

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, March 19, 2020
7:30 p.m.

The Thursday March 19, 2020 regular meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Chad Lister, Patti Krow, Randy Lutz, Bob Weber and Dee VanGavree. Also in attendance were Manager Mike O'Keefe, Chief William Ryan, Finance Director Deb Hummer, and Solicitor Jon Yost.

Approval of Agenda

A motion to approve the agenda was made by Bob Weber, second by Patti Krow. Motion carried.

Approval of Minutes of the following meetings:

Workshop Meeting of March 12, 2020

A motion to approve the minutes was made by Patti Krow, second by Bob Weber. Motion carried.

Regular Meeting of February 20, 2020

A motion to approve the minutes was made by Bob Weber, second by Dee VanGavree. Motion carried.

Citizens Hearings

There were none.

Staff Reports

Manager's Report

Mike O'Keefe reported the Borough made another step forward with the Army Corp of Engineers. He also noted that the work HRG is doing with the road paving program is wrapping up.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted.

Police Report

Chief Ryan reported that there was a webinar that afternoon that was watched by over 5,000 law enforcement agencies regarding coronavirus protocol. He assured council that the department has safeguards in place. He also noted that Officer Kopinetz received a Certificate of Recognition from the Swatara Township police department for his assistance during a serious situation.

Fire Company Report

Fire Chief Kienzle reported that the department has shut down to public entry. They are in need of supplies such as surgical masks. They are taking every precaution to keep their firefighters safe.

Mayor's Report

Mayor Roeting reported he has not been busy due to the cancellation of many activities.

Financial Report

A motion to accept the financial report was made by Patti Krow, second by Bob Weber. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Chad Lister, second by Bob Weber. Motion carried.

Tax Exoneration & Exemption Report

There was none.

Recreation Board

Mike O’Keefe reported that they had a meeting and a copy of their agenda was attached. They have several things planned, though the April 25th recycling program has been cancelled.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported that there was nothing new to report. She will continue to update council as information becomes available regarding COVID-19.

Shade Tree Commission

Mike O’Keefe reported their meeting was cancelled.

COG Meeting

Brian Foster reported that the meeting was cancelled.

New Business

Motion: To approve a proposal from Ebersole Excavating dated February 21, 2020 in the amount of \$14,500 for the reinstatement of seven sanitary sewer laterals in a rear yard R.O.W. along Kokomo Ave, following relining of the sewer main between manhole numbers 501 to 521.

Motion made by Bob Weber, second by Patti Krow. Motion carried.

Motion: To approve the purchase of a Ford 650 regular cab dump truck from Hoffman Ford under Co-Stars contract #025-047/013-086/026-027 for the amount of \$52,883. (Quote dated March 5, 2020) and to approve the purchase of a truck body, lighting, hydraulic package, salt spreader, snow plow and miscellaneous items, plus installation from MJR Equipment under Co-Stars contract #025-171 for the amount of \$58,584. (Quote dated March 3, 2020)

Motion made by Randy Lutz, second by Bob Weber. Motion carried.

Motion: To approve proposed Ordinance #2020-1 amending Chapter 18 of the Hummelstown Borough Code regarding Building Sewers, Laterals and Connections, and approving Collection Procedures and a Schedule of Attorney Fees for Delinquent Sewer Accounts.

Motion made by Chad Lister, second by Bob Weber. Motion carried.

Motion: To ratify the Declaration of Disaster Emergency declared by Mayor David Roeting on March 16, 2020 regarding the Coronavirus Outbreak, which is effective until March 23, 2020.

Motion made by Patti Krow, second by Bob Weber. Motion carried.

Motion: To continue the Declaration of Disaster declared on March 16, 2020 and set to expire on March 23, 2020 until April 16, 2020 (the date of the April Borough Council meeting) in accordance with the provision of Section 7501 of the Pennsylvania Emergency Management Services Code 35 PA C.S. Section 7501 as amended. (Borough Council may decide to extend said Declaration at that time.)

Motion made by Dee VanGavree, second by Bob Weber. Motion carried.

Other Business

Dee VanGavree said she received an email from Atty. Mike Miller regarding the proper protocol dealing with employees and Coronavirus (COVID-19). She forwarded the email to Mike O’Keefe to print for council to review. She passed it out at the meeting. Brian Foster suggested council read it over the next few days. It was very interesting reading.

Chief Ryan said that Chief Warner of DTPD sent specific questions to Mike Miller in regards to first responders that become infected. Chief Warner said he would forward on any responses he receives from Mike Miller.

Approval of bills payable dated March 19, 2020

A motion to approve the bills was made by Patti Krow, second by Randy Lutz. Motion carried.

Executive Session

There was no need for an Executive session.

Adjourn

The meeting was adjourned at 7:55 pm.

Respectfully submitted,

Debra Hummer