

Minutes
Workshop Meeting
Hummelstown Borough Council
Thursday, May 12, 2022
7:00 PM

The Thursday, May 12, 2022, workshop meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:00 PM. Members in attendance included Bob Weber, Dee VanGavree, Randy Lutz, Chad Lister, Chris Black and Kelly Williamson. Also in attendance were Theresa Eberly, Borough Manager, Michael Miller, Solicitor, Justin Hess, Police Chief, Deb Hummer, Finance Director, and Zoning/Codes Officer Steve Wyld.

Before the meeting, the agenda was amended to add agenda Item G to include the consideration to hire Erika Brown as Finance Director at a starting wage of \$70,000 with a starting date of June 13, 2022. Bob Weber approved this amendment.

Citizens Hearings

There were no citizens in attendance who wished to make any comments.

Administration

A. Executive Session Announcement

Brian Foster announced that an Executive Session was held immediately prior to the meeting to discuss legal and personnel issues.

B. Summer Recreation Program Hires

Amy Reinhart, the director of the summer rec program, was present and introduced herself. She met with the program staff and they are excited to get going.

Motion: to approve the following individuals for the summer rec program as listed in the agenda A-F

- a. Gisell Reza, Counselor, \$14/hour, effective May 10, 2022*
- b. Rebecca Yeager, Counselor, \$16/hour, effective May 10, 2022*
- c. Megan Williamson, Counselor, \$16/hour, effective May 09, 2022*
- d. Alix Hoerner, Lead Counselor, \$17.50/hour, effective May 10, 2022*
- e. Amy Reinhart, Director, \$20/hour, effective April 15, 2022*
- f. Tanya Tregea, Counselor- Sub \$14/hour, effective May 10, 2022*

was made by Dee VanGavree, seconded by Chris Black. Kelly Williamson abstained. Motion was carried.

C. Permanent Status

Manager Eberly said that David Willard and Scott Brown will have permanent status after meeting their six month probationary periods.

Motion: to approve permanent status of employment to David Willard effective April 21, 2022 and Scott Brown effective May 20, 2022 was made by Bob Weber, seconded by Dee VanGavree. Motion was carried.

D. Conditional Use Application – 2022-CU-1

Steve Wyld stated that last month council was provided with an application for this Conditional Use permit submitted by Sharma/Agarwal for a short-term rental at 41 W Main Street. Council had also authorized the advertisement of the hearing set for next Thursday before the council meeting. As a condition of the motion the applicant had to settle on the property before the hearing. The applicant contacted Steve on May 5th to say that settlement had occurred that day.

E. Zoning Amendment Update

Steve Wyld reported that for several months proposed changes to the zoning ordinance have been reviewed. Tri-County has reviewed the updated ordinance and it has been approved with no corrections or additions.

This ordinance is now ready for action. Steve asked that council place a motion on the regular meeting agenda to authorize the solicitor to advertise the ordinance and to advertise a public hearing for the June regular meeting.

Chris Black and Bob Weber recommended that this be put on next week's agenda.

F. Rental Property Ordinance

Solicitor Miller stated that council has been going back and forth about the rental property ordinance. A lot of changes have been made and everyone has had a chance to review those changes. The question is whether council is ready to proceed with this or if there should be further discussion. The next step in the process is to turn it over to a sub-committee. Once the sub committee gives final approval it will be advertised as a new ordinance. Council members agreed that they should proceed.

G. Consideration to hire Erika Brown as Finance Director

Motion: to hire Erika Brown as Finance Director at a starting salary of \$70,000 and a starting date of June 13, 2022 was made by Dee VanGavree, seconded by Kelly Williamson. Motion was carried.

Police

A. Officer Nathan Day

Chief Hess reported that Officer Day has passed all the requirements to be approved for full-time status..

Motion: to approve full-time status of Officer Day to the Hummelstown Police Department effective May 14, 2022 was made by Bob Weber, seconded by Kelly Williamson. Motion was carried.

Other Business

Kelly Williamson reported that Community Day was cancelled due to the forecast of rain. Dee VanGavree reported that the tabletop drill for EMA will be Monday, May 16 at 6:30 pm in the lower level of the Firehouse. Bob Martindill was present and reminded council that this is a very important activity and hoped they would all plan on attending.

Manager Eberly reported that Acting Secretary Weaver of DCED will be visiting the Borough on Tuesday, May 17th starting at 10:15. DCED has been very instrumental in funding many of the projects that have been completed in the Borough including the Square improvement project. This will be a good event for the Borough and will give council an opportunity to meet with him and discuss their future plans for Hummelstown. Solicitor Miller stated that this is a very big deal.

Adjourn

There being no further business, the public portion of the meeting closed and council adjourned to Executive Session for a personnel matter at 7:30 PM.

Respectfully Submitted,

Debra Hummer