

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, June 16, 2022
7:00 PM

The June 16, 2022 regular meeting was called to order by President Brian Foster at 7:00 PM. Members in attendance included Bob Weber, Kelly Williamson, Dee VanGavree and Randy Lutz. Mayor David Roeting, Borough Manager Theresa Eberly, Chief Hess, Finance Director Deb Hummer, Zoning Officer Steve Wyld, and Solicitor Michael Miller were also present.

Brian Foster announced that an Executive Session was held prior to the meeting to discuss legal and personnel issues.

Approval of Agenda

A motion to approve the agenda made by Bob Weber, second by Dee VanGavree. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of May 19, 2022

A motion to approve the minutes was made by Bob Weber, seconded by Kelly Williamson. Motion carried.

Workshop Meeting of June 9, 2022

A motion to approve the minutes was made by Dee VanGavree, seconded by Bob Weber. Motion carried.

Public Hearing

Solicitor Miller opened the Public Hearing regarding Ordinance 2022-2, Zoning Ordinance Amendments, amending Chapter 27 of the Code of Ordinances, Zoning, Parts 2, 9-14 and Part 17. Amendments will provide for use and regulation of Mixed Uses, Cigar Shops and Lounges, Smoke Shops & Tobacco Stores and Walls & Fences.

The public hearing closed at 7:15.

Motion to: Approve Ordinance 2022-2

Motion was made by Bob Weber and seconded by Dee VanGavree. The motion was carried.

Presentations

Elliot Shibley introduced himself. He applied for a position on the Shade Tree Committee.

Motion to: Appoint Elliot Shibley to the Shade Tree Committee effective July 1, 2022 for a 5-year term.

Motion was made by Dee VanGavree and seconded by Bob Weber. The motion was carried.

Citizens Hearings

Don Wohlfarth of 101 W Main Street voiced his concerns regarding Air B & Bs.

Tina Olaf-Lerch of 255 E Second Street is concerned that the proposed vacation rental on Rosanna Street will cause parking issues for the residents and businesses.

Staff Reports

Manager's Report

Manager Eberly thanked Steve Wyld for his service to the Borough and everything he has done and his services. She wanted to acknowledge all the great work he has done over the years and wished him the best of luck. Steve thanked her for the very kind words.

Zoning Officer's Report

The zoning report was accepted as submitted.

Police Report

The police report was accepted as submitted.

Fire Company Report

The fire company report was accepted as submitted.

Mayor’s Report

Mayor Roeting reported he has been quite busy. The Memorial Day parade was wonderful and well attended. He will be at the Relay for Life and helping out at the Firemen’s Carnival. He will also be attending the Hummelstown High/Lower Dauphin reunion and will be at the bike race on July 9th. He told everyone to give their dad a hug on Father’s Day instead of a phone call and thanked Steve Wyld for the great job he has done.

Financial Report

A motion to accept the financial report was made by Dee VanGavree and seconded by Kelly Williamson. The motion was carried.

Tax Collector’s Report

A motion to accept the tax collector’s report was made by Dee VanGavree and seconded by Kelly Williamson. The motion was carried.

Tax Exoneration & Exemption Report

There was no report.

Parks and Recreation Board

Kelly Williamson reported that during the hour before the Memorial Day parade they got 41 Cards for the Troops. The brick engraving is moving forward and the bricks should be received in about a month.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported that in October they are planning on doing a training exercise and opening up the EOC. On April 20, 2023 Dauphin County will offer an exercise that Hummelstown will participate in.

Shade Tree Commission

There was nothing to report.

COG Meeting

Dee VanGavree said she is planning on attending the next meeting.

Communications Committee Report

Dee VanGavree reported that the committee is meeting June 21st at 11:30 and will have her report for council in July. There has been a lot of activity over the last month.

Ordinance 2022-3 Revisions to Short Term Rentals

Motion to: Approve Ordinance 2022-3 to be advertised for Public Hearing on July 21, 2022

A motion was made by Bob Weber and seconded by Dee VanGavree. The motion was carried.

Motion to: Approve Resolution 2022-R-8 Establishing Annual Permit Fee for Short Term Rentals

Motion was made by Dee VanGavree and seconded by Bob Weber. The motion was carried.

Motion to: Approve Conditional Use #2022-CU-1, Short Term Rental use at 41 W Main Street based on the following conditions as read by the Solicitor.

A motion was made by Kelly Williamson and seconded by Brian Foster.

After the motion was seconded, Solicitor Miller stated that council approved the conditional use and read a list of conditions. The approved decision with conditions has been attached to these minutes. Bob Weber stated that he believes that approval of this conditional use will be detrimental to the community and the safety issue with cars backing out of the garages and on to Rosanna Street.

The motion was carried with four yeas and one nay.

Hummelstown Municipal Authority

Brian Foster stated that the Authority needs to have five members on the Board. He would like to have three council members along with either residents, taxpayers or local business owners. Dee VanGavree agreed to be on the Authority and Brian stated that he would like to be on the board as well. Bob Weber also volunteered.

Motion to: Appoint three members to the Authority; Dee VanGavree, Brian Foster and Robert Weber

A motion was made by Randy Lutz and seconded by Kelly Williamson. The motion was carried.

Solicitor Miller stated the term of the appointment is till the end of the year. Five members will then need to be appointed with staggered terms.

Motion to: Approve Resolution 2022-R-9 Reimbursement agreement for the purpose of allocating a portion of proceeds to the payment of certain expenditures to be made toward certain projects.

A motion was made by Bob Weber and seconded by Kelly Williamson. The motion was carried.

Motion to: Approve a Separation and General Release Agreement with Debra Hummer dated May 23, 2022 and to approve a Separation and General Release Agreement with Stephen Wyld dated June 1, 2022.

A motion was made by Dee VanGavree and seconded by Bob Weber. The motion was carried.

Discussion on the purchase of a 416 Caterpillar backhoe in the amount of \$133,000 with an option to finance for one year with an interest cost not to exceed \$7,257.

Manager Eberly reminded council of the 902 Recycling Grant that was awarded to the Borough in the amount of \$217,000. This will be used for the purchase of a backhoe, leaf picker and chipper. Dave Willard has been busy testing the equipment. The prices of equipment have gone up significantly since the grant process was started in September 2021. The grant amount was based on the cost of the equipment at that time. Regarding the backhoe, 85% of the cost will be covered by the grant. All the other equipment is covered 90%.

Dave Willard told council that he got quotes from three different manufacturers. He looked at all three machines and talked to several other municipalities that have these machines. The Caterpillar backhoe was the least expensive of the three and they demoed it for a week. They tried the other machines out at the dealerships but were not impressed. Caterpillar can also have one available with much less lead time.

Manager Eberly explained that the 2022 budget does not take into account the slight increase in the cost of the backhoe. If the machine becomes available before January 2023 the Borough can get a short-term lease and can pay in full within the first year. \$22,500 will need to be budgeted in 2023 to cover the additional cost of the backhoe.

Motion to: Approve the purchase of the 416 Caterpillar backhoe and a one-year financing option.

A motion was made by Bob Weber and seconded by Kelly Williamson. The motion was carried.

Motion to: Approve the Bid Proposal for the multi-year financial and operation plan review as required for the STMP Grant Application

A motion was made by Dee VanGavree and seconded by Bob Weber. The motion was carried.

Motion to: Approve a 15 year loan for the DCIB Application

A motion was made by Kelly Williamson and seconded by Bob Weber. The motion was carried.

Approval of Bills Payable list dated June 16, 2022

A motion was made by Kelly Williamson and seconded by Bob Weber. The motion was carried.

Other Business

Manager Eberly reported that Garry Bashore, a Hummelstown resident, suggested installing a pickle ball court in Alexander Park and offered support for the project. She also said that summer rec will be starting June 21 and 50 campers are registered.

Executive Session

There was no need for an Executive Session.

There being no further business the meeting adjourned at 8:10 PM

Respectively submitted, Deb Hummer, Finance Director