

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, February 20, 2020
7:30 p.m.

The Thursday February 20, 2020 regular meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Chad Lister, Patti Krow, Randy Lutz, and Dee VanGavree. Also in attendance were Manager Mike O’Keefe, Chief William Ryan, Finance Director Deb Hummer, and Solicitor Jon Yost.

Approval of Agenda

A motion to approve the agenda was made by Dee VanGavree, second by Randy Lutz. Motion carried.

Approval of Minutes of the following meetings:

Workshop Meeting of February 13, 2020

A motion to approve the minutes was made by Chad Lister, second by Dee VanGavree. Motion carried.

Regular Meeting of January 16, 2020

A motion to approve the minutes was made by Patti Krow, second by Chad Lister. Motion carried.

Citizens Hearings

There were none.

Staff Reports

Manager’s Report

Mike O’Keefe reported that a \$75,000 Gaming grant was given to the Borough for the purchase of radios. Chief Ryan was very instrumental in securing the grant. Ghost Brewing also received a \$75,000 Gaming grant for renovation expenses.

Mike reported that he and Steve Wyld attended the annual meeting of the Swatara Sewer Authority. The majority of the discussion at the meeting revolved around the increasing maintenance problems of the sludge dryer. Swatara’s engineers completed a Preliminary Dryer Replacement Study. The cost of a new system will range anywhere from \$3.9 million to \$6.1 million. The Borough will be responsible for approximately 10% of the cost. Mike will continue to keep council informed as more details become available. Steve Wyld told council he is planning on taking a tour of the plant so that he has a better understanding of what’s going on regarding the new system.

Mike reported that he will be meeting with Derry Township next week to continue discussions about joint stormwater projects. These discussions will likely result in a second large ticket item.

Zoning Officer’s Report

The Zoning Officer’s report was accepted as submitted.

Police Report

Chief Ryan reported that several officers have attended or will be attending training. Officer Kopinetz - Police Supervisor training, Officer Juliani – Search and Seizure, Officer Mason – Interview and Interrogation, Martin – Traffic and Highway.

Fire Company Report

The Fire Company report was given at the February 16th Workshop meeting.

Mayor’s Report

Due to the absence of the Mayor there was no report.

Financial Report

A motion to accept the financial report was made by Patti Krow, second by Dee VanGavree. Motion carried.

Tax Collector’s Report

A motion to accept the tax collector’s report was made by Chad Lister, second by Patti Krow. Motion carried.

Tax Exoneration & Exemption Report

A report was available for review.

Motion to accept the Tax Exoneration and Exemption reports as submitted was made by Brian Foster, second by Patti Krow. Motion carried.

Recreation Board

Mike O’Keefe reported that they had a meeting and reviewed all their upcoming projects. Sharon Schwartz has stepped down so they have a vacancy. Dee VanGavree mentioned that the Chick’s golf tournament will be held May 17th at Manada golf course. A portion of the proceeds are donated to the Summer recreation program. Kelly Williamson will be working on a Falcon Foundation grant.

Emergency Mgmt. Oversight Committee

Dee VanGavree reported that on February 4th they had a meeting to discuss their goals and plans. On March 24th they will be donating an AED to the Baseball Assn and Fuzzy Few Bulldogs. The AED will be kept at the park where they play and practice. Corporal Spencer will also be holding Stop the Bleed training for anyone that is interested.

Shade Tree Commission

Mike O’Keefe believes they are still a member short. He did not attend the meeting as it was the same evening as the Swatara Township annual meeting.

COG Meeting

Brian Foster reported that he attended the meeting. Cohen Law Group was there discussing the ongoing mini cell tower issue. Technology is changing so quickly it may be necessary to update the Borough’s mini cell tower ordinance.

New Business

Motion: To approve Resolution No. 2020-R-1 authorizing the President of Council to sign and execute an “Application for Traffic Signal Approval” (PA Form TE-160) to initiate the process of a Traffic Signal Installation at the intersection of Waltonville Road (SR 2005) and US Route 322 Westbound Off Ramp (Ramp C, SR 8014) contingent upon the following:

1. Said Traffic Signal Installation (including all engineering fees, Borough review fees, right of way and construction costs, etc.) which is being constructed as part of the Hershey West End Development shall be funded 100% by the Hershey Trust Company, owner of said development.
2. The Hershey Trust Company shall submit proof of intent to contribute voluntarily a one-time lump sum payment of \$30,000 to the Borough of Hummelstown for maintenance of said signal.

Motion made by Chad Lister, second by Patti Krow. Motion carried.

Review of initial summary of information compiled by Chad Lister regarding the possible Communications Specialist position.

Chad supplied council with several documents regarding information he had compiled. He has done research watching webinars and looking at how council may want to structure the communications specialist position and what skills they would be looking for. The biggest issue he ran into for a small borough going the social media route is complying with the Open Records law. Chad feels the different groups and organizations in town should be a part of this process and see what their needs are when it comes to

social media and promoting their events. This will be an ongoing topic for discussion.

Other Business

Dee VanGavree mentioned that Chicks is doing a soup cook-off in Brad Miller's honor. The proceeds will be given to Barb Miller to donate to the kidney foundation.

The Chicks golf outing is May 17th and the Spring Bash is April 18th. A portion of the money raised at the Spring Bash will be donated to Communities that Care.

Brian Foster commented on the milder winter and the fact that not much money had to be spent for snow removal.

Approval of bills payable dated February 20, 2020

A motion to approve the bills was made by Patti Krow, second by Dee VanGavree. Motion carried.

Executive Session

There was no need for an Executive session.

Adjourn

The meeting was adjourned at 8:10 pm.

Respectfully submitted,

Debra Hummer