

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, March 18, 2021
7:30 p.m.

The March 18, 2021 regular meeting was called to order by President Brian Foster at 7:30 p.m. The public was invited to attend via Skype. Members in attendance included Bob Weber, Dee VanGavree, Patti Krow, Chad Lister, Chris Black, and Randy Lutz. Chief Justin Hess, Borough Manager Mike O’Keefe, Finance Director Deb Hummer, Asst. Zoning officer Steve Wyld, and Solicitor Michael Miller were also present.

Approval of Agenda

A motion to approve the agenda was made by Patti Krow, second by Bob Weber. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of February 18, 2021

A motion to approve the minutes was made by Dee VanGavree, second by Bob Weber. Motion carried.

Workshop Meeting of March 11, 2021

A motion to approve the minutes was made by Patti Krow, second by Bob Weber. Motion carried.

Citizens Hearings

Chief Hess reported there were no concerned citizens attending virtually.

Staff Reports

Manager’s Report

Mike O’Keefe reported the Borough has been approved to receive a Gaming grant of approximately \$49,000.

Mike said there is new stimulus money earmarked for municipalities. Hummelstown is in line for \$476,840. He feels there will be a lot of rules and regulations attached to these funds but the details are not available yet. It is possible the Borough may need some professional assistance securing these funds. Deb Hummer has been in contact with a neighboring community. Council will be updated on this as details become available. Deb stated that she feels it would be in the Boroughs best interest to seek professional assistance to be sure the funds are spent properly.

DTMA met with DEP regarding the permitting issues for the proposed stormwater project. They also issued a draft MOU that we will have the solicitor review. Mike feels Derry should be ready for a meeting next week. A meeting date has not been set.

Zoning Officer’s Report

The Zoning Officer’s report was accepted as submitted.

Police Report

Chief Hess reported that last week our co-responder had orientation. She is working out well and has helped with 8 mental health related calls. The Chief will be contacting Chief Warner of Derry Twp. to work out a schedule for her.

Fire Company Report

The Fire Company report was accepted as submitted.

Mayor’s Report

Mayor Roeting reported that the Duke Street bridge was being rededicated to Bradley Miller on May 3. He thinks the time will be 4:00 pm. He is glad to hear the Hunger Run will take place this year and possibly Arbor Day. Patti Krow reported that there will be a Memorial Day service in the cemetery but is not sure if there will be a parade.

Financial Report

A motion to accept the financial report was made by Bob Weber, second by Chad Lister. Motion carried.

Tax Collector’s Report

A motion to accept the tax collector’s report was made by Chad Lister, second by Randy Lutz. Motion carried.

Tax Exoneration & Exemption Report

There was no report.

Recreation Board (meeting cancelled)

Dee VanGavree stated that she, Tim Bartholomew, Mike O’Keefe and Deb Hummer have tried to make an informed decision about the summer recreation program. After talking to surrounding municipalities, Lower Dauphin School District, the Borough’s insurance company and summer recreation staff, the decision has been made to put off summer rec until the summer of 2022. The Borough did receive a Falcon Foundation grant for \$600 to be used toward the program. Lonny Blough told Dee that he is still planning on raising funds for summer rec to be used for next year’s program. Dee also had brochures for the golf tournament if anyone was interested.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported that their group will not be available to attend the Dauphin County drill that is taking the place of the TMI drill but Bullit will be attending. EMA hopes to do a training some time in the future like they have done in the past and open up the EOC. EMA ordered and donated face shields to the fire company. The committee is having a fundraiser to buy PPE. Tickets are selling quickly. She and Bullit will be meeting next Monday to discuss upcoming issues and money for this year. She is trying to make arrangements for the firefighters to be vaccinated. She has talked to Tom Mehaffie and Commissioner Pries regarding this issue.

Shade Tree Commission

The committee did not have a meeting. Mike O’Keefe reported that there are tentative plans for a brief Arbor Day gathering and the details are coming together.

COG Meeting

There was nothing to report.

Communications Committee Report

Dee VanGavree reported that the Hummelstown is Happening Facebook page has been having technical difficulties. Anthem Marketing Group was able to access the page through Instagram and posted that fact.

Brian Foster and Dee met with Marie Conley to try to focus on how to handle larger events such as the Duke Street Bridge dedication. Marie gave the committee a proposal and they will be reviewing the proposal.

This evening the committee received a proposal and had a presentation by Anthem Marketing Group on the next steps of how to move forward with Hummelstown is Happening. Dee did disclose that her niece, Jamie Mowery is the owner of Anthem Marketing. The committee will be looking at that proposal as well. The committee is working with Eckert, Seamans to finalize a Social Media policy within the next week or two.

New Business

Motion: To approve the request dated March 8, 2021 from Arcadis U.S. Inc. for the installation of a monitoring well on N. Landis Street on behalf of Univar Solutions and to approve a street excavation permit for said monitoring well.

Motion made by Bob Weber, second by Patti Krow. Motion carried.

Before the motion was passed Steve Wyld reiterated two points that he made at last weeks meeting. No past chemical leaks have been reported on that property. He also stated this work is not being done in preparation for a real estate transaction.

Motion: To approve the use of Schaffner Park for the 6th Annual Hunger Run on May 8, 2021, contingent upon completing all necessary COVID-19 waiver forms, providing all necessary insurance documents and following all protocols listed on the memo provided by the race organizers to Borough Council on March 11, 2021.

Motion made by Dee VanGavree, second by Bob Weber. Motion carried.

Motion: To release in full all financial security being retained for the VERDE redevelopment project as per memos from HRG Engineers dated March 15, 2021.

Motion made by Patti Krow, second by Bob Weber. Motion carried.

Motion: To approve a sales agreement between the Borough of Hummelstown and 7-11, Inc. for the purchase by the Borough of a vacant former 7-11 store at 888 W Main St contingent upon approval of said agreement by the Solicitor for the sales price of \$100,000.

Motion made by Randy Lutz, second by Bob Weber. Motion carried.

Motion: To approve Resolution No. 2021-R-5 declaring the Borough's intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008.

Motion made by Chad Lister, second by Patti Krow. Motion carried.

Motion: to approve Resolution No. 2021-R-6 authorizing the disposition of records as shown attached to said resolution.

Motion made by Chris Black, second by Bob Weber. Motion carried.

Other Business

Solicitor Miller reported that the open records request from the Washington Post has been denied by the Office of Open Records. The District Attorneys office had denied requests on the other side. We have a 30-day period running from the 15th going forward. The requester can make an appeal. His associate Trisha Springer did a nice job addressing the issue quickly and effectively.

Approval of bills payable dated March 18, 2021.

A motion to approve the bills was made by Patti Krow, second by Randy Lutz. Motion carried.

Executive Session – Personnel Matter

Council rose into Executive session at 8:10.

Adjourn

Council reconvened at 8:40 pm

There being no further business, the meeting adjourned at 8:40 PM.

Respectively submitted,

Deb Hummer, Finance Director