

Minutes  
Regular Meeting  
Hummelstown Borough Council  
Thursday, January 16, 2020  
7:30 p.m.

The Thursday January 16, 2020 regular meeting of the Hummelstown Borough Council was called to order by President Brian Foster at 7:30 p.m. Members in attendance included Bob Weber, Ryan Taggart, Chad Lister, Patti Krow, Randy Lutz, and Dee VanGavree. Also in attendance were Mayor Dave Roeting, Manager Mike O'Keefe, Chief William Ryan, Finance Director Deb Hummer, and Solicitor Jon Yost.

**Approval of Agenda**

*A motion to approve the agenda was made by Dee VanGavree, second by Bob Weber. Motion carried.*

**Approval of Minutes of the following meetings:**

**Reorganization Meeting of January 6, 2020**

*A motion to approve the minutes was made by Dee VanGavree, second by Bob Weber. Motion carried.*

**Workshop Meeting of January 6, 2020**

*A motion to approve the minutes was made by Bob Weber, second by Ryan Taggart. Motion carried.*

**Regular Meeting of December 19, 2019**

*A motion to approve the minutes was made by Bob Weber, second by Ryan Taggart. Motion carried.*

**Police Officer Oath to Part-time Officer Robert Allen**

Mayor Roeting swore in Robert Allen. Pictures were taken after the ceremony.

**Citizens Hearings**

There were none.

**Staff Reports**

**Manager's Report**

Mike O'Keefe reported that everyone is getting ready for the Winter Fling next week. It looks like the snow that is expected on Saturday may not be as bad as originally forecasted.

**Zoning Officer's Report**

The Zoning Officer's report was accepted as submitted.

**Police Report**

Chief Ryan reported that he has an officer assigned to both days of the Winter Fling.

**Fire Company Report**

The Fire Company report was accepted as submitted. Steve Kienzle the newly elected Fire Chief introduced himself. He reviewed the year end Fire Company reports. He reported that members attended a class with Hershey that deals with people with autism. It was very informative.

**Mayor's Report**

The Mayor reported that he met with a Cub Scout troop and gave the Oath of Office to newly elected members of the Fire House. He commented that it has been a very long week with the death of previous Mayor, Bradley Miller. He is also looking forward to the Winter Fling next weekend.

**Financial Report**

*A motion to accept the financial report was made by Patti Krow, second by Bob Weber. Motion carried.*

### **Tax Collector’s Report**

*A motion to accept the tax collector’s report was made by Dee VanGavree, second by Patti Krow. Motion carried.*

### **Tax Exoneration & Exemption Report**

No report was submitted.

### **Recreation Board**

Mike O’Keefe reported that they had a meeting and are busy getting ready for the Winter Fling.

### **Emergency Mgmt. Oversight Committee**

Dee VanGavree congratulated all the newly elected members for the Fire Company. On January 24<sup>th</sup> EMA will be attending training at Dauphin County. EMA will be participating in the Winter Fling with some great give-a-ways. On January 28<sup>th</sup> they will have an agency meeting to do some planning for the year ahead.

### **Shade Tree Commission**

Mike O’Keefe reported the Commission is still one member short but they are working on a possibility.

### **COG Meeting**

Dee VanGavree reported the annual banquet was this past Monday. The next meeting is February 17<sup>th</sup> and she or Ryan Taggart will try and attend.

### **New Business**

**Motion: To appoint Steve A Stine as Solicitor the the Zoning Hearing Board as per the terms and conditions of his Letter of Engagement dated January 9, 2020. (Mr. Stine has been Special Counsel to the Zoning Hearing Board in the past. The current Zoning Hearing Board Solicitor is retiring).**

*Motion made by Chad Lister, second by Patti Krow. Motion carried.*

### **Other Business**

Deb Hummer stated that she needs to be reappointed as a delegate and Mike O’Keefe alternate delegate to the Dauphin County Tax Collection Committee.

**Motion: To appoint Debra Hummer as the Borough’s delegate to the Dauphin County Tax Collection Committee and Mike O’Keefe as the alternate delegate.**

*Motion made by Ryan Taggart, second by Bob Weber. Motion carried.*

Dee VanGavree reported that she, Mike O’Keefe and Patti Krow met with Marie Conley to review the Communications Audit. Dee felt it was very informative and Marie had a lot of good recommendations. There is a tentative stakeholders meeting scheduled for February 6<sup>th</sup> from 12 – 1 pm. to review the Audit.

Dee met with the interns from Lower Dauphin to map out what they will be doing the rest of the year.

Dee and Chad Lister met yesterday and they will be working together on all the details involved in creating a Community Relations Specialist position.

### **Approval of bills payable dated January 16, 2020**

*A motion to approve the bills was made by Patti Krow, second by Randy Lutz. Motion carried.*

### **Executive Session**

There was no need for an Executive session.

### **Adjourn**

The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Debra Hummer