

Minutes
Workshop Meeting
Hummelstown Borough Council
Thursday, February 13, 2020
7:30 PM

The February 13, 2020 Workshop Meeting of the Hummelstown Borough Council was called to order at 7:30 PM by Council President, Brian Foster. Members in attendance included; Bob Weber, Dee VanGavree, Chad Lister, Ryan Taggart, and Randy Lutz. Also in attendance were Mayor Dave Roeting, Sgt. Justin Hess, Chief William Ryan, Finance Director Deb Hummer, Asst. Zoning Officer Steve Wyld, Borough Manager Mike O'Keefe and Solicitor Jon Yost.

Review of proposed ordinance amending Chapter 18 (Sewers and Sewage Disposal).

Atty. Steve Stine reviewed the changes that are being made to Chapter 18. Verbiage has been added to better define the responsibility of the homeowner and the Borough in regards to maintenance and repairs of sewers, laterals and connections. The sewer connection fee has been amended to reflect the current amount of \$3,000. Steve Stine has been hired by the Borough to collect delinquent sewer accounts. A schedule of his attorney fees has been added to the ordinance. Mike O'Keefe told council if they had no issues the Ordinance will be advertised and put on the March agenda. Council had none.

Review of Hershey West End project and discussion of proposed traffic signal at the west bound ramp at Waltonville/Quarry Road.

Ken Gaul - Hershey Trust, Mark Hackenburg - RGS Associates and Craig Mellot Traffic Planning and Design each gave a presentation.

Ken Gaul reviewed the development itself. It is in close proximity to the Hershey Medical Center and will create a convenient housing location for employees of the Medical Center. There will be multi-family and single family housing. This plan will take 10 – 15 years to complete.

Mark Hackenburg's presentation addressed Council's stormwater concerns. There are several stormwater detention areas the largest of which is 179 acres. This area is currently restricted by a pipe capable of conveying 22.1 cfs of stormwater. With post-development conditions this amount will be reduced to 17.5 cfs. There have been many meetings to discuss the stormwater issue. They have performed extensive studies and are very sensitive to everyone's concerns. The detention areas should be able to disperse the stormwater.

Craig Mellot addressed the proposed traffic signal. Based on a traffic study, a part of that entails installing a traffic light at the top of the westbound off ramp at Waltonville/Quarry Road. This is in addition to the reconfiguring of several other roads. The traffic light is located primarily in the Borough. PennDot requires that whatever municipality the signal will be located in will be the applicant for the signal and be responsible for the operation and maintenance of that signal. It's estimated that this will cost the Borough between \$2,000 and \$3,000 annually. The Trust is offering the Borough a one-time payment of \$20,000 to cover these costs. The Trust will fund the installation of the signal. In order to move ahead with this project they must obtain a signed signal application from the Borough authorizing this next step. This form requires a resolution and approval from Council so the process may begin. At the end of the presentation Bob Weber stated he felt that the Trust could give the Borough \$30,000 instead of \$20,000 for the maintenance of the traffic signal. The Trust appeared agreeable to that amount.

Recommendation to put the approval of submission of Application for Traffic Signal Approval (TE-160) and Municipal Resolution on the February 20th agenda made by Bob Weber and Ryan Taggart. This submission will be contingent upon the Hershey Trust funding all upfront costs for the traffic signal installation at the west bound ramp and Waltonville/Quarry Road and a one-time payment to the Borough of \$30,000 for the operation and maintenance of said traffic signal.

Everbridge Alert Notification

Sgt. Hess explained to Council members that although they were signed up as a group alert in Everbridge for emergencies they were not signed up as residents. He offered to help everyone get signed up to receive notifications on their cell phones.

Dee VanGavree passed out a reference guide to help elected officials understand their responsibilities in the initial response to an incident and the responsibilities that the National Incident Management System (NIMS) describes. She

told Council when they had some time to look it over.

Update on Kokomo sanitary sewer repair project.

Steve Wyld told Council that he had received 2 bids from Mr. Rehab. One was for lining the 10” main for a cost of \$57,862.50 and the other for manhole lining at a cost of \$28,162.50. These quotes are under a COSTARS contract. Steve also sent out four requests for proposals and is hoping that at least one comes in under the bidding threshold of \$20,600. Steve told Council he would like authorization to execute the contracts.

Motion: To approve both Mr. Rehab, LLC quotations for sewer repairs on Kokomo Ave for \$57,862.50 and \$28,162.50

Motion made by Bob Weber, second by Ryan Taggart. Motion carried.

Update on February 6, 2020 Planning Commission meeting.

This was their first meeting since October 2019. Ben Mader was introduced. He is a new member replacing Tom Blefko. They discussed several topics including the HATS Multi-Modal program, Hershey West End project, extension of ramps from Waltonville intersection to Hershey Park/Rout 39, MS 4 projects and the Borough’s 2020 paving program.

Review of letter from Eckert Seamans requesting consideration of adoption of a Slot Machine Nuisance ordinance

After some discussion Council agreed that this is not a local issue. No further action will be taken.

Review of stakeholders meeting on February 6, 2020 regarding the Communications Audit report prepared by Marie Conley.

Dee VanGavree gave an overview of the report and touched on what she feels are some important items. One of these items would be Council deciding on a couple of improvement projects and spearheading those projects. She and Chad Lister have also been working on a job description regarding the hiring of a Communication Specialist. Chad Lister stated he will have Mike O’Keefe put copies of his research regarding the creation of a Communications Specialist with the February 20th agenda packet.

Other Business

Chief Ryan invited everyone to take a look at the new Tahoe that has been detailed with “ghost” graphics.

Executive Session (Personnel Matter)

Council rose into an Executive session at 9:00 PM.

Council reconvened at 9:15 PM

There being no further business, the meeting adjourned at 9:15 PM.

Respectively submitted,

Deb Hummer, Finance Director