

Minutes
Workshop Meeting
Hummelstown Borough Council
Thursday, January 14, 2021
7:30 PM

Due to COVID-19 the Borough building was not open to the public. The Thursday January 14, 2021 workshop meeting of the Hummelstown Borough Council was a hybrid type attendance for council. Council members had the option to attend via Skype or in person. The meeting was called to order by President Brian Foster at 7:30 p.m. Members in attendance included; Brian Foster, Bob Weber, Dee VanGavree, Patti Krow, Chad Lister, Chris Black and Randy Lutz. Chief Justin Hess and Borough Manager Mike O'Keefe along with Solicitor Tara Burns were also present. Mayor Dave Roeting, Finance Director, Deb Hummer, and Asst. Zoning officer Steve Wyld attended the meeting remotely from home.

Citizens Hearings

There were no citizens present.

Administration

A. Review of proposed ordinance establishing salary for the Tax Collector position for the next four year term. The ordinance has be advertised and ready for adoption at the January 21, 2021 meeting.

Deb Hummer explained that the tax collector position will be on the ballot in 2021. It is necessary to set the compensation for the term beginning 2022 and ending in 2025.

Recommendation to put on the January 21st agenda for adoption made by Bob Weber and Patti Krow.

Zoning

A. Review of proposed ordinance regulating food trucks. Recommendation to authorize advertisement of said ordinance in anticipation of adoption at the February 18, 2021 meeting.

Steve Wyld reviewed the changes that are being made to the existing ordinance regarding food trucks. This will help protect the existing brick and mortar establishments and define the operation of food trucks in the Borough.

Recommendation to put on the January 21st agenda the authorization for the advertisement of said ordinance made by Chad Lister and Chris Black.

B. Status report on update of sign regulations.

Steve Wyld stated that there was not a lot to report. There is still some work being done and he hopes to have a document for council's review at the February meeting.

Police Department

Request from County Commissioners and DA for Hummelstown Borough and Derry Township police departments and administrators to attend a virtual meeting on January 19th regarding the Co-Responder program.

Chief Hess explained he had received an email requesting a meeting on January 19th at 6 pm to discuss the Co-Responder program. He felt it was necessary for some members of council to be part of the meeting. Mayor Roeting, Brian Foster, Chris Black and Dee VanGavree are planning on participating. Chief Hess and Mike O'Keefe will also be attending. This morning Chief Hess and Chief Warner of Derry Township interviewed four candidates for the co-responder position. He felt they were all very qualified and he will be having a conference call with Chief Warner to discuss the candidates in depth.

He also mentioned that the cost of the Victim Witness program that the Borough currently utilizes is \$6,000 for 2021. Later in the year council will need to decide whether to keep this program for 2022.

Public Works

A. Status report on new Dump truck

Steve Wyld reported all the items have arrived and are being installed. The truck should be received by the end of the month.

B. Status report on Quarry Road sidewalk project

Bob Weber reported that things have slowed down. There are 14 projects to approve and PennDOT has seen a drop in funding due to the decrease in gas tax. A consultant, Larson Design Group will be under agreement within the next few weeks to oversee the projects so that PennDot staff does not have to oversee such a large number of new projects. Things are moving but very slowly.

C. Status report on Collaborative Storm Water project with Derry Township

Bob Weber stated that council should have the final draft of the MOU for the next meeting. Construction could begin the summer of 2022 if the weather is dry.

Communications Committee

Dee VanGavree reported that there was a meeting before the evening's workshop meeting and they will continue to meet that way for the next few months. Some of the items discussed were social media policies and branding. The committee will be meeting with Tara Burns in the near future to discuss these topics along with other issues.

Other Business

Dee VanGavree reported that she has been looking into the possibility of securing a grant for downtown revitalization. Camp Hill has received \$700,000 and Swatara received \$500,000. Grants can be applied for annually from March – July. She doesn't think there will be enough time to apply for one this year. She will continue to research this. Chris Black and Patti Krow volunteered to help her with this.

Executive Session (Personnel/Real Estate

Matter)

Council rose into Executive Session at 8:00 PM

Adjourn

Council reconvened at 8:30 PM

There being no further business, the meeting adjourned at 8:30 PM.

Respectively submitted,

Deb Hummer, Finance Director