

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, July 16, 2020
7:30 p.m.

The Thursday July 16, 2020 regular meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Bob Weber, Chad Lister, Patti Krow, Chris Black and Randy Lutz. Also in attendance were Mayor Dave Roeting, Manager Mike O'Keefe, Chief William Ryan, Finance Director Deb Hummer, Asst. Zoning Officer Steve Wyld, Sgt. Justin Hess and Solicitor Tara Burns.

Approval of Agenda

A motion to approve the agenda was made by Bob Weber, second by Randy Lutz. Motion carried.

Approval of Minutes of the following meetings:

Workshop Meeting of July 9, 2020

A motion to approve the minutes was made by Patti Krow, second by Randy Lutz. Motion carried.

Regular Meeting of June 18, 2020

A motion to approve the minutes was made by Bob Weber, second by Randy Lutz. Motion carried.

Citizens Hearings

Justin Douglas, 4760 Ridge Road, Elizabethtown requested verification that all 8 of the "8 can't wait" was in effect. He was told yes they were. He also suggested the Borough make public their policing policies. President Foster will pass this suggestion on to the Borough solicitor.

Mike Nortrup introduced himself. He is a reporter from The Sun and will be covering the council meetings.

Staff Reports

Manager's Report

Mike O'Keefe reported Scott Deal attended the COG auction with the 1990 generator. It sold for \$4,900.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted. Steve Wyld reported that over the past couple of months he has issued 20 code violation letters, mostly for high grass and weeds.

Police Report

The report was accepted as submitted. Chief Ryan reported the 1998 Explorer that the Parking Enforcement officer, Stu Lutz uses will not pass inspection. At this time Stu will be using his own vehicle and will be paid for mileage.

Fire Company Report

There was no report submitted.

Mayor's Report

Mayor Roeting reported more events are taking a hit. FFO football and the Arts Festival have been cancelled. The Fire Company will not be having any rentals until after the first of the year and will not be hosting the November election. An alternate site will need to be found.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Patti Krow. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Patti Krow, second by Bob Weber. Motion carried.

Tax Exoneration & Exemption Report

No report was submitted.

Recreation Board

The meeting was cancelled.

Emergency Mgmt. Oversight Committee

Although Dee VanGavree was not present the report she had submitted was reviewed by Council.

Shade Tree Commission

The meeting was cancelled.

COG Meeting

The meeting was cancelled.

Executive Session

Council rose into Executive Session at 7:40 pm to discuss a personnel matter. They reconvened at 7:50 pm and the regular meeting commenced.

New Business

Motion: To accept the retirement of William Ryan from his position as Borough Police Chief, with regret, effective July 31, 2020.

Motion made by Chad Lister, second by Patti Krow. Motion carried.

Mayor Roeting presented Chief Ryan with a Community Service Award.

Motion: To appoint Sgt. Justin Hess to the position of Acting Chief effective August 1, 2020 at an annual salary of \$83,390.

Motion made by Bob Weber, second by Patti Krow. Motion carried.

Review of 2019 Audit – Brian Marchuck, Brown Schultz Sheridan & Fritz

Brian reviewed some of the highlights of the audit. He commented that the Borough had a very healthy year and has enough in reserves to carry it for nine months if no other revenue is received.

Review of Meeting with Derry Township Municipal Authority on June 17, 2020 regarding “Proposed DTMA and Hummelstown Borough Collaborative PRP Project”

Bob Weber reported that the committee had met with Mike Callahan who gave a presentation regarding this topic. The collaboration will create a \$75,000 cost savings for Hummelstown. This is an alternative to the originally planned project to be implemented in the Borough. The next step in this process will be the preparation of a Memorandum of Understanding. Payments to Derry Township will be broken down into four invoices with the first invoice due February 1, 2021.

Motion: To award the bid for the 2020 Resurfacing Program to Stewart and Tate for the bid price of \$120,656. (Bid packages were sent to four contractors)

Motion made by Patti Krow, second by Bob Weber. Motion carried.

Mike O’Keefe reported that the solicitor reviewed the bid and everything is in order.

Motion: To approve requests from the Hummelstown Historical Society (\$25,000) and Rubber Soul Brewery (\$100,000) for the Borough to be a co-applicant for their Local Share of Municipal Grant applications (Gaming Grants) for the 2020/2021 grant cycle

Motion made by Randy Lutz, second by Bob Weber. Motion carried. Chad Lister abstained from the vote.

Motion: To authorize Borough staff to submit a Local Share Municipal Grant application (Gaming Grant) in the amount of \$49,000 for debt service for the new Municipal/Public Safety building.

Motion made by Chad Lister, second by Bob Weber. Motion carried.

Other Business

Review of revised park rental application and proposed resolution/ordinance permitting use of alcohol in the parks subject to certain criteria.

Council will review the resolution and continue the discussion. It was decided that the parks will not be available to rent beginning August 1st due to the resurgence of COVID-19 and Governor Wolf tightening up restrictions.

Motion: To approve the sale of 1998 Explorer on Municibid or to a local salvor

Motion made by Chris Black, second by Patti Krow.

Patti Krow reported that the Hummelstown Business and Professional Assn. is still planning on having the Taste of Hummelstown on Thursday, July 23rd.

Randy Lutz asked everyone to pray for the volunteer fire fighters as they have been busy responding to several fires in the City of Harrisburg.

Approval of bills payable dated July 16, 2020

A motion to approve the bills was made by Patti Krow, second by Randy Lutz. Motion carried.

Executive Session

There was no need for an additional Executive Session

Adjourn

There being no further business, the meeting adjourned at 8:25 pm

Respectively submitted,

Deb Hummer, Finance Director