

Workshop Meeting Minutes  
Hummelstown Borough Council  
February 14, 2019  
7:30 PM

The Thursday, February 14, 2019 workshop meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 PM. Members in attendance included Bob Weber, Amanda Donohue, Ryan Taggart and Randy Lutz. Patti Krow arrived later. Also in attendance were Manager Mike O'Keefe, Mayor Dave Roeting, William Ryan, Police Chief, Deb Hummer, Finance Director, and Jon Yost, Solicitor.

**Administrative**

**A. Review of Proposed Refinancing of 2014 Bond Issue**

Lou Verdelli of RBC Capital Markets and Donna Kreiser of McNees Wallace & Nurick explained the call date for the current bond is May 15, 2019. It has been 5 years since the bond issuance. After five years the Borough has the opportunity to refinance this bond. Based on the current interest rate if the bond is refinanced there will be a savings after issuance costs of approximately \$200,000. This savings is recognized as a lower debt service payment in 2019. These funds have no restrictions and could be used however council sees fit. The interest rate will be locked in in April. If at that time the interest rate would not result in any costs savings the Borough does not have to proceed. The Borough can also choose to borrow additional funds for any future projects.

*Motion to authorize the administration to work with RBS Capital Markets, as bond underwriter, and McNees Wallace & Nurick LLC, as bond counsel, to prepare the necessary documents for the issuance of General Obligation Bonds, Series of 2019( the "Bonds). The proceeds of the bonds will be used to currently refund the Borough's General Obligation Bonds, Series of 2014 was made by Bob Weber, second by Ryan Taggart. Motion was carried.*

**B. Continued Discussion of Stormwater Fee Issue**

Amanda Donohue showed a power point presentation that she had prepared regarding the issue of stormwater regulations. The Borough must have a plan in place by 2023 and this will need to be funded in some way. There was continued discussion after the presentation and it was agreed that this dialogue will continue.

**C. Report on the need to Replace Police Radios**

Chief Ryan reported that the current radios will be obsolete at the end of 2020. New radios will need to be purchased. He will be meeting with Bart Shellenhamer of Dauphin County on Tuesday to get more details. He will also be meeting with the Motorola representative in the near future. There is a possibility to obtain a grant.

**Planning Commission Activity**

**A. Proposed Medical Marijuana Facilities**

Bob Weber reported the Commission reviewed the work that Steve Wyld had done on the Borough ordinance for medical marijuana facilities. There is a question regarding the maximum square footage of the facilities. Not all members of the Commission were at the meeting so they decided to wait and have Steve look into a few things regarding the square footage issue. They should have something to present to Council next month.

**B. West End Project**

Bob Weber reviewed a handout regarding the West End Project. His concerns revolve around a map outlining the overall stormwater approach. There is a discharge point located just south of 322 and west of Waltonville Rd. Based on this location the water that is discharged will feed directly into an area by the L.D. Middle School depending on how it is controlled.

The Borough's engineer, HRG is also Derry Township's engineer and they will provide updates on this topic as it progresses.

**C. Air B & B's**

Bob reported that the Commission is going to start working on an ordinance associated with Air B & B's. It will be necessary to have some type of guidelines regulating this type of Bed & Breakfast.

**Miscellaneous**

**A. Proposed Motion to Exonerate 2019 Real Estate Taxes in the amount of \$831.92 for the former Municipal Building**

Mike O'Keefe reported that a tax bill was received for the former Municipal Building. In order to be exonerated the Borough must request the County exonerate this property from the County real estate taxes. The County Assessment office suggested that a motion be formally adopted. This will be sent to the Assessment office. The Commissioners will then consider this exoneration.

*Motion to approve exoneration of 2019 real estate taxes in the amount of \$831.92 for the former Borough Municipal building (Parcel #31-047-006; tax bill #2019036587)(A request has been made to Dauphin County for exoneration of County real estate taxes for the same parcel in the amount of \$2,109.27) was made by Bob Weber, second by Ryan Taggart. Motion carried.*

**B. Review of Proposed Resolution eliminating employee contributions to the Police Pension Fund**

Mike O'Keefe reported that this is done every year. This is necessary to comply with audit requirements.

*Recommendation to place proposed resolution on the February 21<sup>st</sup> agenda was made by Patti Krow and Bob Weber.*

**C. Flood Mitigation grant to be available in 2019; preliminary exploration underway**

Mike O'Keefe reported that there is \$10 million in state funds available for Hazard Mitigation for all the flooding that occurred this past August 2018. He has sent in a Letter of Intent to PEMA. Erin Letavic will be looking into what is available to the Borough. The funds cannot be used for the 7-11 property as it has been sitting vacant for too long. Erin will also be checking for possible recreation grants.

**Other Business**

- Mike O'Keefe reported Jon Yost has the ordinance regarding the zoning change from conservation district to residential district in the Kokomo/Circle Drive area ready for advertising. Council had approved this at a previous meeting.

**Executive Session**

Council recessed into Executive Session at approximately 9:00 pm to discuss a real estate matter. Council reconvened the meeting at 9:15 pm

**Adjourn**

Meeting was adjourned at 9:15 pm

Respectfully submitted,

*Abra M Hummer*

Finance Director