

Minutes  
Workshop Meeting  
Hummelstown Borough Council  
Thursday July 11, 2019  
7:30 PM

The July 11, 2019 Workshop Meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President, Brian Foster. Members in attendance included; Bob Weber, Chad Lister, Patti Krow, Dee VanGavree, and Randy Lutz. Also in attendance were Mayor Dave Roeting, Chief William Ryan, Assistant Zoning Officer Steve Wyld, Finance Director Deb Hummer, and Solicitor Jon Yost.

**Presentation by Karen Cullings, Interim Executive Director, Dauphin County Library System and Jamie Hansell, manager of the Alexander Family Library**

Karen gave an overview of what the Dauphin County Library system has been doing. They are in the process of developing a strategic plan and are going out in the community and meeting with small groups asking what kind of community they would like to live in and if there are things that can be done to improve their community. This information can be shared with other agencies if the issue is not a library issue, such as safety issues etc. They will also be sharing this information with local officials as well.

**Review of Public Hearings set for July 18, 2019**

- a. Proposed Amendment to Zoning Ordinance changing the Conservation Zoning District along Kokomo Ave and Circle Drive to Residential Single Family.
- b. Proposed Amendment to Zoning Ordinance providing regulation for Medical Marijuana facilities in the Commercial Warehousing and Industrial Light Zoning Districts.

Steve Wyld reported that the public hearings are scheduled for next week and they were advertised in The Sun for the required two weeks. Jon Yost made some changes to the Medical Marijuana ordinance but the changes did not affect the actual ordinance itself. Steve had copies of the ordinance as changed for council to review.

**Review of Bid for 2019 Resurfacing Project**

Steve Wyld reported that Pennsy Supply was the only bid received at \$161,384.17. This is approximately \$30,000 over budget. He and Mike O'Keefe will be discussing this next week to determine whether they can omit some paving areas to decrease the cost.

*Recommendation to place this item on the July 18<sup>th</sup> agenda with the possibility of reduction in price was made by Bob Weber and Patti Krow.*

**Update on discussions with Derry Twp. Municipal Authority regarding potential joint collaboration on Pollution Reduction program, joint permits, etc.**

Steve reported that he and Mike had been having continued discussions with Mike Callahan, Derry Township Municipal Authority's Stormwater Program Manager, regarding joint collaboration on the Borough's PRP needs. Derry Township's stream restoration/basin improvements that they are planning could change the Borough's need for the current PRP and reduce costs significantly. Steve asked council if they were comfortable having himself and Mike continue discussion with Mike Callahan. They were all in agreement that discussions should continue.

**Recommendation to use the same engineer as Derry for annual MS4 report work in order to gain maximum coordination for future projects (HRG proposed cost - \$11,000)**

Steve reported that HRG is the engineer for Derry Township and do their annual MS4 reports and stormwater management engineering. HRG also does the Borough's stormwater management but K&W Engineers has completed the MS4 reports in the past. He feels it best to use the same engineer for all aspects of the Borough's stormwater engineering and MS4 reports in order to maintain consistency. HRG has given an estimate of \$11,000 to complete one year of MS4 services.

*Recommendation to place on the July 18<sup>th</sup> agenda for approval was made by Bob Weber and Chad Lister.*

**Review of meeting with Marie Conley regarding possible “Communications Audit” for Hummelstown Community Foundation, Hummelstown Business and Professional Assn. and Borough of Hummelstown**

Dee VanGavree and Patti Krow reported on a brainstorming meeting that was held on June 24<sup>th</sup> to discuss improving communications between organizations regarding promotion of events, businesses and community. Marie Conley was the speaker and has done preliminary reviews of various organizations websites, calendar of events and social media. She came up with several points of interest that she presented to the group. She recommended doing a Communications Audit to determine the best way for the three organizations to promote Hummelstown. Dee had received the proposal from Marie but had not had a chance to review it. She will provide the proposal information at the July 18<sup>th</sup> meeting.

**Review of request from Ghost Brewing for Borough to sponsor their 2019/2020 Gaming Grant application and provide a Letter of Reference for said project. The Borough will be submitting a 2019/2020 Gaming Grant for financial assistance for replacement of Police radio system.**

There was discussion regarding the Gaming Grant the Borough will be applying for. The Chief said 15 radios at a cost of approximately \$4,000/radio (\$60,000) will need to be purchased. Applications will need to be in by September.

**Other Business**

The Chief reported that Officers Martin & Mason continue to make progress in their NNO planning. 25 entities are going to be participating including businesses, banks, and first responders.

The Police/EMA chicken barbecue is Saturday, July 20<sup>th</sup>. Tickets are still available.

**Executive Session**

There was no need for an Executive Session.

There being no further business, the meeting adjourned at 8:25 PM

Respectively submitted,

Deb Hummer, Finance Director