

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, May 19, 2022
7:00 PM

The May 19, 2022 regular meeting was called to order by President Brian Foster at 7:00 PM. Members in attendance included Bob Weber, Chris Black, Chad Lister, Kelly Williamson, and Dee VanGavree. Mayor David Roeting, Borough Manager Theresa Eberly, Chief Hess, Finance Director Deb Hummer, Zoning Officer Steve Wyld, and Solicitor Michael Miller were also present.

Approval of Agenda

President Foster requested that council agree to move the presentation ahead of the Public Hearing.

A motion to approve the agenda with this change was made by Bob Weber, seconded by Dee VanGavree. The motion was carried.

Approval of Minutes of the following meetings:

Regular Meeting of April 21, 2022

A motion to approve the minutes was made by Bob Weber, seconded by Kelly Williamson. The motion was carried.

Workshop Meeting of May 12, 2022

A motion to approve the minutes was made by Dee VanGavree, seconded by Chad Lister. The motion was carried.

Presentations

Accolades were given to Tim Bartholomew for his time as director of the Borough's summer rec program. The mayor proclaimed May 19th Tim Bartholomew Day in the Borough. Tim was touched by everyone's comments.

After the presentation Manager Eberly introduced Erika Brown who was present. She will be replacing Deb Hummer as finance director when Deb retires. Erika will start June 13th. Erika stated that she is looking forward to using her knowledge to help the Borough grow.

Public Hearing

Solicitor Miller opened the Public Hearing. The hearing was regarding Conditional Use #2022-CU-1 Short term rental use at 41 W Main Street.

The hearing was closed and turned over to President Foster. Based on concerns voiced by some council members it was decided that more deliberation would be necessary. Chad Lister made a motion to table the approval of the Short Term Rental use for 41 W Main St until the June 9th meeting.

Council moved to approve the tabling of the approval.

Citizens Hearings

There were no citizens in attendance who wished to make any comments.

Staff Reports

Manager's Report

Manager Eberly gave her report.

- DCED's Acting Secretary Weaver's tour of the Borough was very successful. She thanked PW for all their hard work cleaning up the square. The event and pictures were posted on Facebook and the Borough's website.

- She, Mayor Roeting, and Jon Cox of Eckert Seamans attended the Swatara Township Authority meeting. The Authority provided the Borough with a proposed addendum to the 2015 agreement. STA is asking for a response to the proposed agreement by June 6th. The update dealt primarily with the financial agreement. With the assistance of Solicitor Cox, they will draft a letter for council to review.
- She and Dave Willard toured Ida damage and are getting closer to wrapping up the disaster relief application. She hopes to have something for council to look at next month.

Zoning Officer's Report

The zoning report was accepted as submitted. Steve Wyld said that he has been diligent in sending out letters to homeowners who have not cut their grass.

Police Report

Chief Hess reported that the cameras at Schaffner Park are working out well.

Included in the packet was a copy of a thank you letter received by the department for exceptional generosity by some of the officers as well as letters of commendation from the recent staff meeting.

Officer Day is approaching the end of his field training.

Fire Company Report

A report was provided. Bud Blough was present and informed council that 3 of the members of the Fire Department would be going to Wisconsin to do blueprints on the new fire truck so the company can get started building it. They hope to have it by the end of the year.

Mayor's Report

Mayor Roeting reported he is very busy this spring. Some of the events he mentioned are as follows:

- April 30 – HBSA opening day.
- May 12 there is a meeting at Trinity church with the youth director. They are working on an outreach program.
- May 14 was the Hunger Run.
- He will be attending the Chick's golf outing this Sunday.
- He will be speaking at the Do the Right Thing banquet next Thursday.
- He Encouraged everyone to come to the Memorial Day parade.

Financial Report

A motion to accept the financial report was made by Bob Weber, seconded by Dee VanGavree. The motion was carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Chad Lister, seconded by Kelly Williamson. The motion was carried.

Tax Exoneration & Exemption Report

There was no report.

Parks and Recreation Board

Kelly Williamson reported that they will be doing Cards for the Troops on Memorial Day at the square and passing out water and small flags. Regarding the Chick's golf outing she wanted to thank Lonnie Blough. He is a big contributor to the Summer Rec program.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported that the tabletop drill was a success. She thanked the Fire Company for the space. Lonnie Blough provided the food.

Shade Tree Commission

There was nothing to report.

COG Meeting

Dee VanGavree said she is going to try to attend the June meeting.

Communications Committee Report

Dee VanGavree reported this is a busy time with many events. Anthem Marketing helped with the visit from Acting Secretary Weaver. Kelly Williamson has been a big help tracking posts.

Motion to: authorize the Solicitor to advertise proposed Ordinance No. 2022-02, amending the Zoning Ordinance to regulate the uses of “Mixed-Use Structures”, “Cigar Shops & Lounges”, “Smoke Shops & Tobacco Stores” and “Fences”, and to advertise a Public Hearing on said Ordinance for June 16, 2022 at 7:00PM, contingent upon satisfactory review of the Ordinance by the Solicitor.

Motion was made by Bob Weber, seconded by Chris Black. The motion was carried.

Manager Eberly explained that the Memorandum of Understanding (MOU) is between Lower Dauphin School District and The Borough of Hummelstown regarding shared use of public works employees, machinery, equipment and/or vehicles.

Motion to: approve the MOU between Lower Dauphin School District and the Borough of Hummelstown.

Motion was made by Chad Lister, seconded by Bob Weber. The motion was carried.

Motion to: approve Resolution 2022-06 authorizing the filing of an application with the Dauphin County Infrastructure Bank- General in the amount of \$1,163,000 for the dryer replacement at Swatara Township Authority and for two stormwater infrastructure projects.

Motion was made by Chris Black, seconded by Bob Weber. The motion was carried.

Motion to: approve to hire Antonio Gonzalez, Jr. to the position of part-time police officer at a rate of \$21.85/hour effective May 23, 2022.

The motion was made by Kelly Williamson, seconded by Bob Weber. The motion was carried.

Motion to: approve the 2022 Volunteer Retirement Incentive Program

Motion was made by Dee VanGavree, seconded by Bob Weber. The motion was carried.

Approval of bills payable list dated May 19, 2022.

Motion made by Kelly Williamson, seconded by Bob Weber. Motion carried.

Other Business

There was no other business.

Executive Session

There was no need for an Executive Session.

There being no further business, the meeting adjourned at 8:30 PM

Respectively submitted,

Deb Hummer, Finance Director