease, the media teacher, sometime after the start of school to discuss the details.

Motion to approve a proposal, dated August 8, 2019 from Conley Consulting for a communications audit for a cost of \$4,000. Said cost to be shared evenly between the Borough, the Hummelstown Community Foundation and the Hummelstown Business and Professional Assn was made by Patti Krow, second by Ryan Taggart. Motion carried.

Status Report on the update of the Borough website

Deb Hummer reported that she has been working on selecting a design for the website upgrade. She also showed Council the current website redesign she has been working on. She requested some pictures from Brian Foster to be used in the website upgrade. Council agreed to continue working on the upgrade and Deb will be submitting her design choices to GovOffice as soon as she receives the pictures from Brian.

Status Report on the review of comments from the Public Hearing of July 18, regarding the amendment to the zoning ordinance regulating Medical Marijuana Facilities

Bob Weber reported that the Planning Commission discussed the concerns of the citizens that spoke at the public hearing. The primary concern was the potential location of a facility on North Hanover St in the Creekside Auto area. The ordinance stipulates that any type of marijuana facility cannot be located within 1,000 feet of a public, private, or parochial school or day-care center. Therefore a facility could not be located on this site. This should help alleviate some of the residents' concerns. The public hearing on this subject will be continued at the August 15, 2018 council meeting.

Status Report on proposed amendment to zoning ordinance regulating "Vacation Rentals"

Bob Weber reported the Planning Commission pulled this back. It was based on an ordinance that Derry Township was developing. At a public hearing it was not accepted well by residents and the ordinance was pulled completely. Steve Wyld said that the new ordinance developed by Derry Township loosened up restrictions for vacation rentals in various zoning districts. This was not looked upon favorably by the residents.

Steve feels it is very important to start regulating these rentals. He is getting calls every week. The criteria that was developed as part of the proposed ordinance was based on a lot of the things that Derry was going to do. It would be prudent to possibly move forward and permit this in the commercial central business district and commercial residential neighborhood. These would be permitted as a conditional use so that there is some regulatory oversight to make sure all the requirements are met. He has developed a written ordinance and it lists the criteria. The ordinance as

it is must be changed to permit vacation homes as a conditional use. The planning commission will be looking at this ordinance again and the conditional use piece will be added in. This could be ready to give to council for approval at the September meeting.

Review of request for handicapped parking space at 52 Prospect St.

Chief Ryan reported that Donald Arenburg has applied for a handicapped parking space. He meets all the criteria and the Chief is recommending council approve the parking space.

Motion to approve a handicapped parking space at 52 Prospect St. was made by Patti Krow, second by Ryan Taggart. Motion carried.

Status Report on Trick or Treat night.

Chief Ryan reported that the Dauphin County Chiefs of Police has chosen October 24th to be Trick or Treat night in Dauphin County. Derry Township is leaning toward October 31st as Trick or Treat night in the township. They will be cementing a date this month. Council decided this will be tabled until Derry has made a decision.

Status Report on new police vehicle purchase

The Chief said he has been pricing vehicles. The officers would like a sedan and he has been looking at Dodge Chargers. He can use a lot of the equipment from the old Dodge in the new one. This would be a cost savings.

National Night Out

The Chief reported that NNO was a huge success. There were no issues and all but two of the Borough officers were able to participate. It is estimated that between 300 and 500 people attended the event.

Status Report on Salt Shed

Mike O’Keefe reported that the materials have been delivered and construction is imminent.

Review/discussion regarding current practices versus existing ordinance regulating sewer line repairs for homeowners.

Mayor Roeting said there is an ordinance in place. One part of the ordinance covers the line from the main in the street to the property line. It is unclear as to whether the borough or the homeowner is responsible for this section of pipe. This needs to be clarified or it has to be changed to fall in with some surrounding municipalities, ie Swatara.

Status Report on sanitary sewer infiltration project in Kokomo area

Steve reported that a couple of months ago he handed out a memo with a rough budget on it for I & I work in the Kokomo area. Two items on the rough budget were estimates. One was for excavation and replacement of 7 laterals and the other for bypass pumping. \$40,000 and \$5,000 respectively. He met with an excavator that Swatara Township has their maintenance agreements with. He took them to the Kokomo area and went over everything that needs to be done. He asked for some rough budget numbers. They said they could do it for just under \$23,000 with no bypass pumping. If none of the other costs on Steve’s budget increase, the cost will have gone down from \$170,000 to \$149,000. The only item that does not fall under co-stars is the lateral work and that will need to be bid. Steve will continue to work on this and put together as much of a bid package as he can before he would require assistance from HRG.

Other Business

Ryan Taggart thanked everyone for their cards, phone calls and visits after the death of his father.

Chad thanked Mike for taking time and covering a lot of information about Hummelstown with him.

Executive Session – Personnel Matter

Council rose into a brief executive session at 8:30 PM to discuss a personnel matter. The meeting was reconvened at 8:45 PM

There being no further business, the meeting adjourned at 8:45 PM

Respectively submitted,

Deb Hummer, Finance Director