

Minutes
Workshop Meeting
Hummelstown Borough Council
Thursday March 14, 2019
7:30 PM

The March 14, 2019 Workshop Meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President Brian Foster. Members in attendance included; Dee VanGavree; Amanda Donohue, Ryan Taggart, Randy Lutz, Patti Krow, Robert Weber and Brian Foster. Also in attendance were Mayor Dave Roeting, Solicitor Jon Yost and Manager Mike O'Keefe.

Review of 2014 Bond Refinancing Project

Mike O'Keefe advised Council that the Borough will be receiving a draft of the S&P Rating Report on Friday. He said it is likely that the current rating will remain the same. He also reviewed an email from Lou Verdelli dated March 12, 2019 outlining the schedule for the bond refinancing. Bonds will be priced next week with a closing planned for May. He said the market still looks good to produce the estimated savings he previously discussed with Council (\$200,000)

Approval of Resolution No. 2019-2, approving and adopting the Dauphin County Emergency Operations Plan

Motion by Dee Van Gavree, seconded by Ryan Taggart to approve Resolution No. 2019-2 approving and adopting the Dauphin County Emergency Operations Plan. Motion carried unanimously.

Dee said that in 2013, NIMS standards were created to assist all levels of government to respond in a standardized way to major incidents. If we didn't approve the County plan, we would need to develop our own plan. We must adopt the County plan every two years or following a major revision.

Receipt of 2019 Gaming Grant

Mike O'Keefe reported that the Borough has received a 2019 Gaming Grant in the amount of \$50,496 for debt service on the new Borough Bldg. To date the County has provided \$270,000 for land purchase and architecture/engineering fees. It has also provided \$235,358 for debt service for the new building. He thanked the Gaming Board and County Commissioners for their support of the Borough Building project and all other assistance provided over the years. Mayor Roeting also expressed his thanks for all of the help from the Commissioners.

Continued Discussion of Potential Stormwater Fee and Hummel Trail Stormwater Pollution Project

Amanda Donohue raised/made the following points during her continued discussion of a possible Stormwater Fee and Pollution Reduction Project at the Hummel Nature Trail;

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- 1) A more detailed breakdown of the proposed Best Mgmt. Project at Hummel Trail was received from K&W Engineers at Council's request. The current construction estimate dated 3/1/19 is \$383,976. Additional engineering costs as per K&W's scope of work dated 11/7/18 are \$102,000. (The Borough has already spent \$16,500 for soil testing, survey and infiltration testing).
- 2) Amanda also reviewed a spread sheet she prepared showing the Borough's expenses over the last three years. In 2018, expenses included street sweeping, leaf collection, catch basin repair and the MS4 Annual Report. Most of the expenses, other than the MS4 report involved Borough labor and equipment. Amanda mentioned that there has been no assessment of the overall stormwater system so future expenses are unknown other than the Hummel Project.
- 3) There was a discussion about budgeting for existing and future expenses including the Hummel Project. The two main methods are; 1) existing and future Borough funds; 2) a possible storm water fee.
- 4) Amanda reported that she and Mike O'Keefe and Steve Wyld met with Derry Township Municipal Authority staff to discuss Derry's experiences in setting up a stormwater fee and working on current and future projects. A couple of years ago, Derry Twp. decided to put stormwater work under their sewer authority due to the similarities involved.
- 5) Derry Twp. had community meetings with all of the major stakeholders and the public. It took about a year to come up with a formula that was satisfactory to the group. Their fee formula is somewhat complicated with various tiers and credits. They had professional help to assist in the development of their fee (HRG Engineers). During the meetings, Derry identified several significant projects that needed accomplished in the near future for a cost of around \$1million. Derry, which has 4 staff members dedicated to stormwater, discussed possible areas of collaboration at the meeting.
- 5) Brian Foster and Dee VanGavree asked if there are any other projects that are developed to the point that they may be less expensive than the Hummel Project. There are no current alternate projects developed because it was hoped that the Hummel project would meet both current and future water quality standards.
- 6) Bob Weber said that the current estimates of the Hummel Project are not locked in stone. They could be reviewed by others to see if all issues have been addressed in the most economical manner.
- 7) Derry Twp. staff offered to meet with both members of the Planning Commission and Council in a joint meeting to discuss the issues involved in a stromwater program. Bob Weber and a couple other members said they would be interested in hearing from the Twp. staff. The goal will be to hold the meeting at the April PC Meeting.

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Review of Stormwater plans for the proposed Hershey West End Development and other Planning Commission Information

Bob Weber provided a summary of the stormwater plan review by HRG Engineers, presented by Matt Bonnano at the March PC Meeting. He also mentioned that Steve Wyld had a death in the family and was unable to proceed with the conclusions of the Marijuana Facility Ordinance and the beginning of the Air B&B ordinance. This will continue next month. The summary of the stormwater review included the following;

- 1) 3 discharge points along Rt. 322/422; the largest one is at Quarry Road
- 2) The project will be developed in phases
- 3) 60% of the drainage goes towards the Quarry Road discharge point
- 4) There will be 15 retention ponds along with other rain gardens, etc.
- 5) There is supposed to be less discharge from the site than currently exists; however the discharge will last longer
- 6) There will be improvements/repairs made to stormwater facilities in Oakmont Villas
- 7) The 24" outlet under Rt. 322 at Quarry Road will not be enlarged
- 8) Brian Foster said that the LD District is very interested in the stormwater plan. Mike O'Keefe suggested that a review session could be arranged between the District and HRG. Brian will contact the District to get some dates for said session.

Review of Salt Shed Project

Mike O'Keefe reported that plans have resumed regarding a new salt shed. Current plans are to eliminate two of the existing bins and retain two in addition to the new shed. The new shed will be 44' wide by 30' deep. Current capacity is 240 tons. Proposed capacity will be 720 tons. This will hopefully reduce the need to reorder salt after every storm. Approximately 480 tons have been used to date between the Borough and School District.

Zagster Bike Share Program

Mike O'Keefe reported that the Zagster Bike Share Program is starting in Hummelstown. The Bike Share stand has been installed and the bikes go active on Friday. This is one of the projects to come out of the informal Downtown Committee. The program is being funded by; Dauphin Co. Community and Economic Development Dept. (\$5K), HBPA ((\$1,500), HCF (\$1,500) and the Borough (\$1K). The bikes have the words "Visit Hummelstown" on the baskets and bike stand. Amanda Donohue asked if there were other bike stands (not Zagster) planned for the community. Mike indicated that none are planned through the Downtown Plan. Amanda thought it would be good if this idea was in future plans.

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Use of Focus Groups to Continue Downtown and Community Planning

Mike O'Keefe reported that efforts are underway to have several meetings with community members to gather ideas on future planning. One of those meetings developed into a renewed effort by Dee VanGavree, Jay Stanton and others to attempt to get the N/S underpass improved aesthetically. There was a meeting with the N/S bridge engineer, a PA DOT Rep., HRG, Dee, Jay and Mike to discuss possible improvements. Dee had done research to show where N/S did work with some communities to have the appearance of some bridges improved. N/S representatives on site did promise to work on some chipping and drainage issues. They advised the committee to contact the public improvements dept. in Atlanta to discuss further improvements. It is hoped that future focus groups will produce similar projects for the community.

Police Radios

Chief Ryan reported that efforts continue to research the issue of replacement of Police Radios. A meeting was held today with Reps. of Motorola to discuss the upgrades. The dept. needs to replace 15 portables and 2 base stations. EMA needs to replace a portable and the Fire Company needs to replace multiple radios. Efforts to obtain a grant will be pursued. The radios are approximately \$5K per unit.

The Chief also reported that the traffic study for a pedestrian crosswalk at Members First has been held up by the weather. He hopes for it to be completed by next week.

LD Events

There will be a meeting on March 27 at 7PM at the Admin. Bldg. to discuss the potential effects of the closing of TMI. The mini thon will be held this weekend.

There being no further business, Council recessed into Executive session at 8:30 PM to discuss a real estate matter. The meeting reconvened at 9:00 PM.

There being no further business, the meeting adjourned at 9:00 PM

Respectfully submitted,

Mike O'Keefe, Manager/Secretary

