

Workshop Meeting Minutes  
Hummelstown Borough Council  
April 12, 2018  
7:30 PM

The Thursday, April 12, 2018 workshop meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Amanda Donohue, and Randy Lutz. Also in attendance were Mayor Dave Roeting, Mike O'Keefe, Borough Manager, Deb Hummer, Finance Director, Chief William Ryan and Jon Yost, Solicitor.

**Review of Proposed Scope of Work for the Hummel Nature Trail Stormwater Management Facilities**

Tom Wilson of K & W Engineers reviewed the Scope of Work for this project. This project is part of Pollution Reduction Plan (PRP). Part of this plan included Best Management Practices (BMPs) for Pollutant Load Reductions. In particular, the Borough must reduce sediments, nitrogen, and phosphorous loads to the Swatara Creek. This will be accomplished by developing a water impoundment structure with a sediment forebay, and some other supplemental BMPs (e.g. expanded/constructed wetlands, Soil Amendments, etc.). Anticipated construction costs will range from \$200,000 to \$300,000.

Engineering costs for basic services are estimated to be \$118,000. This includes surveys, permitting, and soil infiltration evaluation to name a few.

Tom is hopeful that there will be Growing Greener Grants available in 2018. These grants are given by PA DEP and are an 80/20 split and he feels the Borough could qualify for the full cost of the project. He would like to get started on the initial engineering so that he is prepared to apply for the grant. He feels he will have enough information to accomplish this within a month. The cost for this phase will be \$16,500.

Amanda Donohue thinks it would be beneficial if council launches some type of campaign. It will be important to educate the public on the reason a PRP is necessary and possibly partner with the Manada Conservancy.

There was conversation on how to acquire the necessary funds. Council will need to discuss this in depth and decide on an option that would be the most practical.

**Planning/Zoning**

**Public Hearing for Proposed Ordinance 2018-2 amending the Zoning Ordinance (Part 18) by revising certain sign regulations set for 7:30 pm on the April 19, 2018 Regular meeting.**

Mike O'Keefe explained this will add certain pieces to the sign ordinance that addresses billboard signs. This is just a patch for the billboard issue. The hearing should only last five minutes. Jon Yost has done the necessary advertising.

**Review of Planning Commission Meeting Topics**

**Hershey West Plan**

Bob Weber reported that Diane Myers-Krug of Tri County Regional Planning Commission attended the meeting and the Hershey West Plan was discussed.

Bob also mentioned the article in The Sun regarding this plan. There will be six phases that could take 10 to 15 years to complete. He along with many others is concerned with stormwater runoff and traffic congestion. The Borough has been assured the size of the culvert under Route 322 will not be increased. There are also plans to change traffic patterns in various locations. Derry Township will continue to include the Borough in its plans.

**Status Report on CVS**

**Sign Variance**

CVS had their second hearing in front of the Zoning Board on March 28, 2018. After much debate CVS was given permission to install the larger sign in the front of the building.

### **Construction Schedule**

Mike O'Keefe received an email from Matt Bonanno apprising him of the progress. The paving was done today and line striping will be completed by the end of the week. Penn DOT will have their walkthrough on Friday and Commonwealth Code Inspection was planning on inspecting the building today. They are planning on opening the first week in May.

### **Police Department**

#### **Recommendation to hire Samuel Habbershon & Alison Reynolds as Part-Time police officers.**

Chief Ryan reported these two individuals are well qualified.

*Motion to hire Samuel Habbershon & Alison Reynolds as Part-Time officers contingent upon completion of Medical/Psychological exams and background checks made by Randy Lutz, second by Bob Weber.*

### **Status Reports**

#### **Square Traffic Signal**

Mike O'Keefe reported the new signal has been installed. He has a call into PERCS to find out if they will be putting some kind of apron around the bottom to cover the bolts.

#### **Expansion of Salt Storage Facilities**

Mike O'Keefe reported that work continues on sketch plans/cost estimates.

#### **2018 Resurfacing Project**

Mike O'Keefe passed out a list of streets/alleys that the Public Works staff put together. It is estimated the paving will cost around \$135,000. He will be getting some input on costs next week and is planning on putting this item on next week's agenda.

#### **Borough Building Open House**

Mike O'Keefe reported he is working with the County Commissioners on a date in May. He feels it is important to have them there since they gave a significant amount of money towards the project. It will most likely take place on a Tuesday; possibly May 8<sup>th</sup>.

### **Other Business**

Chief Ryan feels that council should look into getting tablets or notebooks to eliminate the amount of paper that the agendas create. He and Brian Foster will be looking into this further.

### **Executive Session – Real Estate Matter**

Council rose into executive session at 8:45 pm

### **Adjourn**

Council reconvened at 9:30 pm

Meeting was adjourned at 9:30 pm

Respectfully submitted,

