

Minutes
Regular Meeting
Hummelstown Borough Council
Thursday, January 18, 2018
7:30 p.m.

President Brian Foster called the Thursday January 18, 2018 regular meeting of the Hummelstown Borough Council to order at 7:30 p.m. Members in attendance included Brian Foster, Robert Weber, Amanda Donohue, Dee VanGavree, and Randy Lutz. Also in attendance were Mayor Dave Roeting, Manager Mike O'Keefe, Finance Director Deb Hummer, and Solicitor Jon Yost.

Public Hearing

Prior to the regularly scheduled meeting of the Hummelstown Borough Council a public hearing was held to receive public comments on Ordinance 2018-1 amending the Code of Ordinances of the Borough of Hummelstown, Chapter 27, "The Borough of Hummelstown Zoning Ordinance", Part 14, General Provisions, Section 1401, Use Regulations, by adding a Conditional Use Provision. There were no comments from the public. The hearing ended at 7:45 pm.

Approval of Agenda

A motion to approve the agenda was made by Amanda Donohue, second by Bob Weber. Motion carried.

Approval of Minutes of the following meetings:

Regular Meeting of December 21, 2017

A motion to approve the minutes was made by Dee VanGavree second by Randy Lutz. Motion carried.

Reorganization Meeting of January 2, 2018

A motion to approve the minutes was made by Randy Lutz, second by Amanda Donohue. Motion carried.

Workshop Meeting of January 11, 2018

A motion to approve the minutes was made by Bob Weber, second by Dee VanGavree. Motion carried.

Citizens Hearings

There were no citizen hearings.

Staff Reports

Manager's Report

Mike O'Keefe commented that the Public Works crew has been busy with snow removal and small storms are almost as expensive as large ones. He has been told there should be no issues with the salt supply as far as availability. There have been meetings with the Downtown Improvement committee and also meetings regarding the sale of the old Borough building. A brief Executive session will be necessary after the meeting to discuss a real estate issue.

Zoning Officer's Report

The Zoning Officer's report was accepted as submitted.

Police Report

The Police Report was accepted as submitted.

Fire Company Report

There was no fire company report.

Mayor's Report

Mayor Roeting reported he will be attending his first ribbon cutting ceremony on Saturday. Next Tuesday he will be attending the Dauphin-Lebanon Boroughs Assn meeting. A representative from the Borough has not attended this meeting in quite some time and he is anxious to participate. The Winter Fling will be the 26th and 27th and he is hoping for good weather.

Financial Report

A motion to accept the financial report was made by Dee VanGavree, second by Bob Weber. Motion carried.

Tax Collector's Report

A motion to accept the tax collector's report was made by Amanda Donohue, second by Bob Weber. Motion carried.

Tax Exoneration & Exemption Report

There was no Tax Exoneration & Exemption Report.

Recreation Board

Mike O'Keefe reported he was not at the meeting. Dee VanGavree reported they will be participating in the Winter Fling Friday evening with a hot chocolate stand. On Saturday at the Nye building they will be overseeing a rock painting craft.

Borough Building Report

Bob Weber stated that there would be motions to address later in the meeting..

Emergency Mgmt. Oversight Committee

Dee VanGavree reported the group has been busy. They have been working on restructuring the group. Bob Martindill will still be the coordinator and Justin Hess and Doug Hoy will still be co-deputies but they have added two representatives from the Hummelstown Fire Company; Scott Simonetti and Chris Weaver. Their quarterly meeting will be held the 23rd and a tentative table top drill is scheduled for February 26th. The group is also working on updating equipment. A weather station has been purchased and installed on the new building and lighting has been purchased for the EMA trailer. She also thanked Lonny Blough for his generous donation and stated the \$4,100 is going a long way.

Shade Tree Commission

Amanda Donohue reported the application to Tree City USA has been submitted. She also stated that they have been processing the applications for the free street trees and at this point there are only four applicants.

New Business

Motion: To Approve Ordinance No. 2018-1 amending the Code of Ordinances of the Borough of Hummelstown, Chapter 27, “The Zoning Ordinance”, Part 14 , General Provisions, Section 1401, Use Regulations, by adding a Conditional Use Provision

Motion made by Amanda Donohue, second by Bob Weber. Motion carried.

Motion: To approve the Certificate of Substantial Completion for the Borough Building Project listing work to be completed in the amount of \$13,280. Said Certificate approved by Borough Architect, 12/20/17

Motion made by Bob Weber, second by Randy Lutz. Motion carried.

Motion: To approve Change Order No. 6 for the Borough Building Project in the amount of \$3,436.82. Said Change Order approved by Borough Architect 1/12/18. (Contract change orders to date total \$38,379.82)

Motion made by Dee VanGavree, second by Bob Weber. Motion carried.

Motion: To approve Payment No. 7, in the amount of \$136,922.15 for the Borough Building Project. Said payment approved by Project Architect and is for 100% of the project including change orders minus 10% retaining.

Motion made by Randy Lutz, second by Bob Weber

Motion: to appoint Ryan Taggart, 113 E Main St. to fill the unexpired term of Dave Roeting on Borough Council. Said term to expire December 31, 2019.

Motion made by Amanda Donohue, second by Bob Weber.

Ryan Taggart was then sworn in by Mayor Roeting.

Other Business

Falcon Foundation Gala will be held January 27th.

Approval of bills payable dated January 18, 2018

A motion to approve the bills was made by Ryan Taggart, second by Bob Weber. Motion carried.

Executive Session-Real Estate matter

Council rose into Executive session at 7:55 pm.

Council reconvened at 8:35 pm.

Adjourn

The meeting was adjourned at 8:35 pm.

Respectfully submitted,

Debra Hummer