

Workshop Meeting Minutes
Hummelstown Borough Council
June 14, 2018
7:30 PM

The Thursday, June 14, 2018 workshop meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Amanda Donohue, and Patti Krow. Also in attendance were Mayor Dave Roeting, Mike O'Keefe, Borough Manager, William Ryan, Police Chief, Deb Hummer, Finance Director, and Jon Yost, Solicitor.

Police Department

Permanent Full-time Patrolman status granted to Officer Joe Scerbo, effective June 16, 2018

Chief Ryan reported Officer Scerbo has completed his probationary year. Officer Scerbo has responded well to training. Chief Ryan feels he will represent the Borough well.

Motion to grant permanent full-time Patrolman status to Officer Joe Scerbo, effective June 16, 2018 made by Patti Krow, second by Bob Weber. Motion carried.

Officers Mason & Martin promoted from Patrolman 1 to Patrolman 2 status

Officers Mason and Martin have completed their first year of full-time service and will be moving from Patrolman 1 to Patrolman 2. This is per the police contract and requires no action.

Swearing in of Part-time officers at Regular meeting

The Chief had hoped to have part-time officers Habbershon and Reynolds available to be officially sworn in at the Regular meeting but Officer Reynolds will be on vacation. They are about halfway through their training and should be finished by mid-July. It was decided to have Habbershon sworn in at next week's meeting and Reynolds at a later meeting.

Review of proposed Victim Witness Assistance program

The Chief reported that appointing a victim witness advocate to jurisdictions is happening. Many police departments in the area have one. Appointed advocates get more involved with the quality of life issues with regards to the victims. The Borough is being asked to contribute 12% for this program. This equates to \$6,000 annually. The Chief is not sure how they arrived at this figure. Mrs. Rosenberry, the director of the program is available to come to a meeting and answer any questions council may have.

When asked by Brian Foster what his feelings were on the program the Chief stated that if you get a good advocate they are "worth their weight in gold". After additional discussion it was decided that the chief would schedule Mrs. Rosenberry for the July Workshop meeting.

Chief Ryan also updated council on the status of our injured officers. Officer Kopinetz is doing physical therapy. Officer Saenz who is 7 months pregnant is on complete bedrest. Officer Sherwin who had her face fractured is getting back on her feet and has been teaching some classes at the Academy.

Switch of Cellular Service from Verizon to AT&T and the First Net program

Sgt. Hess explained to Council that AT&T has an exclusive service through the Federal government called First Net. This service allows first responders and essential personnel to have priority service during an event such as 9-11. This service is not exclusive to just the Borough phones on the plans. All Borough officers, council members, etc. can also get this service on their phones through the Borough's plan.

He also discussed the aging modems in the 2 police vehicles and their vulnerability to be compromised due to their age. A T & T has the most up to date modems which would replace the current ones at a cost of approximately \$1,400. Most of this cost will be paid using a \$1,000 donation from the Hummelstown Legion.

With the switch from Verizon to AT&T new phones will be purchased to replace the existing, aging phones. There will be an outlay of approximately \$1,000.

Motion to proceed as Sgt Hess described the AT& T First Net government contract which requires new modems for the cars and a total of 5 phones made by Bob Weber, second by Amanda Donohue. Motion carried.

2017 Financial Statement by Brown Schultz Sheridan & Fritz (BSSF)

Brian Marchuck of BSSF gave a brief synopsis of the 2017 Audited Financial Statements. There were no findings in the audit. As of December 31, 2017 the Borough had enough unassigned fund balance in the General Fund to support approximately 5 months of operations going into 2018. They suggest that figure to be between 2 to 6 months. He saw nothing in the statements that was cause for concern.

Planning/Zoning

Hershey West End Development TIS (Transportation Impact Study) Scoping meeting set for June 28 at 9 am at PADOT

Mike O'Keefe reported this meeting is coming up if anyone is interested in attending.

Review of Proposed Highway Safety Improvements to a portion of the limited access US 322 corridor in Derry Township

Mike O'Keefe reported we have some sketches of some proposed improvements to be done on 322. They are basically showing improvements to existing ramps and on and off ramp lengths will be extended.

Status Reports

Square Signal

Mike O'Keefe reported the insurance company has reimbursed 100% of the cost of the accident damage. The pole base still needs to be installed and then all the work will be completed.

Salt Storage Facility

Preliminary plans and specs are being worked on. The improvements will increase salt storage from 260 tons to 500 tons. This will be necessary if the Borough chooses to take over the plowing of the PennDOT roads.

Hummel Nature Trail Stormwater Project

Amanda Donohue reported that K & W finished the wetland delineation. The area is larger than anticipated. They are continuing the survey work and should be done by the end of the week. The infiltration testing will be next. They will try to meet the July 13 grant deadline but that is questionable. They are hoping there will be no issues or delays dealing with PPL. She is not quite sure what would cause the delay but obtaining rights of way could take more time than anticipated. There may be some additional costs if the work with PPL takes longer. There is also a cost to prepare the grant application. The cost of these two items could range from \$2,500 - \$3,000. If they don't make the grant deadline Amanda feels it may be better to postpone until the next round of grants.

Mike has been in contact with the chairman of the Baseball Assn and they have been running into issues with the baseball field located adjacent to the project. They would prefer playing at the small field at Schaffner Park. That would make the land available if more area was needed for the stormwater project.

Hummelstown Community Foundation (HCF) exploring options for event/fundraiser in Schaffner Park

Ollie Dreon was representing the HCF. They are interested in hosting a corn hole tournament. They have picked September 22, 2018 as a potential date. This event has specific space requirements and he feels Schaffner Park would be a good location. He believes the park is underutilized. Events like this are more successful when alcohol is served and he is asking council to amend the ordinance that has established the park rules.

After a lengthy discussion Jon Yost suggested to Ollie and council that they think about what parameters they would like to use in the amended ordinance. It was decided that this discussion will continue at the regular meeting as three council members were absent

Continued review/discussion regarding proposed resolution requested by “Fair Districts PA”

After some discussion it was decided that this subject would be tabled indefinitely.

Other Business

Bud Blough with the Fire Company voiced his concern regarding a home destroyed by fire and if the Borough has an ordinance regarding the boarding up and demolition of a hazardous building. He feels the owner or the insurance company should have a certain amount of days to secure the property and tear it down if necessary. Jon Yost agreed that Bud had a good idea. The Borough does have a property maintenance code and this issue may be able to be addressed through that code.

Bob Weber asked when the public parking signs were going up at the CVS. Mike O’Keefe said he would check into it.

Executive Session – Real Estate Matter

Council rose into executive session at 9:00 pm

Adjourn

Council reconvened at 9:30 pm

Meeting was adjourned at 9:30 pm

Respectfully submitted,

Abra M. Hummer