

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, June 17, 2021
7:30 p.m.

The June 17, 2021 regular meeting was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Bob Weber, Dee VanGavree, Patti Krow, Chad Lister, Randy Lutz, and Chris Black. Mayor Dave Roeting, Chief Justin Hess, Finance Director Deb Hummer, Asst. Zoning officer Steve Wyld, and Solicitor Michael Miller were also present.

Before the meeting Lauren Zumbrun, of Herbert, Rowland, & Grubic, explained the process involved in preparing an application for a multi-modal grant through DCED. There is a zoom meeting planned for council on June 22 to discuss their thoughts regarding the work they would like to have done to the downtown area. Council had the opportunity to ask Lauren questions and voice their concerns. She explained all the steps that were necessary to prepare this application and she would consult with Borough staff when necessary. Council will discuss how they would like to proceed at the July workshop meeting.

Approval of Agenda

A motion to approve the agenda was made by Bob Weber, second by Patti Krow. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of May 20, 2021

A motion to approve the minutes was made by Chad Lister, second by Dee VanGavree. Motion carried.

Workshop Meeting of June 10, 2021

A motion to approve the minutes was made by Bob Weber, second by Chad Lister. Motion carried.

Citizens Hearings

There were no citizens present.

Staff Reports

Manager's Report

Steve Wyld reported that he and Bob Weber had a meeting with Larson Development Group. Because we can't prove that HRG was selected to be the Borough engineer in 1988 through a qualification process we will need to go through PennDOT's process. Larson has worked with Marysville Borough that had a similar situation. Larson will be able to assist the Borough in the procurement process by providing a model based on the documents developed with Marysville.

Employee MS4 Stormwater training by HRG is set up for next week.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted.

Police Report

Chief Hess reported that along with the monthly police report he will be including a Co-responder report. In reviewing the numbers it appears the Borough is utilizing this service more than Derry Township. He feels our officers recognize the need for those services. Chief Hess reported that he had spent most of the day in Schuylkill County doing a background investigation on Andrew Weaver. He feels he will have everything completed and Andrew can be officially hired at the workshop meeting in July.

Fire Company Report

There was no report.

Mayor's Report

Mayor Roeting reported that he visited the Trinity UM soccer camp. He is looking forward to next week's Firemen's Carnival and is planning on helping out in the evenings.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Patti Krow. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Patti Krow, second by Bob Weber. Motion carried.

Tax Exoneration & Exemption Report

There was no report.

Recreation Board

Deb Hummer reported that the Board is planning on selling bricks as a fundraiser for Mehaffie Park. Movie Night will be July 24. They are looking into having a shredding event in the fall. They will be part of National Night Out and the Hummelstown Arts Festival.

Deb also reported that she met with a representative from George Ely to get a price for replacing the oldest equipment at Mehaffie Park.

Emergency Mgmt. Oversight Committee

Dee reported they had a meeting on June 1. Public works has placed AEDs and first aid kits at Shope and West End fields. The committee is buying flashlights to hand out at National Night Out for the flashlight parade. They have also agreed to pay for wi-fi and a router at Schaffner Park for the new security cameras that will be installed.

Shade Tree Commission

There was no report.

COG Meeting

Brian Foster reported that there is a meeting either Monday or Tuesday of next week and he is planning on attending.

Communications Committee Report

Dee VanGavree said there was a meeting this evening with Anthem Marketing and they presented the Hummelstown is Happening final website product. Brian Foster feels it is an excellent design. Patti Krow said it is very upbeat and user friendly.

New Business

Motion: to authorize the Solicitor to prepare and advertise an Ordinance to amend the Borough Zoning Ordinance as it relates to various sections regulating signs. Said amendments recommended by the Borough Planning Commission and discussed by Council at their June 20, 2021 workshop meeting

Motion made by Chris Black, second by Bob Weber. Motion carried.

Motion: authorize preparation and submission of a letter of support for the Hummelstown Chemical Fire Company to the PA Gaming Boards. Said letter supporting a Gaming Grant application to assist in the purchase of a new ladder truck.

Motion made by Chad Lister, second by Patti Krow. Motion carried.

Motion: to appoint Stephen M. Wyld, current Assistant Zoning/Code Enforcement officer and Public Works employee to the position of Zoning/Code Enforcement officer as a full-time administrative employee, effective immediately.

Motion made by Bob Weber, second by Chris Black. Motion carried.

Motion: to approve a Side Letter Agreement between the Hummelstown Borough and Hummelstown Police Association allowing single full-time officers who are covered under his/her parent's medical insurance plan that is substantially equal or better than the medical plan sponsored by the Borough, to opt out of medical coverage through the Borough, and receive a monetary incentive outlined in the parent agreement.

Motion made by Dee VanGavree, second by Patti Krow. Motion carried.

Other Business

Bob Weber asked if there has been an application filled out for closing the streets for the craft fair. Deb Hummer said she has it written on her calendar. Chief Hess reported that the past three years he worked very closely with Mike O’Keefe and they developed a detour route and he has the road closure permits down to a science.

Deb Hummer reported that she has the letter of support for the Fire Company written and will send it out now that the motion was made this evening.

Approval of bills payable dated June 17, 2021.

A motion to approve the bills was made by Patti Krow, second by Bob Weber. Motion carried.

Executive Session – Personnel Matter

There was no need for an executive session.

Adjourn

The meeting was adjourned at 8:45 PM

Respectively submitted,

Deb Hummer, Finance Director