

Minutes
Reorganization Meeting
Hummelstown Borough Council
Monday, January 6, 2020
7:00 PM

Administration of Oath of Office to Newly Elected Members of Borough Council.

Mayor David S. Roeting administered the Oath of Office to Chad Lister, Ryan Taggart, and Brian Foster.

Call to Order – Mayor David Roeting Presiding

The Monday, January 6, 2020 reorganization meeting of the Hummelstown Borough Council was called to order by Mayor David Roeting at 7:10 p.m. Members in attendance included Brian Foster, Randy Lutz, Patti Krow, Robert Weber, Chad Lister, Ryan Taggart, and Dee VanGavree. Also in attendance were Mike O’Keefe, Borough Manager; Debra Hummer, Finance Director, and Sgt. Justin Hess.

Devotions and Pledge of Allegiance to the Flag

Election of President of Borough Council – Mayor David Roeting Presiding

Motion: To appoint Brian Foster President of Borough Council.

Robert Weber moved to appoint Brian Foster President of Borough Council. Patti Krow closed the nominations. Motion carried.

Election of Vice-President of Borough Council – Mayor David Roeting Presiding

Motion: To appoint Robert Weber Vice-President of Borough Council.

Dee VanGavree moved to appoint Robert Weber Vice President of Borough Council. Randy Lutz closed the nominations. Motion carried.

Election of President Pro-Tem of Borough Council – President Brian Foster Presiding

Motion: To appoint Dee VanGavree President Pro-Tem of Borough Council.

Robert Weber moved to appoint Dee VanGavree President Pro-Tem of Borough Council. Randy Lutz closed the nominations. Motion carried

Motion: To appoint Michael J. O’Keefe as Borough Manager, Borough Secretary/Treasurer, and Zoning/Code Enforcement Officer.

Motion made by Chad Lister, second by Robert Weber. Motion carried.

Motion: To appoint Debra Hummer as Assistant Secretary; Donna Spittle as Assistant Treasurer and Steve Wyld as Assistant Zoning/Code Enforcement Officer

Motion made by Ryan Taggart, second by Patti Krow. Motion carried.

Motion: To appoint Beth Fitzpatrick as Chairman of the Vacancy Board

Motion made by Robert Weber, second by Patti Krow. Motion carried.

Motion: To establish the date and time of the Regular Meeting of Borough Council as the Third Thursday of each month at 7:30 PM and the date and time of the Workshop Meeting of Borough Council as the Second Thursday of each month at 7:30 PM.

Motion made by Dee VanGavree, second by Robert Weber. Motion carried.

Motion: To appoint the firm of Herbert Rowland and Grubic, Inc. as Borough Engineer.

Motion made by Patti Krow, second by Robert Weber. Motion carried.

Motion: To appoint Jon Yost of the firm, Yost and Davidson, as Borough Solicitor.

Motion made by Randy Lutz, second by Patti Krow. Motion carried.

Motion: To appoint M&T Bank, Fulton Bank and P.L.G.I.T. as Borough depositories.

Motion made by Chad Lister, second by Robert Weber. Motion carried.

Motion: To adopt Guidelines for Public Comment dated February 19, 2009.

Motion made by Ryan Taggart, second by Robert Weber. Motion carried.

Motion: To appoint a Dee VanGavree Delegate and Ryan Taggart Alternate Delegate to the Capital Region COG.

Motion made by Robert Weber, second by Patti Krow. Motion carried.

Other Business

Dee VanGavree stated that she feels the Borough and organizations within the Borough would benefit from the hiring of a Community Relations Specialist. She went over a job description. The individual would promote the Borough and events through several social media platforms, design the website, and several other things. She has a candidate that would be willing to work part-time a couple days a week to start. After much discussion it was decided that this position would be advertised and the applicants would be narrowed down and then presented to council.

Executive Session (if needed)

There was no need for an Executive Session.

Adjourn

The meeting was adjourned at 7:40 pm

Submitted by:

Debra Hummer
Finance Director