

Minutes  
Regular Meeting  
Hummelstown Borough Council  
Thursday, April 15, 2021  
7:30 p.m.

The April 15, 2021 regular meeting was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Bob Weber, Dee VanGavree, Patti Krow, Chad Lister, and Chris Black. Chief Justin Hess, Borough Manager Mike O'Keefe, Finance Director Deb Hummer, Asst. Zoning officer Steve Wyld, and Solicitor Michael Miller were also present.

**Approval of Agenda**

*A motion to approve the new agenda as presented was made by Patti Krow, second by Bob Weber. Motion carried.*

**Approval of Minutes of the following meetings:**

**Regular Meeting of March 18, 2021**

*A motion to approve the minutes was made by Bob Weber, second by Patti Krow. Motion carried.*

**Workshop Meeting of April 8, 2021**

*A motion to approve the minutes was made by Chad Lister, second by Dee VanGavree. Motion carried.*

**Citizens Hearings**

There were no citizens present.

**Staff Reports**

**Manager's Report**

Mike O'Keefe reported the final language has been ironed out for the 7-11 sales contract. Brian has been given the contract to be signed.

**Zoning Officer's Report**

The Zoning Officer's report was accepted as submitted. Steve Wyld reported that building permits are up 33%. Four new businesses have come into town and vacant spaces are being filled. He feels this is an encouraging trend.

**Police Report**

Chief Hess reported Sergeant Spencer was offered a free seat by the Middletown Police Department to attend supervisory training. Their consideration saved the Borough \$800. He also reported that the Borough Police Department hosted a law enforcement training class, Conducting Complete Traffic Stops and five of the borough's officers attended. Officers Mason & Martin each received a thank you card from two residents last week for the assistance they provided these individuals.

**Fire Company Report**

The Fire Company report was accepted as submitted.

**Mayor's Report**

There was no report.

**Financial Report**

*A motion to accept the financial report was made by Bob Weber, second by Dee VanGavree. Motion carried.*

**Tax Collector's Report**

*A motion to accept the tax collector's report was made by Patti Krow, second by Bob Weber. Motion carried.*

**Tax Exoneration & Exemption Report**

There was no report.

### **Recreation Board (meeting cancelled)**

Dee VanGavree said that the Chick's Golf Tournament is sold out. Kelly Williamson has been a big help with the tournament.

### **Emergency Mgmt. Oversight Committee**

Dee VanGavree reported that their group met April 12<sup>th</sup>. They sold almost 200 tickets for the pulled pork dinner fundraiser on April 17<sup>th</sup> at Chick's. Bob Martindill will be attending a Dauphin County drill on April 17<sup>th</sup>. On April 25<sup>th</sup> at 1:00 PM in Schaffner Park, EMA will be donating an AED, Stop the Bleed kit and commercial grade first aid kit to both West End and Shope Fields. EMA will also be donating a commercial grade first aid kit and Stop the Bleed kit to Ken Kulina the head baseball coach. The committee will also be getting an AED for the Nye baseball field from the Peyton Walker Foundation. Everyone is welcome to attend. EMA will again be sponsoring the Red, White and Blue house decorating contest. Judging will be May 21<sup>st</sup>. EMA has purchased a phone and plan for Bob Martindill. In his position as EMA director he should have an upgraded cell phone and plan.

### **Shade Tree Commission**

Mike O'Keefe reported that an Arbor Day event will be held April 22<sup>nd</sup> at 3:30 PM in Schaffner Park. He encouraged all council members to attend if they were available.

### **COG Meeting**

Brian said he had nothing to report. Deb Hummer reported that she went to a manager's meeting on Tuesday and found it very interesting.

### **Communications Committee Report**

Dee VanGavree reported that the Communications Committee met before the meeting with Anthem Marketing Group. Several things were discussed. A calendar of events for the next few months was reviewed. The Hummelstown is Happening Facebook page will be relaunched and a website created in the next 30 days.

### **New Business**

**Motion: To approve a proposal from Conley Communications dated April 12, 2021 providing community event logistics and other services for a project fee of \$1,500 per event (additional time to be agreed upon by both parties).**

*Motion made by Bob Weber, second by Patti Krow. Motion carried.*

Before the motion was passed Dee VanGavree reported that two requested changes had been made to the proposal.

**Motion: To authorize the reopening of the Voluntary Retirement Incentive program, applicable to Borough employees who are age 60 or over and have served the community 20 years or more. Said early retirement program will compensate an employee, who meets the eligibility criteria and is otherwise in good standing, 1.2% of the employee's annual salary multiplied by the employer's years of service to the Borough, with a cap of 35 years. Said program will be open to eligible employees from April 15, 2021 to and including October 31, 2021.**

*Motion made by Dee VanGavree, second by Bob Weber. Motion carried.*

Mike Miller told council that under this program Mike O'Keefe will submit his interest to be part of it. Council will be able to vote on this agreement at the next workshop meeting and Mike will put in his letter of retirement/resignation.

### **Other Business**

Deb Hummer asked council how they want to handle teachers interested in reserving the Schaffner Park pavilion for their end of year class celebrations. After much discussion, it was decided that the teachers will be given permission provided they follow the school district's COVID protocol. Deb will contact Jim Hazen, the school's safety coordinator, and obtain a copy of their plan. She will email a copy of the plan to Mike Miller for his review.

Brian Foster said the Mayor asked him to bring up the subject of the sign ordinance and the constitutionality of yard signs as addressed in the ordinance. Mike Miller reported that Steve Wyld had sent a copy of the ordinance to him last

week but he had not had an opportunity to review it. He has the same concerns as the Mayor. Steve Wyld explained the method he used to write this part of the sign ordinance. If it is determined that how it is written is unconstitutional he has no problem removing the topic of yard signs from the ordinance.

**Approval of bills payable dated April 15, 2021.**

*A motion to approve the bills was made by Patti Krow, second by Bob Weber. Motion carried.*

**Executive Session – Personnel Matter**

There was no need for an Executive Session.

**Adjourn**

There being no further business, the meeting adjourned at 8:10 PM.

Respectively submitted,

Deb Hummer, Finance Director