

Minutes
Workshop Meeting
Hummelstown Borough Council
Thursday, February 10, 2022
7:00 PM

The Thursday, February 10, 2022, workshop meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:00 PM. Members in attendance included Bob Weber, Dee VanGavree, Randy Lutz, Chad Lister, and Kelly Williamson. Also in attendance were Theresa Eberly, Borough Manager, Tara Burns, Solicitor, Justin Hess, Police Chief, and Deb Hummer, Finance Director.

Presentations

There were no presentations.

Citizens Hearings

There were no citizens in attendance who wished to make any comments.

Administration

A. Discussion on condition of trees in Schaffner Park

Manager Eberly explained that she had Goods Tree Service do an evaluation on 2 silver maples that are in Schaffner Park. Based on the condition of the trees they feel it is highly likely the large limbs will continue to break off.

After discussion by Council, Manager Eberly was instructed to get estimates for the removal of the trees and estimates on a cost for tree replacement with larger trees.

B. Review of the Park logo design

Council had been given two options of a logo designed by Kelly Williamson. One was oval and one round. Council agreed that the round logo was the best choice.

*Motion for selection of the round Parks and Recreation logo made by Randy Lutz .
Second by Kelly Williamson. Motion carried.*

C. Discussion on PA Department of Human Services (DHS) Assistance Program.

Manager Eberly explained that the Borough has an opportunity to participate in this program. The program is to aid residents in the payment of outstanding wastewater bills up to \$2,500. There are just a handful of residents that would benefit from this program. Some administrative time will be involved but Deb Hummer told council that Donna Spittle would like to participate and hopefully get some delinquent accounts current.

*Motion to move forward with participation in the DHS program made by Bob Weber,
second by Chad Lister. Motion carried.*

D. Discussion on the Bullfrog Valley Project MOU

Manager Eberly stated that the only thing that changed in the current MOU was the payment schedule. The first payment is due February 15, 2022. She is recommending the due date of the first invoice be changed to February 18th to coincide with the payment of the February bills. The remainder of the invoices will be paid as noted in the MOU.

*Bob Weber and Kelly Williamson recommended the approval of the MOU be put on
next week's agenda.*

Engineering

Matt Bonnanno of HRG introduced Isaac Underhill. He will be attending the workshop meetings as Matt has a very busy schedule. He will also prepare story boards for the many projects the Borough will be involved in. Story boards are good visuals to make projects more easily

understood. Isaac showed council boards he prepared of the Quarry Road and Bullfrog Valley projects.

A. Safety Study – Hanover and Poplar

Matt Bonnano reviewed a plan of action HRG prepared after reviewing the Hanover Street Pedestrian Crossing assessment submitted by LTAP. He reviewed several economical short-term improvements that could be immediately implemented to improve pedestrian safety. He also reviewed the more expensive long-term improvements that could possibly be paid for with multi-modal funds.

After a brief discussion Manager Eberly stated that she will provide a formal list of recommendations for council to review and approve at next weeks regular meeting.

B. Quarry Road update

Matt Bonnano told council that the engineering and reimbursement agreement was being finalized by PennDOT. The final design will be completed in 2022 and the project be bid and constructed sometime in 2023. With the funding the Borough has secured the cost to the Borough for this project will be \$11,000.

C. Bullfrog Valley Project update

Matt Bonnano reviewed this project. It involves restoring Bullfrog Valley creek by stabilizing the existing stream. By participating in this project with DTMA the Borough will acquire necessary PRP sediment reduction credits that are required by DEP.

Other Business

There was no other business to discuss.

Adjourn

There being no further business, the public portion of the meeting closed and council adjourned to Executive Session for a personnel and legal matter at 7:45 PM.

Respectfully Submitted,

Debra Hummer